|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Session (*Micro*) Planning Template** | | | | |
| **Activity** |  | | | |
| **Topic** |  | | | |
| **Objective(s)** | The purpose of this session is to (describe): - | | | |
| **“K.S.A.”** | Specify/apportion nature of learning: *>* **100%**:   1. **Knowledge %** 2. **Skills %** 3. **Attitudes %** | | | |
| **Outcomes** | As result of attending, participants will be able to (describe):   1. ***Know*** (what): … 2. ***Do*** (what): … 3. ***Understand/believe*** (what): … | | | |
| **Time *(60?)*** | **CONTENT:** | | | |
| **Start**  >5 mins | **Introduction:**  Introduce yourself, explain relevance of topic, and structure of session: - | | | |
| xx mins | Sub-topic | Methodology | Resources | Assessment |
|  |  |  |  |
| xx mins | Sub-topic | Methodology | Resources | Assessment |
|  |  |  |  |
| xx mins | Sub-topic | Methodology | Resources | Assessment |
|  |  |  |  |
| >5 mins  **End** | **Conclusion**:  Summarise content  Review learning outcomes  Check participants’ grasp by asking them to summarise. | | | |