Form 25

Rules 10.64(2)(a); 10.64(4); 10.66(2)(a); 10.76(4)(a) & (b)

Request for service abroad of judicial documents and certificate

No.       of 20

Federal Court of Australia

District Registry: [State]

Division: [Division]

**[Name of First Applicant]** [if 2 or more add "and another" or "and others"]

Applicant[s]

**[Name of First Respondent]** [if 2 or more add "and another" or "and others"]

Respondent[s]

**Part 1 Request for service abroad of judicial documents**

**Convention on the Service Abroad of Judicial and Extrajudicial Documents in Civil or Commercial Matters, done at The Hague on 15 November 1965**

|  |  |  |
| --- | --- | --- |
| identity and address of the forwarding authority requesting service |  | identity and address of receiving authority  [Central Authority / additional authority] |

The undersigned forwarding authority (on the application of [name and address of applicant on whose behalf forwarding authority requests service]) has the honour to transmit - in duplicate - the documents listed below and, in conformity with Article 5 of the abovementioned Convention, requests [\*]prompt service [\*OR] attempted service after [date]

of one copy thereof on the addressee, ie:

(identity and address)

(a) in accordance with the provisions of subparagraph (a) of the first paragraph of Article 5 of the Convention\*.

(b) in accordance with the following particular method (subparagraph (b) of the first paragraph of Article 5\*):

(c) by delivery to the addressee, if he or she accepts it voluntarily (second paragraph of Article 5) \*.

The receiving authority [Central Authority/additional authority] is requested to return or to have returned to the forwarding authority a copy of the documents - and of the annexes\* - with a certificate as provided in Part 2 of this Form.

*List of documents*

Done at      , the

Signature or stamp (or both) of forwarding authority.

\*Delete if inappropriate

**Part 2 Certificate**

**Convention on the Service Abroad of Judicial and Extrajudicial Documents in Civil or Commercial Matters, done at The Hague on 15 November 1965**

The undersigned authority has the honour to certify, in conformity with Article 6 of the Convention:

1. that the documents listed in Part 1 have been served\*

– the (date)

at (place, street, number)

in one of the following methods authorised by Article 5:

a) in accordance with the provisions of subparagraph (a) of the first paragraph of Article 5 of the Convention\*,

b) in accordance with the following particular method\*:

c) by delivery to the addressee, who accepted it voluntarily\*.

The document referred to in the request, has been delivered to:

– (identity and description of person)

– relationship to the addressee (family, business or other)

2. that the document has not been served, by reason of the following facts\*

In conformity with the second paragraph of Article 12 of the Convention, the forwarding authority is requested to pay or reimburse the expenses detailed in the attached statement\*.

*Annexes*

Documents returned:

In appropriate cases, documents, establishing the service:

Done at       , the

Signature or stamp, (or both).

\*Delete if inappropriate.