

DCP & COURTPATH TRANSFORMATION COMMITTEE MEETING

Meeting Date and Time:	Thursday, 01 February 2024 3:00pm – 5:00pm
Location:	MS Teams Level 16 Conference Room – Melbourne
Attendees:	Sia Lagos Tim Luxton Paul Kennedy Bernadette Ruddy Louise Kenworthy Jimmy Mastorakos Virginia Wilson Amanda Morris Martin Loughton Nathan Price
Apologies:	Melinda Hunter

AGENDA:

1. Background & committee purpose (Sia)
2. Program context (Nathan)
3. CourtPath phase 2 (ECF Replacement) implementation (Nathan)
 - a. Development update
 - b. Launch planning & communications
4. Cloud platform establishment (Bernadette & Nathan)
5. CourtPath phase 3 (Casetrack replacement) (Nathan)
6. Other business & recap of actions

ss 47C, 47E(c) and 47E(d)

ss 47C, 47E(c) and 47E(d)

DCP & COURTPATH TRANSFORMATION COMMITTEE MEETING

Meeting Date and Time:	Tuesday, 2 April 2024 1:00pm – 3:00pm
Location:	MS Teams
Attendees:	Sia Lagos Paul Kennedy Jimmy Mastorakos Leif Jones Tim Luxton Virginia Wilson Amanda Morris Martin Loughton Nathan Price David Sweeting Melinda Hunter
Apologies:	Bernadette Ruddy Louise Kenworthy

AGENDA:

1. Endorsement of Minutes from last meeting (All)
2. Actions from last meeting (All)
3. DCP 2024 Work Plan (Nathan)
4. Terms of Reference Review (Paul and Nathan)
5. Cloud Activity (Nathan)
6. Cloud Budget for Case Document Storage (Marty)
7. Oracle Upgrade (Nathan)
8. Other business and Recap of actions

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OFFICIAL

DIGITAL TRANSFORMATION COMMITTEE MEETING

Meeting Date and Time:	Tuesday, 16 April 2024 9:00am – 11:00am
Location:	MS Teams
Attendees:	Sia Lagos Paul Kennedy Jimmy Mastorakos Tim Luxton Amanda Morris Martin Loughton Nathan Price Melinda Hunter Melanie Jozsa Tim Goodwin
Apologies:	Bernadette Ruddy Louise Kenworthy Virginia Wilson

AGENDA:

1. Endorsement of Minutes from last meeting (All)
2. Actions from last meeting (All)
3. DCP 2024 Work Plan (Nathan)
4. Workforce Planning (Jimmy)
5. Data Proposal Discussion (Bernadette)
6. Terms of Reference Review (Paul)
7. Cloud Activity (Nathan)
8. Five Applications Cloud Migration Options Paper (Tim)
9. Other business & recap of actions
10. Recap of actions

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DCP & COURTPATH TRANSFORMATION COMMITTEE MEETING

Meeting Date and Time:	Monday, 18 March 2024 3:00pm – 5:00pm
Location:	MS Teams
Attendees:	Sia Lagos Paul Kennedy Bernadette Ruddy Jimmy Mastorakos Louise Kenworthy Tim Luxton Virginia Wilson Amanda Morris Martin Loughton Nathan Price David Sweeting Melinda Hunter
Apologies:	

AGENDA:

1. Endorsement of Minutes from last meeting (All)
2. Actions from last meeting (All)
3. ECF Replacement Launch Update (Nathan)
4. Cloud Platform and POC Update (Nathan)
5. DCP Resource Plan (Nathan)
6. Other business and Recap of actions

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DCP & COURTPATH TRANSFORMATION COMMITTEE MEETING

Meeting Date and Time:	Thursday, 19 February 2024 3:00pm – 4:30pm
Location:	MS Teams Level 16 Conference Room – Melbourne
Attendees:	Sia Lagos Tim Luxton Paul Kennedy Bernadette Ruddy Louise Kenworthy Jimmy Mastorakos Amanda Morris Martin Loughton Nathan Price Melinda Hunter
Apologies:	Virginia Wilson

AGENDA:

1. Endorsement of Minutes from last meeting (All)
2. Actions from last meeting (All)
3. Implementation Update (Nathan)
4. Project Interdependencies Update (Nathan)
5. IT Initiatives and Roadmap (Bernadette)
6. CourtPath phase 3 (Casetrack replacement) (Nathan)
7. DCP Cloud Platform Team Proposal Discussion (All)

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DCP & COURTPATH TRANSFORMATION COMMITTEE MEETING

Meeting Date and Time:	Thursday, 29 February 2024 10:30am – 12:30pm
Location:	MS Teams Level 16 Conference Room – Melbourne
Attendees:	Sia Lagos Paul Kennedy Bernadette Ruddy Jimmy Mastorakos Amanda Morris Martin Loughton Nathan Price David Sweeting Melinda Hunter
Apologies:	Louise Kenworthy Tim Luxton Virginia Wilson

AGENDA:

1. Endorsement of Minutes from last meeting (All)
2. Actions from last meeting (All)
3. DCP Cloud Platform Team Proposal (Nathan)
4. CourtPath phase 3 (Casetrack replacement) (Nathan)
5. Other business

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Next meeting scheduled Monday 18th March

OFFICIAL

DCP Steering Committee Meeting Minutes

Date: April 4, 2024 10:00am - 11:30am

Participants:

Paul Kennedy (Chair)	Acting Executive Director, Strategy & Corporate Services
Sia Lagos	CEO, Federal Court of Australia
David Pringle	CEO, Federal Circuit and Family Court of Australia
Attilio Martiniello	Chief Financial Officer
Jimmy Mastorakos	Executive Director People, Culture & Communications
Leif Jones	Director of Court Services, VIC & TAS
Martin Loughton	Acting Deputy CIO
Nathan Price	Program Manager, Digital Court Program
David Sweeting	Design Lead, Digital Court Program
Mel Jozsa	Data Lead, Digital Court Program
Sinead Reilly	Implementation Manager, Digital Court Program
Blaise Buckland (minutes)	Project Officer, Digital Court Program

Apologies:

- Louise Kenworthy (Executive Director, Court & Tribunal Services)
- Bernadette Ruddy (Acting Chief Information and Digital Officer)
- Melinda Hunter (Senior Project Coordinator, DCP)

Agenda:

1. Actions
2. Executive Overview
3. Decisions
4. ECF Replacement Launch Update
5. Data Update
6. Casetrack Replacement Update
7. Cloud Document Storage Update
8. DCP Scope and Governance Changes
9. DCP Progress Updates
10. Budget Update
11. Other Business

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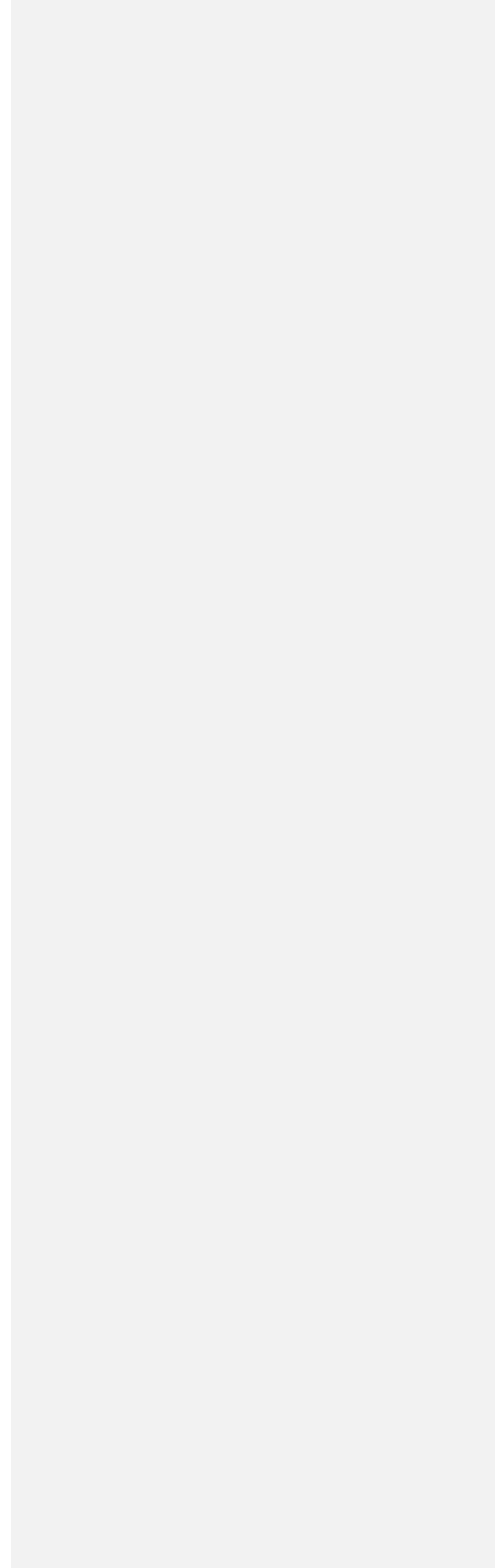
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OFFICIAL

June 7, 2024 10:00am - 11:30am



DCP Steering Committee Meeting Minutes

Date: June 7, 2024 10:00am - 11:30am

Participants:

Paul Kennedy (Chair)	Acting Executive Director, Strategy & Corporate Services
Sia Lagos	CEO, Federal Court of Australia
Amanda Morris	National Judicial Registrar – Legal, Policy, Projects and Judicial Case Management, Federal Circuit and Family Court of Australia
Attilio Martiniello	Chief Financial Officer
Jimmy Mastorakos	Executive Director People, Culture & Communications
Louise Kenworthy	Executive Director, Court & Tribunal Services
Nathan Price	Acting Chief Information & Data Officer
Martin Loughton	Acting Deputy CIO
Melinda Hunter	Acting Program Manager, Digital Court Program
David Sweeting	Design Lead, Digital Court Program
Mel Jozsa	Data Lead, Digital Court Program
Jen Spearman	Development Lead, Digital Court Program

Apologies:

- David Pringle (CEO, Federal Circuit and Family Court of Australia)
- Virginia Wilson (Deputy Principal Registrar, Federal Circuit and Family Court of Australia)

Agenda:

1. Actions
2. Executive Overview
3. Decisions
 - a. Cloud Recommendation
4. Data Update
5. Casetrack Replacement Update
 - a. Engagement Group
6. Cloud Platform Team
7. ECF Decommissioning
8. DCP Progress Update
 - a. DCP Team Changes
 - b. Workforce Planning
9. Budget Update
10. Other business

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Next Meeting:

Thursday August 8, 2024 10:00am - 11:30am

DCP Steering Committee Meeting Minutes

Date: August 8, 2024, 11:00am - 12:30pm

Participants:

Paul Kennedy (Chair)	Acting Executive Director, Strategy & Corporate Services
Sia Lagos	CEO, Federal Court of Australia
Virginia Wilson	Deputy Principal Registrar, Federal Circuit and Family Court of Australia
Attilio Martiniello	Chief Financial Officer
Louise Kenworthy	Executive Director, Court & Tribunal Services
Nathan Price	Acting Chief Information & Data Officer
Martin Loughton	Acting Deputy CIO
Melinda Hunter	Acting Program Manager, Digital Court Program
David Sweeting	Design Lead, Digital Court Program
Mel Jozsa	Data Lead, Digital Court Program
Joel Neff	Cloud Transformation Lead, Digital Court Program
Sinead Relly	Implementation Manager, Digital Court Program

Apologies:

- David Pringle (CEO, Federal Circuit and Family Court of Australia)
- Jimmy Mastorakos (Executive Director People, Culture and Communications)

Agenda:

1. Actions
2. Program Status
3. Decisions
 - a. ECF Decommissioning (Phase 1)
4. Casetrack Replacement
 - a. Casetrack Replacement Update
 - b. Proposed sequencing of Casetrack Replacement Activity
5. Data Team Update
 - a. CourtPath and Reporting Activity
 - b. Governance and Reports
6. Cloud Environment Establishment Activity
7. DCP Roadmap Discussion
8. Budget Update
9. Meeting Close

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Next Meeting:

Thursday October 3, 2024 10:30am-12:00pm

DCP Steering Committee Meeting Minutes

Date: October 14, 2024, 3:00pm – 4:30pm AEDT

Participants:

Paul Kennedy (Chair)	Acting Executive Director, Strategy & Corporate Services
Sia Lagos	CEO, Federal Court of Australia
David Pringle	CEO, Federal Circuit and Family Court of Australia
Virginia Wilson	Deputy Principal Registrar, Federal Circuit and Family Court of Australia
Louise Kenworthy	Executive Director, Court & Tribunal Services
Anne-Marie Rice	Senior Judicial Registrar, Executive Director-Registrar Family Law Practice & Dispute Resolution
Amanda Morris	National Registrar, Judicial and Registrar Case Management/Judicial Registrar
Jimmy Mastorakos	Executive Director People, Culture and Communications
Matthew Davis	Acting Deputy Chief Financial Officer
Nathan Price	Acting Chief Information & Digital Officer
Martin Loughton	Acting Deputy CIO
Melinda Hunter	Acting Program Manager, Digital Court Program
David Sweeting	Design Lead, Digital Court Program
Melanie Jozsa	Data Lead, Digital Court Program
Joel Neff	Cloud Transformation Lead, Digital Court Program
Jason Lim (Minutes)	Senior Project Coordinator, Digital Court Program

Apologies:

- David Pringle (CEO, Federal Circuit and Family Court of Australia) (Part Attendance)
- Attilio Martiniello (Chief Financial Officer)

Agenda:

1. Actions
2. Program Status
3. CCP and eLodgement Replacement Service Design
4. Benefits Realisation Next Steps
5. CaseTrack Replacement Update
6. Cloud Update
7. Data Update
8. Budget Update
9. Other Business

Action Items:

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Next Meeting:

Thursday 21 November 2024, 14:00 – 15:30pm

OFFICIAL

DCP Steering Committee Meeting Minutes

Date: 9 December 2024, 3:30pm – 5:00pm AEDT

Participants:

Paul Kennedy (Chair)	Acting Executive Director, Strategy & Corporate Services
Sia Lagos	CEO, Federal Court of Australia
Virginia Wilson	Deputy Principal Registrar, Federal Circuit and Family Court of Australia
Louise Kenworthy	Executive Director, Court & Tribunal Services
Amanda Morris	National Judicial Registrar – Legal, Policy, Projects and, Judicial Registrar Case Management/Judicial Registrar
Jimmy Mastorakos	Executive Director People, Culture and Communications
Attilio Martiniello	Chief Financial Officer
Nathan Price	Acting Chief Information & Digital Officer
Martin Loughton	Acting Deputy CIO
Melinda Hunter	Acting Program Manager, Digital Court Program
David Sweeting	Design Lead, Digital Court Program
Joel Neff	Cloud Transformation Lead, Digital Court Program
Blaise Buckland (Minutes)	Project Officer, Digital Court Program

Apologies:

- David Pringle (CEO, Federal Circuit and Family Court of Australia)
- Anne-Marie Rice (Senior Judicial Registrar, Executive Director-Registrar Family Law Practice & Dispute Resolution)
- Melanie Jozsa (Data Lead, Digital Court Program)

Agenda:

1. Actions
2. Program Status
3. Decisions
 - a. Cloud Migration Delivery Approach
4. CCP & eLodgment Service Design
5. Benefits Realisation Update
6. Cloud Infrastructure Transformation Update
7. Casetrack Replacement Update
8. Data Update
9. Budget Update
10. Other Business

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Next Meeting: TBC, February 2025

DIGITAL TRANSFORMATION COMMITTEE MEETING

Meeting Date and Time:	Monday, 13 May 2024 3:00pm – 5:00pm
Location:	MS Teams L16 Meeting Room
Attendees:	Sia Lagos Paul Kennedy Jimmy Mastorakos Louise Kenworthy Tim Luxton Amanda Morris Martin Loughton Nathan Price Melinda Hunter Tim Goodwin
Apologies:	Bernadette Ruddy Virginia Wilson

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ss 47C, 47E(c) and 47E(d)

AGENDA:

1. Endorsement of Minutes from last meeting (All)
2. Actions from last meeting (All)
3. DCP 2024 Work Plan (Nathan)
4. Workforce Planning (Jimmy)
5. Cloud Activity (Nathan)
6. Digital Transformation Articles Discussion (Sia)
7. Other business & recap of actions

ss 47C, 47E(c) and 47E(d)

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ss 47C, 47E(c) and 47E(d)

DIGITAL TRANSFORMATION COMMITTEE MEETING

Meeting Date and Time:	Monday, 2 September 2024 3:00pm – 5:00pm
Location:	Microsoft Teams
Attendees:	Paul Kennedy Jimmy Mastorakos Nathan Price Melinda Hunter
Apologies:	Sia Lagos Louise Kenworthy

ss 47C, 47E(c) and 47E(d)

AGENDA:

1. Endorsement of Minutes from last meeting (All)
2. Actions from last meeting (All)
3. DCP 2024-25 Work Plan (Melinda)
4. Workforce Planning (Jimmy and Nathan)
5. Cloud Update (Melinda)
6. IT Work Management Tool (Melinda)
7. Proposed Work Management Tool – Jira Demonstration (Melinda and Dave)
8. Other business & recap of actions
 - a. CourtPath Communications Plan Feedback
 - b. Recap of actions

MINUTES:

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Next meeting scheduled for Monday 2nd September.

DIGITAL TRANSFORMATION COMMITTEE MEETING

Meeting Date and Time: Monday, 5 August 2024

3:00pm – 5:00pm

Location: MS Teams

L16 Meeting Room

Attendees: Sia Lagos

Paul Kennedy

Jimmy Mastorakos

Louise Kenworthy

Nathan Price

Melinda Hunter

David Sweeting

Joel Neff

Apologies:

ss 47C, 47E(c) and 47E(d)

ss 47C, 47E(c) and 47E(d)

AGENDA:

- Endorsement of Minutes from last meeting (All)
- Actions from last meeting (All)
- DCP 2024-25 Work Plan (Melinda and Dave)
- Workforce Planning (Jimmy and Nathan)
- Cloud Activity (Melinda and Joel)
- IMS Next Steps (All)
- Portable CCP Consent Orders Proposal for FCFCOA (Nathan)
- Other business & recap of actions

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Next meeting scheduled for Monday 19th August.

DIGITAL TRANSFORMATION COMMITTEE MEETING

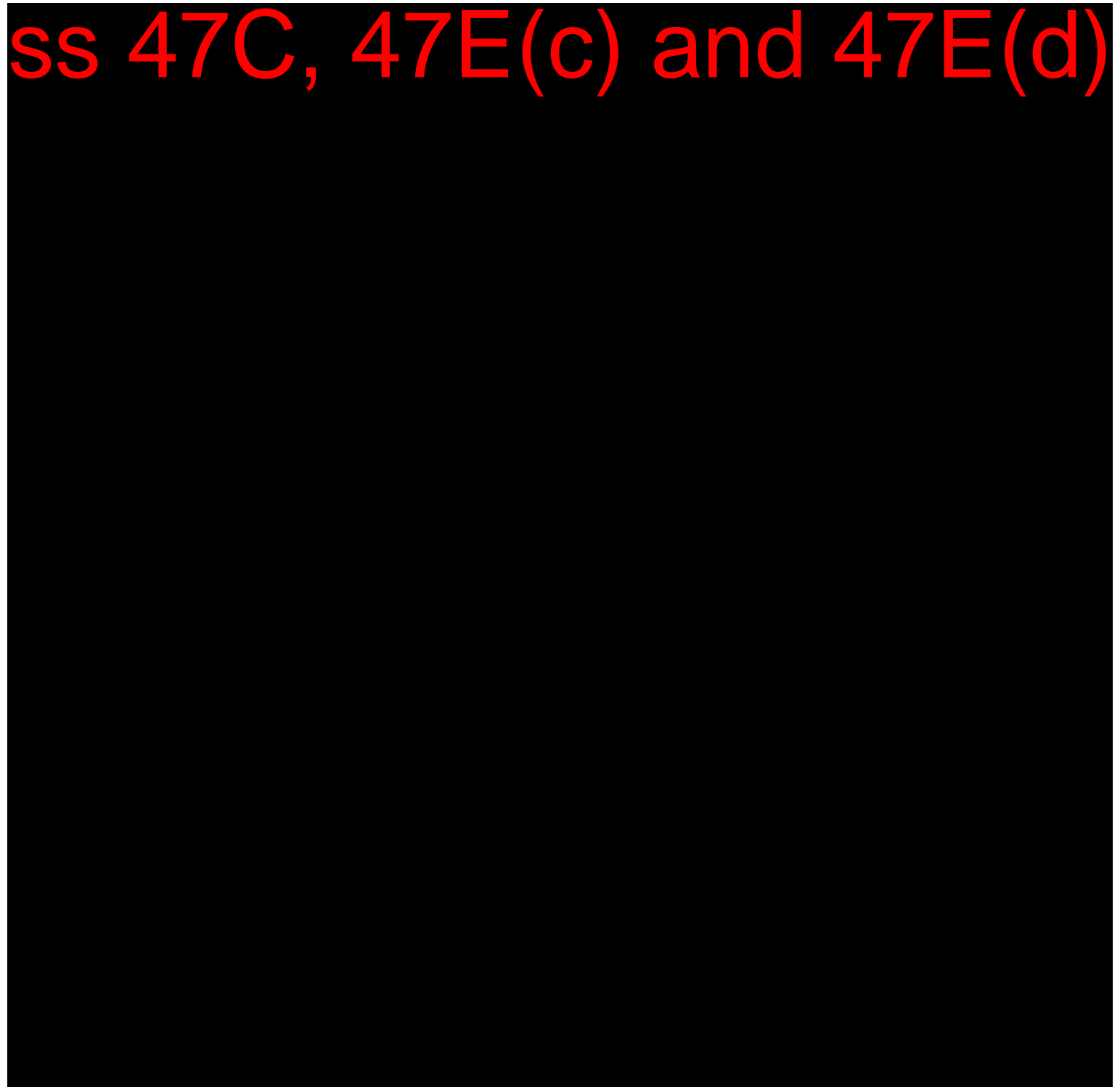
Meeting Date and Time: Monday, 11 November 2024
3:00pm – 5:00pm

Location: Microsoft Teams

Attendees: Paul Kennedy
Louise Kenworthy
Jimmy Mastorakos
Nathan Price
Melinda Hunter

Apologies: Sia Lagos

ss 47C, 47E(c) and 47E(d)



AGENDA:

1. Endorsement of Minutes from last meeting (All)
2. Actions from last meeting (All)
3. DCP 2024-25 Work Plan (Melinda)
4. Workforce Planning (Jimmy and Nathan)
5. IMS Decision Paper (Nathan)
6. CourtPath in the Cloud (Melinda)
7. Other business & recap of actions

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Next meeting scheduled for Monday 25th November.

DIGITAL TRANSFORMATION COMMITTEE MEETING

Meeting Date and Time:	Monday, 16 September 2024 3:00pm – 5:00pm
Location:	Microsoft Teams
Attendees:	Sia Lagos Paul Kennedy Louise Kenworthy Jimmy Mastorakos Martin Loughton Melinda Hunter
Apologies:	Nathan Price

ss 47C, 47E(c) and 47E(d)

ss 47C, 47E(c) and 47E(d)

AGENDA:

1. Endorsement of Minutes from last meeting (All)
2. Actions from last meeting (All)
3. DCP 2024-25 Work Plan (Melinda)
4. Workforce Planning (Jimmy and Marty)
5. IMS Decision Paper (Marty)
6. Portable Consent Orders Proposal (Marty)
7. Cloud Update (Melinda)
8. Other business & recap of actions

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Next meeting scheduled for Monday 30th September.

DIGITAL TRANSFORMATION COMMITTEE MEETING

Meeting Date and Time:	Monday, 19 August 2024 3:00pm – 4:00pm
Location:	Sia's Office
Attendees:	Sia Lagos Paul Kennedy Louise Kenworthy Nathan Price Melinda Hunter
Apologies:	Jimmy Mastorakos

ss 47C, 47E(c) and 47E(d)

AGENDA:

1. Endorsement of Minutes from last meeting (All)
2. Actions from last meeting (All)
3. DCP 2024-25 Work Plan (Melinda)
4. Workforce Planning (Nathan)
5. DCP Resourcing (Melinda)
6. IT Work Management Tool (Melinda)
7. Other business & recap of actions

ss 47C, 47E(c) and 47E(d)

ss 47C, 47E(c) and 47E(d)

Next meeting scheduled for Monday 2nd September.

DIGITAL TRANSFORMATION COMMITTEE MEETING

Meeting Date and Time: Monday, 25 November 2024
3:00pm – 5:00pm

Location: Level 16 Meeting Room, Melbourne and Microsoft Teams

Attendees: Sia Lagos
Paul Kennedy
Louise Kenworthy
Jimmy Mastorakos
Nathan Price
Melinda Hunter
David Sweeting

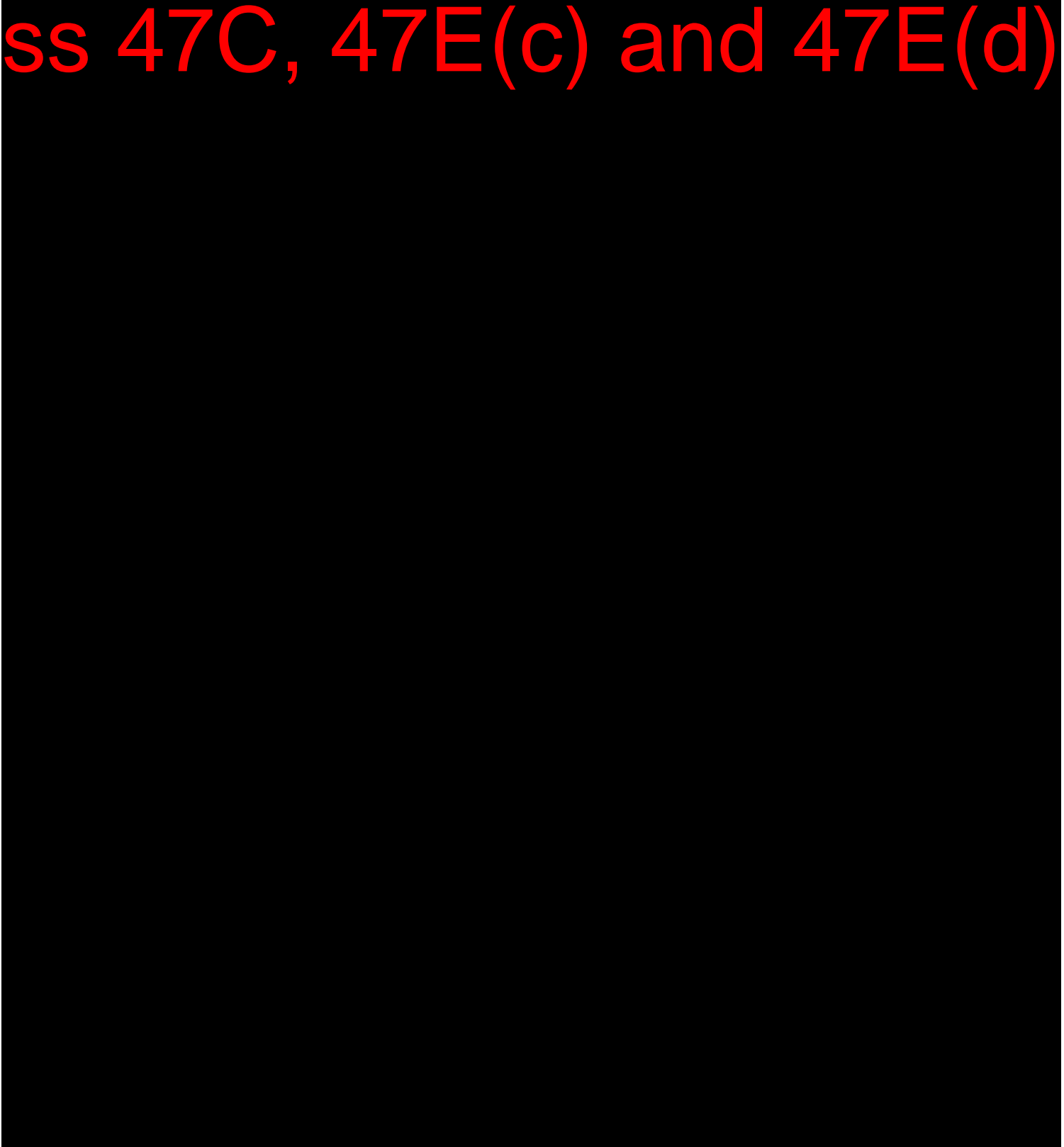
Apologies:

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AGENDA:

1. Endorsement of Minutes from last meeting (All)
2. Actions from last meeting (All)
3. DCP 2024-25 Work Plan (Melinda)
4. Workforce Planning (Jimmy and Nathan)
5. IMS Decision Paper (Nathan)
6. CourtPath in the Cloud (Melinda)
7. Other business & recap of actions

ss 47C, 47E(c) and 47E(d)



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Next meeting will be scheduled in the new year.

DIGITAL TRANSFORMATION COMMITTEE MEETING

Meeting Date and Time:	Monday, 27 May 2024 3:00pm – 5:00pm
Location:	MS Teams L16 Meeting Room
Attendees:	Sia Lagos Paul Kennedy Jimmy Mastorakos Louise Kenworthy Katie Stride Kathleen McCunnie Tim Luxton Amanda Morris Nathan Price Melinda Hunter Tim Goodwin
Apologies:	Bernadette Ruddy Martin Loughton Virginia Wilson

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ss 47C, 47E(c) and 47E(d)

AGENDA:

- Endorsement of Minutes from last meeting (All)
- Actions from last meeting (All)
- DCP 2024 Work Plan (Nathan)
- Workforce Planning (Jimmy)
- Cloud Activity (Nathan)
- Upcoming IMS Audit
- IMS Next Steps Proposal (Tim G)
- Other business & recap of actions

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Next meeting scheduled for Monday 24th June.

DIGITAL TRANSFORMATION COMMITTEE MEETING

Meeting Date and Time:	Monday, 28 October 2024 3:00pm – 5:00pm
Location:	Microsoft Teams
Attendees:	Sia Lagos Paul Kennedy Louise Kenworthy Jimmy Mastorakos Nathan Price Melinda Hunter
Apologies:	None

ss 47C, 47E(c) and 47E(d)

AGENDA:

1. Endorsement of Minutes from last meeting (All)
2. Actions from last meeting (All)
3. DCP 2024-25 Work Plan (Melinda)
4. Workforce Planning (Jimmy and Nathan)
5. IMS Decision Paper (Nathan)
6. CourtPath in the Cloud (Melinda)
7. DCP Data Team Capacity (Melinda)
8. Other business & recap of actions

MINUTES:

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Next meeting scheduled for Monday 11th November.

OFFICIAL

DIGITAL TRANSFORMATION COMMITTEE MEETING

Meeting Date and Time:	Tuesday, 29 April 2024 3:00pm – 5:00pm
Location:	MS Teams L16 Meeting Room
Attendees:	Sia Lagos Paul Kennedy Jimmy Mastorakos Louise Kenworthy Bernadette Ruddy Tim Luxton Amanda Morris Martin Loughton Nathan Price Melinda Hunter Tim Goodwin
Apologies:	Virginia Wilson

AGENDA:

1. Endorsement of Minutes from last meeting (All)
2. Actions from last meeting (All)
3. DCP 2024 Work Plan (Nathan)
4. Workforce Planning (Jimmy)
5. Cloud Activity (Nathan)
6. IMS/NNTT Information Paper Discussion (Bernadette and Nathan)
7. Other business & recap of actions

ss 47C, 47E(c) and 47E(d)

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