

# APPENDIX 11 – INFORMATION ON CONSULTING SERVICES FOR 2010 – 11

The Court's policy on the selection and engagement of all contractors is based on the Australian Government's procurement policy framework as expressed in the *Commonwealth Procurement Guidelines (December 2008)* and associated Finance Circulars and guidance documentation published by the Department of Finance and Deregulation.

The main function for which consultants were engaged related to the delivery of specialist and expert services, primarily in connection with the Court's information technology (IT) infrastructure, finance and business elements of the Court's corporate services delivery.

Table 11.1 below lists all consultancy contracts let during 2010–11 with a value of \$10 000 or more, and provides details for each individual consultancy including the total value over the life of the contract.

**Table 11.1 – Consultancy Services Contracts let during 2010-11**

CONSULTANT NAME	DESCRIPTION	CONTRACT PRICE \$	SELECTION PROCESS (1)	JUSTIFICATION (2)
			Open	
APMG Australasia Ltd	P3M3 Verification and Assessment Consultancy	10 345	Tender	(C)
			Select	
Australian Valuation Office	Provision of Asset Valuation Services	24 200	Tender	(B)
			Select	
CSC Australia Pty Ltd	Review of the FCA's WAN Service	52 110	Tender	(B)
			Select	
O'Connor Marsden Pty Ltd	Provision of Internal Audit Services	264 000	Tender	(C)
e-Law	Provision of Project Management Services	58 698	Direct	(B)
Loquinar Pty Ltd	Citrix XenApp Upgrade Proposal	27 844	Direct	(B)
Deloitte Touche Pty Ltd	Review of Judges' Pension Act	13 860	Direct	(C)
Enterprising IT Services Pty Ltd	Document Management System Scoping Review	11 000	Direct	(C)
Paul Sestito (Sole Trader)	Review of the FCA Website	19 873	Direct	(A)
Stace Management Networks Pty Ltd	Strategic Planning Workshop – July 2011	14 475	Direct	(C)
The Leading Partnership Pty Ltd	FCA Special Planning Meeting	25 404	Direct	(B)
			Open	
Wired Consulting (Australia) Pty Ltd	P3M3 Assessment	22 770	Tender	(C)
<b>Total</b>		<b>\$544 579</b>		

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1. Explanation of selection process terms drawn from the *Commonwealth Procurement Guidelines* (January 2005):

**Open Tender:** A procurement procedure in which a request for tender is published inviting all businesses that satisfy the conditions for participation to submit tenders. Public tenders are sought from the marketplace using national and major metropolitan newspaper advertising and the Australian Government AusTender internet site.

**Direct Sourcing:** refers to a procurement process, in which an agency may invite a potential supplier or suppliers of choice to make submissions under defined circumstances.

**Select Tender:** A procurement procedure in which the procuring agency selects which potential suppliers are invited to submit tenders. Tenders are invited from a short list of competent suppliers.

2. Justification for decision to use consultancy:

- (A) Skills currently unavailable within the agency.
- (B) Need for specialised or professional skills.
- (C) Need for independent research or assessment.