

Federal Court of Australia

Closing date: Friday, 4 December 2015

Principal Registry
National Operations Team

Job Title:	Director - National Operations
JobType:	Ongoing, Full-time
Location:	Melbourne - VIC
Salary:	\$110,087 - \$129,018
Classifications:	Executive Level 2
Position No:	P178
Agency Website:	http://www.fedcourt.gov.au

Job Description <http://www.fedcourt.gov.au/about/employment/vacancies>**Duties**

The Federal Court of Australia is seeking a highly motivated leader with demonstrated project management and corporate services management experience to manage the work of the National Operations Team to achieve the Court's reform objectives under the National Court Framework.

This position will play a lead role in the development and implementation of the practices, procedures and structures of the National Court Framework (NCF). This will involve developing clear plans and timeframes for the implementation of the NCF and closely monitoring progress to ensure milestones and objectives are being met. This position will consult with internal and external stakeholders, including Judges of the Court, Court staff and members of the legal profession to ensure the successful implementation and ongoing operation of the NCF.

This position requires a demonstrated knowledge of the jurisdiction, practices and procedures of the Court or the ability to acquire such knowledge quickly, demonstrated project and corporate services management experience, the ability to lead a productive team in a high pressured, innovative environment and exceptional communication and interpersonal skills with the ability to influence behaviour and attitudes at all levels.

Eligibility

To be considered for this role, applicants must submit a written statement of claims showing how their skills and experience meet the selection criteria and requirements of the job. An information package, including job description, selection criteria and details on how to apply is available through the Court's website: www.fedcourt.gov.au.

The successful applicant must be an Australian citizen and must satisfy a Police Records check.

To Apply

Position Contact:	Sia Lagos, 03 8600 3505
Agency Recruitment Site:	http://www.fedcourt.gov.au