

Item	Description	Estimated hours	Estimated charge
Search and retrieval	<ul style="list-style-type: none"> • Searches conducted by staff of FOI team and staff of Human Resources team including searching inboxes, shared drives and electronic document & records system. 	1 hour	\$15.00 x 1 = \$15.00
Decision-making	<ul style="list-style-type: none"> • Examination of documents retrieved • Deciding to grant or refuse access to documents requested • Preparing reasons for decision • Making a copy of document with any necessary deletions 	7 hours	\$20.00 x 2 = \$40.00 (no charge for first 5 hours)
TOTAL REVISED ESTIMATED CHARGE			\$55.00
DEPOSIT PAYABLE			\$20.00

Please be aware that the revised estimated charges provided in the table above are an estimate only. Following the processing of your FOI request, the actual charge may be higher as it is not possible to know the precise amount of time that staff of the Court will spend searching for and retrieving documents and/or making a decision in relation to documents you have requested.

Deposit

In accordance with the FOI Act and Charges Regulations, the Court requires you to pay a deposit before any further work on your FOI request is undertaken. As outlined in the table above, the deposit payable for your FOI request is \$20.00. This accords with s 12(2) of the Charges Regulations which requires that a deposit must not exceed \$20.00 when the preliminary assessment of the charge is more than \$25.00 but less than \$100.00.

An invoice for the deposit is enclosed with this letter and includes details as to how payment can be made. As noted above, the Court will not undertake any further work on your FOI request until the deposit is paid. Once the deposit is paid, work on your FOI request will recommence and the statutory processing period will re-continue from the date of payment.

Please note that the deposit is not refundable, unless: you seek a review of the charge and the Court decides to reduce the charge to an amount lower than the deposit paid or not impose any charge; the Court fails to make a decision on your FOI request within the applicable statutory processing period; or a final charge is set that is lower than the amount already paid as a deposit.

Right to contest charge

As advised in the decision accompanying this revised charges letter, if you believe the charge has been wrongly assessed, or should be reduced or not imposed, you may apply for internal review of the charges decision or review by the Information Commissioner. Please refer to the charges decision for further information on your review rights.

Your response

Please respond in writing within sixty (60) days of receiving this revised notice of charge by:

- paying the deposit specified within this notice; or
- advising that you seek review of the charges decision; or
- withdrawing your FOI request.

If the Court does not receive a response to this revised notice of charge in writing in the manner specified above within sixty (60) days, your FOI request will be taken to have been withdrawn.

In circumstances where you pay the applicable deposit for your FOI request and the Court makes a decision on your FOI request, please note that, in accordance with s 11A(1) of the FOI Act and s 11(1) of the Charges Regulations, you are not entitled to access any documents to which the Court has granted you access until all applicable charges have been paid.

Yours sincerely,

FOI Officer



FEDERAL COURT OF AUSTRALIA

A.B.N. 49 110 847 399

TAX INVOICE

Principal Registry
Level 17 Law Crts Bldg
Queens Square
SYDNEY NSW 2000

Telephone: [REDACTED]

[REDACTED]

Invoice No: PRN000768

Date: 30/08/2022

Debtor Id: 0442

Attention:

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<i>Description</i>	<i>Exclusive GST</i>	<i>GST</i>	<i>Amount</i>
FOI	20.00		20.00
	Total Amount Due:	\$20.00	\$20.00

Bank Account Details for EFT payments

Federal Court of Australia Departmental Account

Reserve Bank of Australia BSB 092-002

Account Number: 110246

Remittance to: [REDACTED]
