



PARLIAMENT OF AUSTRALIA
DEPARTMENT OF PARLIAMENTARY SERVICES

Request to Quarantine – Australian Parliament House (APH) Closed Circuit Television Footage

Unless directed by law, the Department of Parliamentary Services (DPS) on behalf of the Presiding Officers can refuse the quarantining of APH CCTV footage (video or images) that is not in accordance with the [APH CCTV Code of Practice](#) (the CCTV Code) statement of purpose or engages parliamentary privilege.

Sufficient detail should be included in the request to enable an appropriate assessment to be made by the Presiding Officers, or delegate, in accordance with the CCTV Code.

Approval for CCTV footage to be quarantined does not provide approval for the viewing or release of the quarantined footage. In order to view or release quarantined footage a 'Request to View or Release' form is to be completed.

The requesting officer will be advised if this request is approved or not approved.

Requesting officer to complete Sections 1 to 3 and email the form to: dps.asa@aph.gov.au

SECTION 1 – REQUESTING ENTITY INFORMATION

Entity:	Australian Federal Police Protection Liaison		
Officer name:	Rebecca Cleaves		
Officer position:	Federal Agent		
Phone number:	██████████	Email:	██████████
Date of request:	3 April 2019		

SECTION 2 – INCIDENT INFORMATION


Date:	Friday 22 March – Saturday 23 March 2019
Time:	Specific time unknown – between 22:30hrs on Friday 22 March until 12:00hrs on Saturday 23 March 2019
Location:	Entry through point 8 (Ministerial car park) to an office location, prior to existing at an unknown point.
Details of incident:	Full details regarding the incident and original form are held within the Office of the Secretary and are only accessible on approval by the Secretary.

SECTION 3 – REASON FOR QUARANTINING

Purpose of the request	<p><i>The APH CCTV Code is applied to the management of the CCTV systems used in the Parliamentary precincts. The CCTV Code applies to all personnel who manage, operate or use the CCTV system, including the viewing, storing, accessing, releasing and disposing of footage.</i></p> <p><i>The specific focus of APH CCTV usage is for the purposes of security, safety and law enforcement. Use of CCTV for any other purpose, must be approved in writing by the Presiding Officers, or delegate, in accordance with the CCTV Code.</i></p> <p>An application to quarantine APH CCTV footage must meet one of the following criteria of the CCTV Code:</p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> to prevent, deter or detect crime, criminal damage, vandalism or public disorder <input checked="" type="checkbox"/> to assist in identifying, apprehending and where appropriate,
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	prosecuting offenders in relation to criminality <input type="checkbox"/> to provide evidence upon which to take criminal or civil proceedings <input type="checkbox"/> to identify and investigate incidents that could result in a compensation or insurance claim against the Commonwealth <input type="checkbox"/> other reasons under the Statement of Purpose (Section 5) <i>Please state reason from the CCTV Code:</i> <input type="checkbox"/> any other purpose approved in writing by the Presiding Officers
State the reason for quarantining:	To prevent, deter or detect crime, criminal damage, vandalism or public disorder To assist in identifying, apprehending and where appropriate, prosecuting offenders in relation to criminality
Is the requested footage required to be quarantined for longer than 90 days:	<i>In accordance with the CCTV Code, all approved quarantined footage will only be held for a period of 90 days and unless directed by law, quarantined footage will be destroyed after the 90 day period. It is the responsibility of the requesting officer to contact DPS prior to the expiry of the 90 day period to seek an extension. Approval is at the discretion of DPS.</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If yes, please provide further information:	

Department of Parliamentary Services – Office Use Only

SECTION 4 – DPS SECURITY BRANCH ASSESSMENT	
Security and Technology Section	
Requested footage is available and has been quarantined	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Date of quarantining:	4.4.19
Date to be destroyed:	3.7.19
Authorised officer:	Shane Moten 
Comments:	"Please confirm 90day deletion"
DPS HPRM/TRIM reference:	D19/9384



PARLIAMENT OF AUSTRALIA
DEPARTMENT OF PARLIAMENTARY SERVICES

Request to View or Release – Australian Parliament House (APH) Closed Circuit Television Footage

Unless directed by law, the Department of Parliamentary Services (DPS) on behalf of the Presiding Officers can refuse the request to view or release APH CCTV footage (video or images) that is not in accordance with the [APH CCTV Code of Practice](#) (the CCTV Code) statement of purpose or engages parliamentary privilege.

Sufficient detail should be included in the request to enable an appropriate assessment to be made by the Presiding Officers, or delegate, in accordance with the CCTV Code. This request form will be included as an attachment to the approval submission.

DPS, Security Branch, will prepare the covering approval submission for all external entity (non-DPS) requests. DPS requesting areas will be responsible for preparing the covering approval submission in consultation with Security Branch.

Approval to view footage does not provide approval for the release of the footage.

The requesting officer will be advised if the request is approved or not approved. If approved, viewing and use of the footage must only be use for the purposes stated in Section 3.

Requesting officer to complete Sections 1 to 3 and email the form to: dps.asa@aph.gov.au

SECTION 1 – REQUESTING ENTITY INFORMATION

Entity:	Australian Federal Police Protection Liaison		
Officer name:	Rebecca Cleaves		
Officer position:	Federal Agent		
Phone number:	[REDACTED]	Email:	[REDACTED]
Date of request:	3 April 2019		
Request type:	View	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
	Release	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Is the requesting entity subject to the Freedom of Information Act 1982	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
Has a quarantine request been made in relation to the footage	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		

SECTION 2 – INCIDENT INFORMATION

Date:	Friday 22 March – Saturday 23 March 2019
Time:	Specific time unknown – between 22:30hrs on Friday 22 March until 12:00hrs on Saturday 23 March 2019
Location:	Entry through point 8 (Ministerial car park) to an office location, prior to existing at an unknown point.
Details of incident:	Full details regarding the incident and original form are held within the Office of the Secretary and are only accessible on approval by the Secretary.

SECTION 3 – REASON FOR VIEWING OR RELEASE

Purpose of the request	<p>The APH CCTV Code is applied to the management of the CCTV systems used in the Parliamentary precincts. The CCTV Code applies to all personnel who manage, operate or use the CCTV system, including the viewing, storing, accessing, releasing and disposing of footage.</p> <p>The specific focus of APH CCTV usage is for the purposes of security, safety</p>
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and law enforcement. Use of CCTV for any other purpose, must be approved in writing by the Presiding Officers, or delegate, in accordance with the CCTV Code.

An application to request to view or release APH CCTV footage must meet one of the following criteria of the CCTV Code:

- ☒ to prevent, deter or detect crime, criminal damage, vandalism or public disorder
- ☒ to assist in identifying, apprehending and where appropriate, prosecuting offenders in relation to criminality
- ☐ to provide evidence upon which to take criminal or civil proceedings
- ☐ to identify and investigate incidents that could result in a compensation or insurance claim against the Commonwealth
- ☐ other reasons under the Statement of Purpose (Section 5)

Please state reason from the CCTV Code:

- ☐ any other purpose approved in writing by the Presiding Officers

State reason for viewing or release:	To prevent, deter or detect crime, criminal damage, vandalism or public disorder
	To assist in identifying, apprehending and where appropriate, prosecuting offenders in relation to criminality
Use and access:	Two members of the AFP Protection Liaison Team will view and analyse the requested footage. The request is not intended for court proceedings.

Department of Parliamentary Services – Office Use Only

SECTION 4 – DPS SECURITY BRANCH ASSESSMENT

Security and Technology Section

Requested footage is available and/or quarantined ☒ Yes ☐ No

Parliamentary privilege engaged ☒ Yes ☐ No ☐ Unsure

Where the requested footage engages parliamentary privilege, or Security Branch is unable to make a clear determination, the Serjeant-at-Arms and Usher of the Black Rod are to be consulted to consider if parliamentary privilege applies to the requested footage.

Assistant Director / Director name: Shane Moten

Signed: [Signature] Date: 4 / 4 / 2019

Security Policy and Governance Section

Sufficient detail provided in the request form ☒ Yes ☐ No *Full details held within Security Office*

Presiding Officer submission ☒ Yes ☐ No

The Serjeant-at-Arms and Usher of the Black Rod are to be consulted, and are required to endorse, all view or release submissions to the Presiding Officers.

Assistant Secretary, Security Branch submission ☐ Yes ☒ No

Assistant Director / Director name: Aleksandar Celestki

Signed: [Signature] Date: 4 / 4 / 2019

DPS HPRM/TRIM reference: D19/94427

Hamilton, Sarah (DPS)

From: Hinds, GregJames [REDACTED]
Sent: Monday, 8 April 2019 9:30 AM
To: Brown, Damien (DPS)
Cc: Butler, Peter (DPS); Tunningley, Leanne (DPS)
Subject: RE: Incident - Minister Reynolds suite [DLM=For-Official-Use-Only]

Follow Up Flag: Follow up
Flag Status: Completed

For-Official-Use-Only

Thanks Damien – we'll be in touch if there's anything further, noting the current request/approval process to quarantine and view the relevant footage.

Cheers Greg

SUPERINTENDENT GREG HINDS
 SECURITY CONTROLLER PARLIAMENT HOUSE
 PROTECTION OPERATIONS
 Tel [REDACTED] Ext [REDACTED] Mob [REDACTED]
www.afp.gov.au



POLICING FOR
A SAFER AUSTRALIA

For-Official-Use-Only

From: Brown, Damien (DPS) [mailto:[REDACTED]]
Sent: Sunday, 7 April 2019 8:39 PM
To: Hinds, GregJames
Cc: Butler, Peter (DPS); Tunningley, Leanne (DPS)
Subject: RE: Incident - Minister Reynolds suite [DLM=For-Official-Use-Only]

Greg

Please find attached the scanned copy of the incident and supporting documentation.

Please let me know if you require anything further in relation to this matter.

Regards
 Damien

Damien Thomas Brown
 A/g Assistant Secretary | Security Branch
 Building & Security Division
 T: [REDACTED] | M: [REDACTED] | E: [REDACTED]

Parliament House | PO Box 6000 | Canberra ACT 2600



PARLIAMENT OF AUSTRALIA
DEPARTMENT OF PARLIAMENTARY SERVICES

(I am not in the office on Fridays, but contactable on 0433 920 119 for any urgent matters.)

-----Original Message-----

From: Brown, Damien (DPS)
Sent: Sunday, 7 April 2019 9:57 AM
To: 'Hinds, GregJames'
Cc: Butler, Peter (DPS)
Subject: RE: Incident - Minister Reynolds suite [DLM=For-Official-Use-Only]

Greg

I appreciate that this incident report has not gone to AFP earlier. For me it highlights the need to review the security incident framework and processes of disseminating reports in a timely manner.

The report is in hardcopy so will be scanned and sent to you Monday as a priority.

Regards
Damien

Damien Thomas Brown
A/g Assistant Secretary | Security Branch
Building and Security Division
T: [REDACTED] | M: [REDACTED] | E: [REDACTED]
Parliament House | PO Box 6000 | Canberra ACT 2600

-----Original Message-----

From: Hinds, GregJames [mailto:[REDACTED]]
Sent: Saturday, 6 April 2019 5:40 PM
To: Brown, Damien (DPS)
Cc: Butler, Peter (DPS)
Subject: Incident - Minister Reynolds suite [DLM=For-Official-Use-Only]

Hi Damien - further to my several verbal conversations and requests pertaining to receiving a copy of the DPS/PSS Incident Report for the incident that occurred on 22/23 March in Minister Reynolds suite.

If I don't receive a copy of this at your earliest convenience, noting it's two weeks since it occurred, the AFP will have no choice but to start interviewing those involved in the incident, including those in senior DPS positions.

I'm disappointed that I have had to write now as another follow up to my requests of last week.

Greg

SUPERINTENDENT GREG HINDS
SECURITY CONTROLLER PARLIAMENT HOUSE
PROTECTION OPERATIONS

Tel [REDACTED] Ext [REDACTED] Mob [REDACTED]
www.afp.gov.au

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AFP Web site: <http://www.afp.gov.au>

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Clarke, Alex (DPS)

From: zzzBrown, Damien (DPS)
Sent: Sunday, 7 April 2019 8:39 PM
To: 'Hinds, GregJames'
Cc: zzzButler, Peter (DPS); Tunningley, Leanne (DPS)
Subject: HPRM: RE: Incident - Minister Reynolds suite [DLM=For-Official-Use-Only]
Attachments: SKM_C554e19040720320.pdf

Greg

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Please let me know if you require anything further in relation to this matter.

Regards
 Damien

Damien Thomas Brown
 A/g Assistant Secretary | Security Branch
 Building & Security Division
 [REDACTED]



PARLIAMENT OF AUSTRALIA
 DEPARTMENT OF PARLIAMENTARY SERVICES

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Damien Thomas Brown
 A/g Assistant Secretary | Security Branch
 Building and Security Division
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Sent: Saturday, 6 April 2019 5:40 PM
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AFP Web site: <http://www.afp.gov.au>



PARLIAMENT OF AUSTRALIA

DEPARTMENT OF PARLIAMENTARY SERVICES

Parliamentary Security Service

Executive Summary of events

Summary			
Date of incident:	Saturday, 23 March 2019		
Time commenced:	Approx 01:50 hrs	Time concluded:	Approx 17:00 hrs
Location:	Suite M1-23 Ministerial Wing		
Incident type:	Other (please specify)	Staffing issue. APH occupants.	
Incident Reported to:	Peter Butler. Director Security Operations.		
File:	[HPRM Ref. No.]		

Description of incident

On 23 March 2019 at approximately 01:50 hrs:

- Two staff members, a Bruce Lehrmann (male) and Brittany Higgins (female) of Minister Reynold's Office, entered APH through Point 8. The members were not in possession of their APH passes. PSS Officers Fairweather positively identified them as passholders and issued temporary passes. They stated to PSS Officers Fairweather and Anderson that they had urgent business to attend to.
- PSS Officers Fairweather and Anderson made the observation that the female person appeared to be affected by alcohol and stumbled when passing through the screening point.
- PSS Officer Anderson then escorted the two passholders to Suite M1-23 where the PSOR then remotely unlocked the suite for the passholders to access.

On 23 March 2019 at approximately 02:35 hrs:

- The male passholder exited APH through point 8 and appeared to be in a hurry. When asked if he was coming back he quickly replied "no".
- The PSS Officers observed that he was not accompanied by the female passholder that entered with him.
- Officer Fairweather advised the Team Leader of the situation and concerns for the female passholder and requested that a welfare be conducted as soon as possible to confirm everything was alright.

On 23 March 2019 at approximately 04:15 hrs:

- Female PSS Officer Anderson attended the suite M1-23 and observed that it was unlocked. PSS Officer Anderson entered the suite to undertake an occupancy check before securing the suite. Officer Anderson checked the door to the Minister's Office and found it unlocked. Officer Anderson knocked on the door and then entered.

- Officer Anderson observed the female passholder on the lounge undressed. The female passholder opened her eyes and acknowledged Officer Anderson. Officer Anderson assessed that the person was alright and conscious she exited the ministerial suite.

- Officer Anderson advised the Team Leader of the situation, who asked if the female was alright, and Officer Anderson advised 'yes'.

On 23 March 2019 at approximately 07:15 hrs the matter was reported to the Director Security Operations (DSO) who was advised that the female passholder had not exited APH and was therefore presumed to still be in the suite. The DSO instructed the PSS Team Leader to undertake a welfare check of the female passholder.

On 23 March 2019 at approximately 08:33 hrs the DSO reported this matter to the DPS Chief of Staff, Leanne Tunningley. Leanne Tunningley reported to the matter to the Deputy Secretary, Cate Saunders, who subsequently advised the DPS Secretary.

On 23 March 2019 at approximately 08:59 hrs the DSO reported this matter to the Ministerial Liaison Manager, Stephen Frost.

On 23 March 2019 at approximately 09:15 hrs PSS Team Leader Allan Tyler and female PSS Officer Kristine Brenton attended the ministerial suite and Officer Brenton entered. Officer Brenton had a conversation with the female passholder through a closed door where the passholder indicated that "everything was ok".

On 23 March 2019 at approximately 10.02 hrs the female staff member exited point 8.

On 23 March 2019 at approximately 10.09 hrs the Deputy Secretary and DPS Chief of Staff arrived at APH to follow up on the welfare the member on the advice of the Secretary. At this point the Deputy Secretary was advised of the welfare check that had occurred at 9.15 that indicated that the member was 'ok'.

On 23 March 2019 at approximately 11.00 hrs at the request of the Deputy Secretary the PSS Team Leader obtained the Parliament House Visitor Pass Register to enable the identification of the members. At this point it was identified that the female passholder had signed out.

On 23 March 2019 at approximately 11.10 hrs the PSS Team Leader checked identified that the with the PSOR as to the security status of suite M1-23 and it was identified that the suite had been left unsecured. A PSS Officer attended suite M1-23 at 11:15 hrs and confirmed that it was vacant. The Officer arranged for the PSOR to secure the suite.

On 23 March 2019 at approximately 12.40 hrs the Ministerial Liaison Manager (Stephen Frost) contacted the Director Security Operations and requested that the Ministerial Office be cleaned. The MLM gave the DSO approval via email to Leanne Tunningley for cleaning staff to enter the Minister's Office to undertake the cleaning. The First Assistant Secretary Building Services was contacted and arranged for cleaners to clean the Minister's Office.

On 23 March 2019 at approximately 16.00 hrs a senior APH cleaner attended suite M1-23 and cleaned the Minister's Office.

Due to the sensitivity of this matter the Team Leaders involved were instructed not to discuss this matter further with any staff. Reports have also been obtained from the officers involved.

Any witnesses?

☒ YES (please provide names if available)

☐ NO

PSS Officer Nikola Anderson

PSS Officer Mark Fairweather
PSS Team Leader Kevin Callan

Details of officers involved

Name:	Rostered hours and position: (Day of incident)
Nikola Anderson	23:00 to 07:00 Point 8.
Mark Fairweather	23:00 to 07:00 Foxtrot Patrol
Kristine Brenton	08:00 to 16:00 Foxtrot Patrol
Kevin Callan	23:00 to 07:00 PSS Team Leader
Allan Tyler	07:00 to 15:00 PSS Team Leader


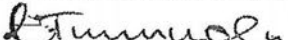
Management Summary

Incident requires further action:	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
Refer to Ministerial Liaison Manager, Stephen Frost for further action.		
Incident dealt with in accordance with OPP's:	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
Details of OPP along with relevant section		
OPP	Section	
OPP 10.9 - Security Points and Patrols	Attachment G	
OPP name and number	Relevant paragraph and/or sub para	
OPP name and number	Relevant paragraph and/or sub para	
Outcome of any investigation and/or remedial actions:		
Referred to Ministerial Liaison Manager.		
Name:	Peter Butler	Date of summary: 25 March 2019

Attachments

Document Title:	Parliament House Visitor Pass Register	File:	[HPRM Ref. No.]
Document Title:	Click here to enter text.	File:	[HPRM Ref. No.]
Document Title:	Click here to enter text.	File:	[HPRM Ref. No.]
Document Title:	Click here to enter text.	File:	[HPRM Ref. No.]

Approvals

Position:	Name:	Sign:	Date:
Assistant Director Security Operations			Click here to enter a date.
Director Security Operations	Peter Butler		27/3/19
Assistant Secretary Security	Leanne Tunningley		27/3/19

Record keeping

1. Save this document for your records. *(To save, click the file tab at the top left and select "Save As" and select a suitable location)*
2. Upload to HPRM within File:
3. Email a copy of this report to the relevant Manager

To whom it may concern

On the 23 March 2019 at approximately 0150, two staff from Minister Reynold's office (M1- 23) came in through Point 8 and requested (Positively Identified) green passes as they had forgotten theirs

I PSS Officer Mark Fairweather then asked for identification which they both produced before I could issue their passes (34644) and (25396)

I observed that the female may have been affected by alcohol as she stumbled whilst trying to self-clear through the Walk through Metal Detector

I then asked Nicola Anderson (Foxtrot 4) who was in the area could she escort the two pass holders to the suite

I then called the PSOR and informed them of the pass numbers, and that there would be an entry into the suite

At approximately 0230 the male pass holder exited (alone) through Point 8 in a hurry and dropped off his pass. I asked him if he was coming back. He didn't stop and hastily replied "NO"

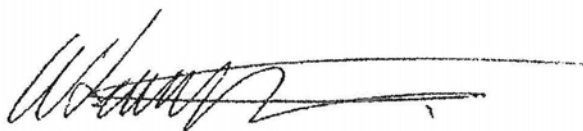
Straight after this I contacted Kevin Callan (Security 3) and I formed him of the situation and my concerns of the welfare of the female pass holder

Regards

PSS Officer

Mark Fairweather

24/03/2019

A handwritten signature in black ink, appearing to read 'Mark Fairweather', with a long horizontal line extending to the right.

To all concerned

On the 23 March 2019 at approximately 0240, I Kevin Callan (Security 3) Night shift was informed by PSS Officer Mark Fairweather that he had some concerns about a female pass holder who had entered though Point 8 earlier and had not left with the other pass holder. The Minister's suite was (M1-23)

Mark explained the situation to me on what had happened

I contacted PSS Officer Nikola Anderson (Foxtrot 4), and asked could she do a welfare check as soon as possible, to see if everything was alright

At approximately 0420 Nikola called and informed me that she had entered the suite. (Nikola's statement of events are attached to this email)

I asked Nicola was the female alright. Nikola replied "Yes"

In the morning handover I informed Alan Tyler (Security 3) Day shift of the situation

Regards

Kevin Callan
Team Leader

At Approximately 01:50am on the 23/03/2019 I unlocked Ministerial suite (1-23) for a male and a female pass holder who advised Mark Fairweather and me that they had urgent business that needed tending to. Upon their arrival both Mark Fairweather and I observed that the female was intoxicated.

The male pass holder left at approximately 02:30 on his own. Mark Fairweather who witnessed the male leave notified the team leader on duty Kevin Callan of his hastily departure. Kevin rang me and advised me to carry out a welfare check on the female pass holder if she hadn't left by the time M. Fairweather returned from his break.

At approximately 04:15am I went to Ministerial suite (1-23) to carry out the welfare check on the female pass holder.

I entered the suite and announced myself loudly. All the lights in the suite were off and I noticed that the door leading into the Minister's office was closed. I announced myself again loudly as I opened the Minister's office door.

I found the female pass holder asleep on the Ministers lounge naked and in the fetal position. She had heard me come in as she opened her eyes and rolled over on to her side. Upon realising she was alright and conscious; I backed out of the office, closed the door behind me and vacated the suite. I then called Kevin Callan and notified him of what I had witnessed.

Nikola Anderson
PSS Officer
Security Branch
Department of Parliamentary Services



Tunningley, Leanne (DPS)

From: Tyler, Allan (DPS)
Sent: Saturday, 23 March 2019 9:57 AM
To: Butler, Peter (DPS)
Subject: Welfair check on M1 23

As of our conversation.

At approximately 0915 this morning myself and Officer Kristine Brenton went to M1 23 for a welfare check on an occupant of the suite. I stood outside while Kristine Brenton entered the foyer of the suite only.

Kristine Brenton announced her presents, "Security" and a female voice replied. Kristine Brenton then asked is every OK and the voice answered "yes everything is ok". Kristine Brenton then exited the suite.

At Tyler

Team Leader | Security Branch
Building & Security Division



PARLIAMENT OF AUSTRALIA

DEPARTMENT OF PARLIAMENTARY SERVICES

Tunningley, Leanne (DPS)

From: Tunningley, Leanne (DPS) [REDACTED]
Sent: Saturday, 23 March 2019 9:32 PM
To: Security (DPS)
Subject: Fwd: M1 23 - clean [SEC=UNCLASSIFIED]

Hi Alan

The cleaners will be in at 4pm. It is unsure how long they will be in for, so have asked not to be pressured to do it quickly please.

Many thanks

Leanne

Begin forwarded message:

From: "Frost, Stephen" [REDACTED]
Date: 23 March 2019 at 1:05:19 pm AEDT
To: "Tunningley, Leanne (DPS)" [REDACTED], "Frost, Stephen (DoF)" [REDACTED]
Subject: Re: M1 23 - clean [SEC=UNCLASSIFIED]

Hi Leanne

Thanks for sending through. Please accept this reply email as a request for the clean in suite M1 23. I approve access into the suite.

Kind regards

Stephen

From: Tunningley, Leanne (DPS) [REDACTED]
Date: 23 March 2019 at 1:02:18 pm AEDT
To: Frost, Stephen (DoF) [REDACTED]
Subject: M1 23 - clean

Hi Stephen

Further to our discussion, if you could please put the request through to me via email to have the suite cleaned and provide permission for the cleaning staff to access the suite.

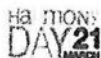
Fiona Knight is currently sourcing cleaning staff.

Regards,

Leanne Tunningley
 Chief of Staff | Office of the Secretary



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 DEPARTMENT OF PARLIAMENTARY SERVICES



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 Finance Web Site: www.finance.gov.au

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PARLIAMENT HOUSE VISITOR PASS REGISTER

[illegible]

PARLIAMENT OF AUSTRALIA

PARLIAMENT OF AUSTRALIA



PARLIAMENT OF AUSTRALIA
DEPARTMENT OF PARLIAMENTARY SERVICES

Submission No: 2019/026

DPS Ref: D19/93832

Date: 9 April 2019

Urgent

SPEAKER
PRESIDENT

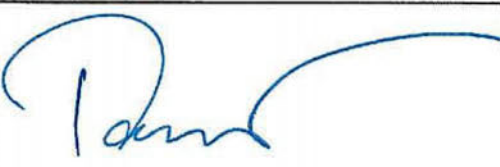

SUBJECT: Request by the Australian Federal Police Protection Liaison to view
Australian Parliament House Closed Circuit Television (CCTV) footage of an incident
in the Ministerial Wing

Recommendation - that you:

1. **approve** the request by Australian Federal Police Protection Liaison (AFP PL) to view Australian Parliament House (APH) Closed Circuit Television (CCTV) footage of an incident in the Ministerial Wing between 22:30 on Friday 22 March 2019 and 12:00 on Saturday 23 March 2019.

Approved / Not Approved / Discuss Further

Presiding Officer comments:

 THE HON TONY SMITH MP Speaker of the House of Representatives Date: 10/4/19	 SENATOR THE HON SCOTT RYAN President of the Senate Date: 11/4/2019
---	---

Issue

On 3 April 2019, Australian Federal Police Protection Liaison (AFP PL) submitted a request to view APH CCTV footage of an incident in the Ministerial Wing between 22:30 on 22 March 2019 and 12:00 on Saturday 23 March 2019 (**Attachment A**). AFP PL is seeking to view the CCTV footage to conduct initial review of the incident.

The CCTV footage relevant to this request was quarantined on 4 April 2019 and has been retained in accordance with section 10.3 of the *APH CCTV Code of Practice*.

This submission seeks your approval for the viewing of relevant footage by AFP PL in accordance with sections 11.2 and 11.4 of the *APH CCTV Code of Practice*.

Considerations

The request for the release and/or viewing of CCTV footage has been made in accordance with section 11.2 of the *APH CCTV Code of Practice*, which states:

PO Sub 2019/026 - Request by the Australian Federal Police Protection Liaison to view Australian Parliament House Closed Circuit Television footage of an incident in the Ministerial Wing

The viewing or release of footage to any person other than an Authorised Officer will require approval by the Presiding Officers or their nominated delegate.

The request is made in accordance with the *APH CCTV Code of Practice* Statement of Purpose sections 5.2.c and 5.2.d, which states the authorised purposes that CCTV can be used for are:

c. to prevent, deter, disrupt, or detect crime, criminal damage, vandalism or public disorder

d. to assist in identifying, apprehending and where appropriate, prosecuting offenders in relation to criminality

Under section 11.3 of the *APH CCTV Code of Practice*, DPS Assistant Secretary, Security Branch has been delegated authority to approve the release of CCTV footage where the release of footage is in response to an official request from law enforcement. This authority does not apply where the request engages parliamentary privilege.

As the requested APH CCTV footage potentially engages parliamentary privilege, your approval is sought under section 11.4 of the *APH CCTV Code of Practice*, which states:

In relation to the release of CCTV footage for any other purpose, or where the footage may engage parliamentary privilege, approval must be sought in writing from the Presiding Officers.

At this time AFP PL are only seeking to view relevant APH CCTV footage, as this mitigates the potential for APH CCTV footage being released into the public domain in the event of judicial proceedings.

On 9 April 2019 at approximately 10.30am, I spoke with Sergeant Paul Sherring, AFP Protection Liaison Parliament House, to seek further information regarding reasons for the request. Sergeant Sherring stated that he and Officer Rebecca Cleaves are seeking to primarily quarantine the footage so that it would not be lost in the event of a future investigation. Secondly, they proposed viewing the footage for "operational awareness" which was clarified as meaning to establish a "framepoint of the individuals entering the building as to their state of mind". Sergeant Sherring said the viewing was not for the purposes of a formal investigation nor for evidence gathering purposes. He indicated that based on what they viewed, it may help inform options for the female involved in respect of any future action. Sergeant Sherring confirmed however that they would not be conveying what they observe to the female involved.

Resource implications

DPS will undertake this task within existing resource allocations.

Consultations

Minister for Defence Industry
Chief of Staff, Minister for Defence Industry
Clerk of the House of Representatives
Clerk of the Senate

This submission has been endorsed by the Serjeant-at-Arms and the Usher of the Black Rod.

PO Sub 2019/026 - Request by the Australian Federal Police Protection Liaison to view Australian Parliament House Closed Circuit Television footage of an incident in the Ministerial Wing

Sensitivity/expected reaction

The CCTV footage has been reviewed and assessed by DPS A/g Director, Security Technology as engaging parliamentary privilege as specified under section 11.5 of the *APH CCTV Code of Practice*. This has been considered in the consultations with the relevant Minister's office.



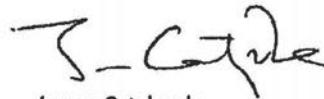
Rob Stefanic
Secretary

SES contact officer: Damien Brown
Phone number: x2899

Endorsed



John Begley
Usher of the Black Rod
Date: 9 April 2019



James Catchpole
Serjeant-at-Arms
Date: 9 April 2019

Following discussions
with 4/4 AS Security Ops
there appears a negligible
risk privilege is engaged,
JB 4/4/19 noted. pz

D'Rozario, Joseph (DPS)

From: Brown, Damien (DPS)
Sent: Monday, 15 April 2019 5:02 PM
To: 'Jocelyn, Martin'
Cc: Celeski, Aleksandar (DPS); Cross, Rosemary (DPS)
Subject: RE: CCTV Footage [DLM=Sensitive]

Martin

This request was approved by the POs end of last week so my team will be in contact to arrange a time with view the footage.

Cheers
 Damien

Damien Thomas Brown
 A/g Assistant Secretary | Security Branch
 Building & Security Division
 T: [REDACTED] | M: [REDACTED] | E: [REDACTED]
 Parliament House | PO Box 6000 | Canberra ACT 2600



PARLIAMENT OF AUSTRALIA
 DEPARTMENT OF PARLIAMENTARY SERVICES

OPEN DAY
 6 OCT



From: Jocelyn, Martin [<mailto:Martin.Jocelyn@afp.gov.au>]
Sent: Monday, 15 April 2019 12:05 PM
To: Brown, Damien (DPS)
Subject: CCTV Footage [DLM=Sensitive]

Sensitive

Damien

On behalf of the PL APH team, are you able to provide timeframe when they may be able to view the footage for the incident in the Minister's suite recently.

The footage still needs to be viewed to corroborate the information that has been relayed to PL.

Any assistance is appreciated.



AFP
 AUSTRALIAN FEDERAL POLICE

STATION SERGEANT MARTIN JOCELYN
 OFFICER IN CHARGE, AFP PARLIAMENT HOUSE
 PROTECTION OPERATIONS
 Tel [REDACTED] Ext [REDACTED] Mob [REDACTED]
www.afp.gov.au

Sensitive

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AFP Web site: <http://www.afp.gov.au>

Lewis, Alicia (DPS)

From: Rukavina, Steven (DPS)
Sent: Wednesday, 17 April 2019 10:12 AM
To: Celeski, Aleksandar (DPS)
Subject: RE: [Signed] PO Submission

Aleks,

AFP viewed the footage yesterday at 11am and were happy with what they were shown.

Regards,

Steven Rukavina

Assistant Director, Security and Technology | Security Branch
 Building & Security Division

T: [REDACTED] | E: [REDACTED]

Parliament House | PO Box 6000 | Canberra ACT 2600



PARLIAMENT OF AUSTRALIA
 DEPARTMENT OF PARLIAMENTARY SERVICES

MARCH 2019
ENLIGHTEN

From: Celeski, Aleksandar (DPS)
Sent: Monday, 15 April 2019 3:00 PM
To: Moten, Shane (DPS); Rukavina, Steven (DPS)
Subject: FW: [Signed] PO Submission
Importance: High

Hi Shane, Steve

Please find attached approval by the Presiding Officers for AFP PL to view CCTV footage from 22-23 March 2019 (Ministerial Wing).

The contact for AFP PL is:

Rebecca Cleaves

[REDACTED]
 t. [REDACTED]

Grateful if you could reach out to Ms Cleaves to notify her of the approval and to arrange a suitable time to view the relevant footage onsite. Please also ensure the spreadsheet is up to date.

Cheers

Aleksandar Celeski

Assistant Director Security Governance (Agency Security Adviser) | Security Branch
 Building & Security Division

T: [REDACTED] | E: [REDACTED]

Parliament House | PO Box 6000 | Canberra ACT 2600



PARLIAMENT OF AUSTRALIA
 DEPARTMENT OF PARLIAMENTARY SERVICES

From: Office Of The Secretary (DPS)
Sent: Monday, 15 April 2019 2:03 PM
To: Celeski, Aleksandar (DPS)
Cc: Office Of The Secretary (DPS)
Subject: FW: [Signed] PO Submission

Hi Aleks

As discussed.

Kind regards
Jayne

Jayne Harrison

Executive Assistant to the Secretary, Mr Rob Stefanic

T: [REDACTED] | E: [REDACTED]

Parliament House | PO Box 6000 | Canberra ACT 2600



PARLIAMENT OF AUSTRALIA

DEPARTMENT OF PARLIAMENTARY SERVICES

From: Office Of The Secretary (DPS)
Sent: Thursday, 11 April 2019 1:11 PM
To: Tunningley, Leanne (DPS); Brown, Damien (DPS); Saunders, Cate (DPS)
Cc: Office Of The Secretary (DPS)
Subject: [Signed] PO Submission

Good afternoon

Please find attached a copy of PO Submission 2019/026 signed by the Presiding Officers.

Kind regards
Alicia

Alicia Lewis

Executive Officer | Office of the Secretary, Mr Rob Stefanic

T: [REDACTED] | E: [REDACTED]

Parliament House | PO Box 6000 | Canberra ACT 2600



PARLIAMENT OF AUSTRALIA

DEPARTMENT OF PARLIAMENTARY SERVICES

D'Rozario, Joseph (DPS)

From: Brown, Damien (DPS)
Sent: Thursday, 18 April 2019 3:43 PM
To: 'Sherring, Paul'
Cc: Cleaves, Rebecca; Hinds, GregJames; Agency Security Adviser (DPS); Celeski, Aleksandar (DPS); Cross, Rosemary (DPS)
Subject: RE: Request for footage to be released [DLM=For-Official-Use-Only]

Paul

I will have the team commence the PO briefing processes for the request. Aleks Celeski will be the contact point for any status updates.

Kind regards
 Damien

Damien Thomas Brown
 A/g Assistant Secretary | Security Branch
 Building & Security Division
 T: [REDACTED] | M: [REDACTED] | E: [REDACTED]
 Parliament House | PO Box 6000 | Canberra ACT 2600



PARLIAMENT OF AUSTRALIA
 DEPARTMENT OF PARLIAMENTARY SERVICES

From: Sherring, Paul [mailto:[REDACTED]]
Sent: Thursday, 18 April 2019 10:32 AM
To: Brown, Damien (DPS)
Cc: Cleaves, Rebecca; Hinds, GregJames
Subject: Request for footage to be released [DLM=For-Official-Use-Only]

For-Official-Use-Only

Good morning Damien,

Please find attached a request to have the footage of the incident in March 2019, which has been quarantined and viewed by myself and F/A Cleaves, to be released for the purpose of handing over to ACT Policing in response to their investigation into the incident. Thank you.

Regards

Paul.

SERGEANT PAUL SHERRING
 PROTECTION LIAISON PARLIAMENT HOUSE
 PROTECTION
 Tel [REDACTED] Ext [REDACTED] Mob [REDACTED]
www.afp.gov.au



AFP
 AUSTRALIAN FEDERAL POLICE

POLICING FOR
 A SAFER AUSTRALIA

For-Official-Use-Only

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AFP Web site: <http://www.afp.gov.au>

OFFICIAL



PARLIAMENT OF AUSTRALIA

DEPARTMENT OF PARLIAMENTARY SERVICES

Request to View or Release – Australian Parliament House (APH) Closed Circuit Television Footage

Unless directed by law, the Department of Parliamentary Services (DPS) on behalf of the Presiding Officers can refuse the request to view or release APH CCTV footage (video or images) that is not in accordance with the [APH CCTV Code of Practice](#) (the CCTV Code) statement of purpose or engages parliamentary privilege.

Sufficient detail should be included in the request to enable an appropriate assessment to be made by the Presiding Officers, or delegate, in accordance with the CCTV Code. This request form will be included as an attachment to the approval submission.

DPS, Security Branch, will prepare the covering approval submission for all external entity (non-DPS) requests. DPS requesting areas will be responsible for preparing the covering approval submission in consultation with Security Branch.

Approval to view footage does not provide approval for the release of the footage.

The requesting officer will be advised if the request is approved or not approved. If approved, viewing and use of the footage must only be use for the purposes stated in Section 3.

Requesting officer to complete Sections 1 to 3 and email the form to: asa.dps@aph.gov.au

SECTION 1 – REQUESTING ENTITY INFORMATION

Entity:	Australian Federal Police		
Officer name:	Paul Sherring		
Officer position:	Sergeant, Protection Liaison APH		
Phone number:	██████	Email:	████████████████████
Date of request:	18/04/2019		
Request type:	View	<input type="checkbox"/> Yes	<input type="checkbox"/> No
	Release	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

Is the requesting entity subject to the *Freedom of Information Act 1982* ☒ Yes ☐ No

Has a quarantine request been made in relation to the footage ☒ Yes ☐ No

SECTION 2 – INCIDENT INFORMATION

Date:	23 March 2019
Time:	0141hrs, 0233hrs and 1001hrs
Location:	Ministerial entrance (point 8) and Ministerial 1 st floor.
Details of incident:	Details known to DPS. Request release of previously quarantined footage.

SECTION 3 – REASON FOR VIEWING OR RELEASE

Purpose of the request	<p><i>The APH CCTV Code is applied to the management of the CCTV systems used in the Parliamentary precincts. The CCTV Code applies to all personnel who manage, operate or use the CCTV system, including the viewing, storing, accessing, releasing and disposing of footage.</i></p> <p><i>The specific focus of APH CCTV usage is for the purposes of security, safety and law enforcement. Use of CCTV for any other purpose, must be approved</i></p>
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OFFICIAL

OFFICIAL

	<p><i>in writing by the Presiding Officers, or delegate, in accordance with the CCTV Code.</i></p> <p>An application to request to view or release APH CCTV footage must meet one of the following criteria of the CCTV Code:</p> <ul style="list-style-type: none"> <input type="checkbox"/> to prevent, deter or detect crime, criminal damage, vandalism or public disorder <input checked="" type="checkbox"/> to assist in identifying, apprehending and where appropriate, prosecuting offenders in relation to criminality <input checked="" type="checkbox"/> to provide evidence upon which to take criminal or civil proceedings <input type="checkbox"/> to identify and investigate incidents that could result in a compensation or insurance claim against the Commonwealth <input type="checkbox"/> other reasons under the Statement of Purpose (Section 5) <p><i>Please state reason from the CCTV Code:</i></p> <p><input type="checkbox"/> any other purpose approved in writing by the Presiding Officers</p>
State reason for viewing or release:	Release of footage requested, to be provided to ACT Policing Sexual Assault and Child Abuse Team (SACAT) to assist with their investigation of the incident.
Use and access:	To be provided to SACAT, as potentially part of a future brief of evidence in relation to the incident.

Department of Parliamentary Services – Office Use Only

SECTION 4 – DPS SECURITY BRANCH ASSESSMENT	
Security and Technology Section	
Requested footage is available and/or quarantined	<input type="checkbox"/> Yes <input type="checkbox"/> No
Parliamentary privilege engaged	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Unsure
<i>Where the requested footage engages parliamentary privilege, or Security Branch is unable to make a clear determination, the Serjeant-at-Arms and Usher of the Black Rod are to be consulted to consider if parliamentary privilege applies to the requested footage.</i>	
Assistant Director / Director name:	
Signed:	Date: / / 20
Security Policy and Governance Section	
Sufficient detail provided in the request form	<input type="checkbox"/> Yes <input type="checkbox"/> No
Presiding Officer submission	<input type="checkbox"/> Yes <input type="checkbox"/> No
<i>The Serjeant-at-Arms and Usher of the Black Rod are to be consulted, and are required to endorse, all view or release submissions to the Presiding Officers.</i>	
Assistant Secretary, Security Branch submission	<input type="checkbox"/> Yes <input type="checkbox"/> No
Assistant Director / Director name:	
Signed:	Date: / / 20
DPS HPRM/TRIM reference:	



PARLIAMENT OF AUSTRALIA
DEPARTMENT OF PARLIAMENTARY SERVICES

Request to View or Release – Australian Parliament House (APH) Closed Circuit Television Footage

Unless directed by law, the Department of Parliamentary Services (DPS) on behalf of the Presiding Officers can refuse the request to view or release APH CCTV footage (video or images) that is not in accordance with the [APH CCTV Code of Practice](#) (the CCTV Code) statement of purpose or engages parliamentary privilege.

Sufficient detail should be included in the request to enable an appropriate assessment to be made by the Presiding Officers, or delegate, in accordance with the CCTV Code. This request form will be included as an attachment to the approval submission.

DPS, Security Branch, will prepare the covering approval submission for all external entity (non-DPS) requests. DPS requesting areas will be responsible for preparing the covering approval submission in consultation with Security Branch.

Approval to view footage does not provide approval for the release of the footage.

The requesting officer will be advised if the request is approved or not approved. If approved, viewing and use of the footage must only be use for the purposes stated in Section 3.

Requesting officer to complete Sections 1 to 3 and email the form to: asa.dps@aph.gov.au

SECTION 1 – REQUESTING ENTITY INFORMATION

Entity:	Australian Federal Police		
Officer name:	Paul Sherring		
Officer position:	Sergeant, Protection Liaison APH		
Phone number:	██████	Email:	████████████████████
Date of request:	18/04/2019		
Request type:	View	<input type="checkbox"/> Yes <input type="checkbox"/> No	
	Release	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Is the requesting entity subject to the <i>Freedom of Information Act 1982</i>			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Has a quarantine request been made in relation to the footage			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

SECTION 2 – INCIDENT INFORMATION

Date:	23 March 2019
Time:	0141hrs, 0233hrs and 1001hrs
Location:	Ministerial entrance (point 8) and Ministerial 1 st floor.
Details of incident:	Details known to DPS. Request release of previously quarantined footage.

SECTION 3 – REASON FOR VIEWING OR RELEASE

Purpose of the request	<p><i>The APH CCTV Code is applied to the management of the CCTV systems used in the Parliamentary precincts. The CCTV Code applies to all personnel who manage, operate or use the CCTV system, including the viewing, storing, accessing, releasing and disposing of footage.</i></p> <p><i>The specific focus of APH CCTV usage is for the purposes of security, safety and law enforcement. Use of CCTV for any other purpose, must be approved in writing by the Presiding Officers, or delegate, in accordance with the CCTV</i></p>
------------------------	--

Code:

An application to request to view or release APH CCTV footage must meet one of the following criteria of the CCTV Code:

- ☐ to prevent, deter or detect crime, criminal damage, vandalism or public disorder
 - ☒ to assist in identifying, apprehending and where appropriate, prosecuting offenders in relation to criminality
 - ☒ to provide evidence upon which to take criminal or civil proceedings
 - ☐ to identify and investigate incidents that could result in a compensation or insurance claim against the Commonwealth
 - ☐ other reasons under the Statement of Purpose (Section 5)
- Please state reason from the CCTV Code:
- ☐ any other purpose approved in writing by the Presiding Officers

State reason for viewing or release:

Release of footage requested, to be provided to ACT Policing Sexual Assault and Child Abuse Team (SACAT) to assist with their investigation of the incident.

Use and access:

To be provided to SACAT, as potentially part of a future brief of evidence in relation to the incident.

Department of Parliamentary Services – Office Use Only

SECTION 4 – DPS SECURITY BRANCH ASSESSMENT

Security and Technology Section

Requested footage is available and/or quarantined

☒ Yes ☐ No

Parliamentary privilege engaged

☒ Yes ☐ No ☐ Unsure

Where the requested footage engages parliamentary privilege, or Security Branch is unable to make a clear determination, the Serjeant-at-Arms and Usher of the Black Rod are to be consulted to consider. If parliamentary privilege applies to the requested footage, assessed as engaging par. privilege (VR 24/4/19)

Assistant Director / Director name:

Aleksandar Celiski

Signed:

[Signature]

Date: 24 / 4 / 2019

Security Policy and Governance Section

Sufficient detail provided in the request form

☒ Yes ☐ No

Presiding Officer submission

☒ Yes ☐ No

The Serjeant-at-Arms and Usher of the Black Rod are to be consulted, and are required to endorse, all view or release submissions to the Presiding Officers.

Assistant Secretary, Security Branch submission

☐ Yes ☒ No

Assistant Director / Director name:

Rose Cross

Signed:

[Signature]

Date: 24 / 4 / 2019

DPS HPRM/TRIM reference:



PARLIAMENT OF AUSTRALIA
DEPARTMENT OF PARLIAMENTARY SERVICES

Submission No: 2019/030

DPS Ref: D19/125792

Date: 26 April 2019

Urgent

SPEAKER
 PRESIDENT

SUBJECT: Request by the Australian Federal Police Protection Liaison for the release of Australian Parliament House Closed Circuit Television (CCTV) footage of an incident in the Ministerial Wing

Recommendation - that you:

1. **approve** the request by Australian Federal Police Protection Liaison (AFP PL) for the release of Australian Parliament House (APH) Closed Circuit Television (CCTV) footage of an incident in the Ministerial Wing on 22-23 March 2019.

Approved / Not Approved / Discuss Further

Presiding Officer comments:

THE HON TONY SMITH MP
 Speaker of the House of Representatives

SENATOR THE HON SCOTT RYAN
 President of the Senate

Date:

Date:

Issue

On 10 April 2019, you approved a request by Australian Federal Police Protection Liaison (AFP PL) to view APH CCTV footage of an incident in the Ministerial Wing on 22-23 March 2019 (**Attachment A**). AFP PL attended APH to view the quarantined footage on 16 April 2019 and is now seeking a release of the CCTV footage to assist with a formal investigation of the incident and potentially for use as evidence (**Attachment B**).

The CCTV footage relevant to this release request was quarantined on 4 April 2019 and has been retained in accordance with section 10.3 of the *APH CCTV Code of Practice*.

This submission seeks your approval to release the relevant footage to AFP PL in accordance with sections 11.2 and 11.4 of the *APH CCTV Code of Practice*.

PO Sub 2019/030 - Request by the Australian Federal Police Protection Liaison for the release of Australian Parliament House Closed Circuit Television footage of an incident in the Ministerial Wing

Considerations

The request for the release of CCTV footage has been made in accordance with section 11.2 of the *APH CCTV Code of Practice*, which states:

The viewing or release of footage to any person other than an Authorised Officer will require approval by the Presiding Officers or their nominated delegate.

The request is made in accordance with the *APH CCTV Code of Practice* Statement of Purpose sections 5.2.d and 5.2.e, which state the authorised purposes that CCTV can be used for are:

d. to assist in identifying, apprehending and where appropriate, prosecuting offenders in relation to criminality, and

e. to provide evidence upon which to take criminal or civil proceedings

If approved, AFP PL will provide the CCTV footage to the ACT Policing Sexual Assault and Child Abuse Team (SACAT) to assist with their investigation and potentially as part of a future brief of evidence in relation to the incident.

Under section 11.3 of the *APH CCTV Code of Practice*, DPS Assistant Secretary, Security Branch has been delegated authority to approve the release of CCTV footage where the release of footage is in response to an official request from law enforcement. This authority does not apply where the request engages parliamentary privilege.

As the requested APH CCTV footage potentially engages parliamentary privilege, your approval is sought under section 11.4 of the *APH CCTV Code of Practice*, which states:

In relation to the release of CCTV footage for any other purpose, or where the footage may engage parliamentary privilege, approval must be sought in writing from the Presiding Officers.

Resource implications

DPS will undertake this task within existing resource allocations.

Consultations

Minister for Defence Industry
Chief of Staff, Minister for Defence Industry
Clerk of the House of Representatives
Clerk of the Senate

This submission has been endorsed by the Serjeant-at-Arms and the Usher of the Black Rod.

PO Sub 2019/030 - Request by the Australian Federal Police Protection Liaison for the release of Australian Parliament House Closed Circuit Television footage of an incident in the Ministerial Wing

Sensitivity/expected reaction

The CCTV footage has been reviewed and assessed by DPS A/g Director, Security Technology as potentially engaging parliamentary privilege as specified under section 11.5 of the *APH CCTV Code of Practice*.

The CCTV footage would be released into the public domain in the event of judicial proceedings.

Rob Stefanic
Secretary

SES contact officer: Damien Brown
Phone number: [REDACTED]

Endorsed

John Begley
Usher of the Black Rod
Date: April 2019

James Catchpole
Serjeant-at-Arms
Date: April 2019



PARLIAMENT OF AUSTRALIA

DEPARTMENT OF PARLIAMENTARY SERVICES

Request to View or Release – Australian Parliament House (APH) Closed Circuit Television Footage

[APH CCTV Code of Practice](#)

Requesting officer to complete Sections 1 to 3 and email the form to: aps@dps@aph.gov.au

SECTION 1 – REQUESTING ENTITY INFORMATION

Entity:	Australian Federal Police		
Officer name:	Paul Sherring		
Officer position:	Sergeant, Protection Liaison APH		
Phone number:		Email:	
Date of request:	18/04/2019		
Request type:	View	<input type="checkbox"/> Yes <input type="checkbox"/> No	
	Release	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

Is the requesting entity subject to the *Freedom of Information Act 1982* ☒ Yes ☐ No

Has a quarantine request been made in relation to the footage ☒ Yes ☐ No

SECTION 2 – INCIDENT INFORMATION

Date:	23 March 2019
Time:	0141hrs, 0233hrs and 1001hrs
Location:	Ministerial entrance (point 8) and Ministerial 1 st floor.
Details of incident:	Details known to DPS. Request release of previously quarantined footage.

SECTION 3 – REASON FOR VIEWING OR RELEASE

Purpose of the request	<p>As a result of the security incident on 23 March 2019, the Australian Federal Police (AFP) has requested the release of previously quarantined CCTV footage from the Australian Parliament House (APH) Closed Circuit Television (CCTV) system. The request is made under the provisions of the <i>Freedom of Information Act 1982</i> (FOIA) and the <i>Access to Information Act</i> (ATIA).</p> <p>The request is made on behalf of the AFP, which is the lead agency for the investigation of the security incident. The request is made in accordance with the provisions of the FOIA and ATIA, which require the release of information that is requested, unless it is exempted from release under one of the provisions of the Act.</p> <p>The request is made in accordance with the provisions of the FOIA and ATIA, which require the release of information that is requested, unless it is exempted from release under one of the provisions of the Act.</p>
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An application to request to view or release APH CCTV footage must meet one of the following criteria of the CCTV Code:

- ☐ to prevent, deter or detect crime, criminal damage, vandalism or public disorder
- ☒ to assist in identifying, apprehending and where appropriate, prosecuting offenders in relation to criminality
- ☒ to provide evidence upon which to take criminal or civil proceedings
- ☐ to identify and investigate incidents that could result in a compensation or insurance claim against the Commonwealth
- ☐ other reasons under the Statement of Purpose (Section 5)
- ☐ any other purpose approved in writing by the Presiding Officers

State reason for viewing or release:

Release of footage requested, to be provided to ACT Policing Sexual Assault and Child Abuse Team (SACAT) to assist with their investigation of the incident.

Use and access:

To be provided to SACAT, as potentially part of a future brief of evidence in relation to the incident.

Department of Parliamentary Services – Office Use Only

SECTION 4 – DPS SECURITY BRANCH ASSESSMENT

Security and Technology Section

Requested footage is available and/or quarantined

☒ Yes ☐ No

Parliamentary privilege engaged

☒ Yes ☐ No ☐ Unsure

Effectively, this is a request for a copy of the footage. The request is made by the ACT Policing Sexual Assault and Child Abuse Team (SACAT) to assist with their investigation of the incident. The request is made by the ACT Policing Sexual Assault and Child Abuse Team (SACAT) to assist with their investigation of the incident. The request is made by the ACT Policing Sexual Assault and Child Abuse Team (SACAT) to assist with their investigation of the incident.

Assistant Director / Director name:

Aleksandra Celinski

Signed:

[Signature]

Date: 24 / 4 / 2019

Security Policy and Governance Section

Sufficient detail provided in the request form

☒ Yes ☐ No

Presiding Officer submission

☒ Yes ☐ No

The request is made by the ACT Policing Sexual Assault and Child Abuse Team (SACAT) to assist with their investigation of the incident. The request is made by the ACT Policing Sexual Assault and Child Abuse Team (SACAT) to assist with their investigation of the incident. The request is made by the ACT Policing Sexual Assault and Child Abuse Team (SACAT) to assist with their investigation of the incident.

Assistant Secretary, Security Branch submission

☐ Yes ☒ No

Assistant Director / Director name:

Rae Linn

Signed:

[Signature]

Date: 24 / 4 / 2019

DPS HPRM/TRIM reference:



PARLIAMENT OF AUSTRALIA
DEPARTMENT OF PARLIAMENTARY SERVICES

Submission No: 2019/026

DPS Ref: D19/93832

Date: 9 April 2019

Urgent

SPEAKER
PRESIDENT

SUBJECT: Request by the Australian Federal Police Protection Liaison to view:
Australian Parliament House Closed Circuit Television (CCTV) footage of an incident
in the Ministerial Wing

Recommendation - that you:

1. approve the request by Australian Federal Police Protection Liaison (AFP PL) to view Australian Parliament House (APH) Closed Circuit Television (CCTV) footage of an incident in the Ministerial Wing between 22:30 on Friday 22 March 2019 and 12:00 on Saturday 23 March 2019.

Approved / Not Approved / Discuss Further

Presiding Officer comments:

THE HON TONY SMITH MP
Speaker of the House of Representatives

Date: 10/4/19

SENATOR THE HON SCOTT RYAN
President of the Senate

Date: 11/4/19

Issue

On 3 April 2019, Australian Federal Police Protection Liaison (AFP PL) submitted a request to view APH CCTV footage of an incident in the Ministerial Wing between 22:30 on 22 March 2019 and 12:00 on Saturday 23 March 2019 (Attachment A). AFP PL is seeking to view the CCTV footage to conduct initial review of the incident.

The CCTV footage relevant to this request was quarantined on 4 April 2019 and has been retained in accordance with section 10.3 of the APH CCTV Code of Practice.

This submission seeks your approval for the viewing of relevant footage by AFP PL in accordance with sections 11.2 and 11.4 of the APH CCTV Code of Practice.

Considerations

The request for the release and/or viewing of CCTV footage has been made in accordance with section 11.2 of the APH CCTV Code of Practice, which states:

PO Sub 2019/026 - Request by the Australian Federal Police Protection Liaison to view Australian Parliament House Closed Circuit Television footage of an incident in the Ministerial Wing

The viewing or release of footage to any person other than an Authorised Officer will require approval by the Presiding Officers or their nominated delegate.

The request is made in accordance with the APH CCTV Code of Practice Statement of Purpose sections 5.2.c and 5.2.d, which states the authorised purposes that CCTV can be used for are:

- c. to prevent, deter, disrupt, or detect crime, criminal damage, vandalism or public disorder*
- d. to assist in identifying, apprehending and where appropriate, prosecuting offenders in relation to criminality*

Under section 11.3 of the APH CCTV Code of Practice, DPS Assistant Secretary, Security Branch has been delegated authority to approve the release of CCTV footage where the release of footage is in response to an official request from law enforcement. This authority does not apply where the request engages parliamentary privilege.

As the requested APH CCTV footage potentially engages parliamentary privilege, your approval is sought under section 11.4 of the APH CCTV Code of Practice, which states:

In relation to the release of CCTV footage for any other purpose, or where the footage may engage parliamentary privilege, approval must be sought in writing from the Presiding Officers.

At this time AFP PL are only seeking to view relevant APH CCTV footage, as this mitigates the potential for APH CCTV footage being released into the public domain in the event of judicial proceedings

On 9 April 2019 at approximately 10.30am, I spoke with Sergeant Paul Sherring, AFP Protection Liaison Parliament House, to seek further information regarding reasons for the request. Sergeant Sherring stated that he and Officer Rebecca Cleaves are seeking to primarily quarantine the footage so that it would not be lost in the event of a future investigation. Secondly, they proposed viewing the footage for "operational awareness" which was clarified as meaning to establish a "framepoint of the individuals entering the building as to their state of mind". Sergeant Sherring said the viewing was not for the purposes of a formal investigation nor for evidence gathering purposes. He indicated that based on what they viewed, it may help inform options for the female involved in respect of any future action. Sergeant Sherring confirmed however that they would not be conveying what they observe to the female involved.

Resource Implications

DPS will undertake this task within existing resource allocations.

Consultations

Minister for Defence Industry
Chief of Staff, Minister for Defence Industry
Clerk of the House of Representatives
Clerk of the Senate

This submission has been endorsed by the Serjeant-at-Arms and the Usher of the Black Rod.

PO Sub 2019/076 Request by the Australian Federal Police Protection Liaison to view Australian Parliament House Closed Circuit Television footage of an incident in the Ministerial Wing

Sensitivity/expected reaction

The CCTV footage has been reviewed and assessed by DPS A/g Director, Security Technology as engaging parliamentary privilege as specified under section 11.5 of the APH CCTV Code of Practice. This has been considered in the consultations with the relevant Minister's office.



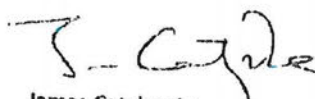
Rob Stefanic
Secretary

STS contact officer: Damien Brown
Phone number: [REDACTED]

Endorsed



John Begley
Usher of the Black Rod
Date: 9 April 2019



James Catchpole
Serjeant-at-Arms
Date: 9 April 2019

[Handwritten notes in blue ink, partially illegible]



PARLIAMENT OF AUSTRALIA

DEPARTMENT OF PARLIAMENTARY SERVICES

Request to View or Release – Australian Parliament House (APH) Closed Circuit Television Footage

The Australian Parliament House (APH) Closed Circuit Television (CCTV) system is a security system that provides a continuous live feed of the interior of the Parliament House. The system is managed by the Department of Parliamentary Services (DPS) and is subject to the [APH CCTV Code of Practice](#). The system is used to monitor the security of the Parliament House and to provide evidence in the event of a security breach.

The system is used to monitor the security of the Parliament House and to provide evidence in the event of a security breach. The system is used to monitor the security of the Parliament House and to provide evidence in the event of a security breach.

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The system is used to monitor the security of the Parliament House and to provide evidence in the event of a security breach. The system is used to monitor the security of the Parliament House and to provide evidence in the event of a security breach.

Requesting officer to complete Sections 1 to 3 and email the form to: [REDACTED]

SECTION 1 – REQUESTING ENTITY INFORMATION

Entity:	Australian Federal Police Protection Liaison		
Officer name:	Rebecca Cleaves		
Officer position:	Federal Agent		
Phone number:	[REDACTED]	Email:	[REDACTED]
Date of request:	3 April 2019		
Request type:	View	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
	Release	<input type="checkbox"/> Yes <input type="checkbox"/> No	

Is the requesting entity subject to the *Freedom of Information Act 1982* ☒ Yes ☐ No

Has a quarantine request been made in relation to the footage ☒ Yes ☐ No

SECTION 2 – INCIDENT INFORMATION

Date:	Friday 22 March – Saturday 23 March 2019
Time:	Specific time unknown – between 22:30hrs on Friday 22 March until 12:00hrs on Saturday 23 March 2019
Location:	Entry through point 8 (Ministerial car park) to an office location, prior to existing at an unknown point.
Details of incident:	Full details regarding the incident and original form are held within the Office of the Secretary and are only accessible on approval by the Secretary.

SECTION 3 – REASON FOR VIEWING OR RELEASE

Purpose of the request	The APH CCTV Code is applied to the management of the CCTV systems used in the Parliament House. The system is used to monitor the security of the Parliament House and to provide evidence in the event of a security breach. The system is used to monitor the security of the Parliament House and to provide evidence in the event of a security breach.
	The specific focus of the CCTV system is for the purposes of security, safety

An application to request to view or release APH CCTV footage must meet one of the following criteria of the CCTV Code:

- ☒ to prevent, deter or detect crime, criminal damage, vandalism or public disorder
- ☒ to assist in identifying, apprehending and where appropriate, prosecuting offenders in relation to criminality
- ☐ to provide evidence upon which to take criminal or civil proceedings
- ☐ to identify and investigate incidents that could result in a compensation or insurance claim against the Commonwealth
- ☐ other reasons under the Statement of Purpose (Section 5)
- ☐ any other purpose approved in writing by the Presiding Officers

	To prevent, deter or detect crime, criminal damage, vandalism or public disorder
State reason for viewing or release:	To assist in identifying, apprehending and where appropriate, prosecuting offenders in relation to criminality
Use and access:	Two members of the AFP Protection Liaison Team will view and analyse the requested footage. The request is not intended for court proceedings.

Department of Parliamentary Services – Office Use Only

SECTION 4 – DPS SECURITY BRANCH ASSESSMENT

Security and Technology Section

Requested footage is available and/or quarantined ☒ Yes ☐ No

Parliamentary privilege engaged ☒ Yes ☐ No ☐ Unsure

Where the request for footage engages parliamentary privilege, the Security Branch is unable to make a direct determination. The request for footage must be referred to the Presiding Officers to determine if parliamentary privilege applies to the requested footage.

Assistant Director / Director name: Shane Moton

Signed: [Signature]

Date: 4/4/2019

Security Policy and Governance Section

Sufficient detail provided in the request form ☒ Yes ☐ No *Full details held within Security Office*

Presiding Officer submission ☒ Yes ☐ No

The request for footage must be referred to the Presiding Officers to determine if parliamentary privilege applies to the requested footage.

Assistant Secretary, Security Branch submission ☐ Yes ☒ No

Assistant Director / Director name: Aleksandar Celestic

Signed: [Signature]

Date: 4/4/2019

DPS HPRM/TRIM reference: D19/94427

Lewis, Alicia (DPS)

From: Office Of The Secretary (DPS)
Sent: Friday, 28 June 2019 11:01 AM
To: Saunders, Cate (DPS); Stefanic, Rob (DPS)
Cc: Edwards, Nick (DPS); Office Of The Secretary (DPS)
Subject: RE: CCTV for March Ministerial Wing Incident [SEC=UNCLASSIFIED]

Categories: Jayne, Alicia

Thanks Cate.

Kind regards
 Alicia

Alicia Lewis

Executive Officer | Office of the Secretary, Mr Rob Stefanic

T: [REDACTED] | E: [REDACTED]
 Parliament House | PO Box 6000 | Canberra ACT 2600



PARLIAMENT OF AUSTRALIA
DEPARTMENT OF PARLIAMENTARY SERVICES

From: Saunders, Cate (DPS)
Sent: Friday, 28 June 2019 9:38 AM
To: Stefanic, Rob (DPS); Lewis, Alicia (DPS)
Subject: Fwd: CCTV for March Ministerial Wing Incident [SEC=UNCLASSIFIED]

Sent from my iPhone

Begin forwarded message:

From: "Bachi, David" <[REDACTED]>
Date: 28 June 2019 at 8:07:05 am AEST
To: "Saunders, Cate (DPS)" [REDACTED]
Subject: RE: CCTV for March Ministerial Wing Incident [SEC=UNCLASSIFIED]

UNCLASSIFIED

Hi Cate,
 Yes please continue to hold the footage at this stage.
 Cheers
 D

COMMANDER DAVID BACHI
PROTECTION OPERATIONS

Tel [REDACTED] Mob [REDACTED]
www.afp.gov.au



POLICING FOR A SAFER AUSTRALIA

UNCLASSIFIED

From: Saunders, Cate (DPS) [REDACTED]
Sent: Thursday, 27 June 2019 7:23 PM
To: Bachi, David [REDACTED]
Cc: Wells, Sam (DPS) [REDACTED] Tunningley, Leanne (DPS)
 [REDACTED]
Subject: CCTV for March Ministerial Wing Incident

Hi Dave

Now the election is behind us I just wanted to reconfirm your previous advice to me that the AFP is still not seeking release of the CCTV footage in relation to the March 2019 Ministerial Wing incident. I can confirm that your earlier request to quarantine the footage stands and the footage is being held by DPS until further advice is received from you.

Please let me know if there are any changes to these circumstances.

Kind regards

Cate

Cate Saunders

Ag Deputy Secretary

Office of the Deputy Secretary

T: [REDACTED] | M: [REDACTED] | E: [REDACTED]

Parliament House | PO Box 6000 | Canberra ACT 2600



PARLIAMENT OF AUSTRALIA

DEPARTMENT OF PARLIAMENTARY SERVICES

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AFP Web site: <http://www.afp.gov.au>

D'Rozario, Joseph (DPS)

From: Sherring, Paul [REDACTED] >
Sent: Wednesday, 6 November 2019 11:03 AM
To: Agency Security Adviser (DPS)
Subject: RE: CCTV Request [SEC=OFFICIAL] [DLM=For-Official-Use-Only]
Categories: Aleks to action

For-Official-Use-Only

Good morning Alek,

Thank you for the e-mail and the attached release request form. I'll speak with my Superintendent and get back to you. Thanks again.

Cheers

Paul.

SERGEANT PAUL SHERRING
 PROTECTION LIAISON PARLIAMENT HOUSE
 PROTECTION OPERATIONS
 Tel [REDACTED] Ext [REDACTED] Mob [REDACTED]
www.afp.gov.au



**POLICING FOR
A SAFER AUSTRALIA**

For-Official-Use-Only

From: Agency Security Adviser (DPS)
Sent: Tuesday, 5 November 2019 5:07 PM
To: Sherring, Paul
Subject: CCTV Request [SEC=OFFICIAL]

OFFICIAL

Good afternoon Paul

My apologies for the delay.

Please find attached the CCTV release request form which I will need you to complete and return. I can confirm that the CCTV footage you have enquired about is quarantined and still available.

Kind regards

Aleksandar Celeski
 Assistant Director Physical Security and Compliance (Agency Security Adviser) | Security Branch
 T: [REDACTED] | E: [REDACTED]
 Parliament House | PO Box 6000 | Canberra ACT 2600



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DEPARTMENT OF PARLIAMENTARY SERVICES

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AFP Web site: <http://www.afp.gov.au>

D'Rozario, Joseph (DPS)

From: Celeski, Aleksandar (DPS)
Sent: Monday, 11 November 2019 12:50 PM
To: Tunningley, Leanne (DPS)
Subject: FW: Expiry of APH CCTV Footage [DLM=For-Official-Use-Only]

For Official Use Only

Hi Leanne, FYI

From: Agency Security Adviser (DPS)
Sent: Friday, 8 November 2019 1:34 PM
To: Wells, Sam (DPS)
Subject: FW: Expiry of APH CCTV Footage [DLM=For-Official-Use-Only]

For Official Use Only

FYI

From: Sherring, Paul [mailto: [REDACTED]]
Sent: Friday, 8 November 2019 12:35 PM
To: Agency Security Adviser (DPS)
Subject: RE: Expiry of APH CCTV Footage [SEC=OFFICIAL:Sensitive] [DLM=For-Official-Use-Only]

For-Official-Use-Only

Good afternoon Alek,

In relation to the below CCTV footage quarantined on request of the AFP, I can confirm the footage is required to remain quarantined at this stage.

This matter is an active AFP investigation where there is a distinct possibility the CCTV footage will be required for evidentiary purposes, within the investigation framework. That decision is currently pending with AFP executive and ACT Policing command.

I request the CCTV footage remain quarantined for the next retention period. Thank you.

Kind regards

SERGEANT PAUL SHERRING
 PROTECTION LIAISON PARLIAMENT HOUSE
 PROTECTION OPERATIONS
 Tel [REDACTED] Ext [REDACTED] Mob [REDACTED]
www.afp.gov.au



POLICING FOR
A SAFER AUSTRALIA

For-Official-Use-Only

From: Agency Security Adviser (DPS)
Sent: Friday, 8 November 2019 12:26 PM

To: Sherring, Paul
 Subject: Expiry of APH CCTV Footage [SEC=OFFICIAL:Sensitive]

OFFICIAL: Sensitive

Good afternoon

I refer to AFP's previous requests to the Department of Parliamentary Services (DPS) to quarantine the following Closed Circuit Television (CCTV) footage:

Unique ID	Incident Description
QR2019/12	22 March 2019 - Ministerial wing incident

The retention period for this footage has now expired.

If there is a compelling reason that this footage needs to continue to be retained, please respond to this email by no later than **15 November 2019**. Your email must include:

- a compelling reason why the CCTV footage need to be retained
- any legal requirements associated with the CCTV footage, and
- how long the CCTV footage needs to continue being retained.

Any request to continue retaining CCTV footage requires consideration and approval by the appropriate delegate at DPS.

If there are any questions or concerns please contact me.

Kind regards

Aleksandar Celeski

Assistant Director Physical Security and Compliance (Agency Security Adviser) | Security Branch

T: [REDACTED] | E: [REDACTED]

Parliament House | PO Box 6000 | Canberra ACT 2600



PARLIAMENT OF AUSTRALIA
 DEPARTMENT OF PARLIAMENTARY SERVICES

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AFP Web site: <http://www.afp.gov.au>

Manning, Walter (DPS)

From: Sherring, Paul [REDACTED]
Sent: Friday, 15 November 2019 1:50 PM
To: Agency Security Adviser (DPS)
Cc: Harman, Sarah
Subject: HPRM: Alleged sexual assault Parliament House Request for CCTV footage [DLM=For-Official-Use-Only]
Attachments: Parliament House - CCTV.docx
Categories: Aleks to action

For-Official-Use-Only

Good afternoon Alek,

Please see below request from ACT Policing in relation to the CCTV footage. ACT Policing is seeking its release when available. Thank you.

Kind regards

Paul.

SERGEANT PAUL SHERRING
PROTECTION LIAISON PARLIAMENT HOUSE
PROTECTION OPERATIONS
Tel [REDACTED] Ext [REDACTED] Mob [REDACTED]
www.afp.gov.au



POLICING FOR
A SAFER AUSTRALIA

For-Official-Use-Only

From: Harman, Sarah [REDACTED]
Sent: Friday, 15 November 2019 1:44 PM
To: Sherring, Paul [REDACTED]
Subject: RE: Alleged sexual assault Parliament House [DLM=For-Official-Use-Only]

For-Official-Use-Only

Good afternoon,

Please find attached the request for release of the CCTV. Should additional information be required I am happy to amend the request or answer any questions – [REDACTED]

Thank you for your assistance.

Kind regards,



PARLIAMENT OF AUSTRALIA
DEPARTMENT OF PARLIAMENTARY SERVICES

Request to View or Release – Australian Parliament House (APH) Closed Circuit Television Footage

Unless directed by law, the Department of Parliamentary Services (DPS) on behalf of the Presiding Officers can refuse the request to view or release APH CCTV footage (video or images) that is not in accordance with the [APH CCTV Code of Practice](#) (the CCTV Code) statement of purpose or engages parliamentary privilege.

Sufficient detail should be included in the request to enable an appropriate assessment to be made by the Presiding Officers, or delegate, in accordance with the CCTV Code. This request form will be included as an attachment to the approval submission.

DPS, Security Branch, will prepare the covering approval submission for all external entity (non-DPS) requests. DPS requesting areas will be responsible for preparing the covering approval submission in consultation with Security Branch.

Approval to view footage does not provide approval for the release of the footage.

The requesting officer will be advised if the request is approved or not approved. If approved, viewing and use of the footage must only be use for the purposes stated in Section 3.

Requesting officer to complete Sections 1 to 3 and email the form to: asa.dps@aph.gov.au

SECTION 1 – REQUESTING ENTITY INFORMATION

Entity:	Act Policing – Australian Federal Police		
Officer name:	Sarah Harman		
Officer position:	Senior Constable AFP 21404		
Phone number:	██████████	Email:	██████████
Date of request:	15/11/2019		
Request type:	View	<input type="checkbox"/> Yes	<input type="checkbox"/> No
	Release	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

Is the requesting entity subject to the *Freedom of Information Act 1982* ☒ Yes ☐ No

Has a quarantine request been made in relation to the footage ☒ Yes ☐ No

SECTION 2 – INCIDENT INFORMATION

Date:	23 March 2019
Time:	0141hrs, 0233hrs and 1001hrs
Location:	Ministerial entrance (point 8) and Ministerial 1 st floor.
Details of incident:	Details known to DPS. Footage has previously been viewed by AFP PL. Requesting release of previously quarantined footage to ACT Policing.

SECTION 3 – REASON FOR VIEWING OR RELEASE

Purpose of the request	<i>The APH CCTV Code is applied to the management of the CCTV systems used in the Parliamentary precincts. The CCTV Code applies to all personnel who manage, operate or use the CCTV system, including the viewing, storing, accessing, releasing and disposing of footage.</i>
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The specific focus of APH CCTV usage is for the purposes of security, safety and law enforcement. Use of CCTV for any other purpose, must be approved in writing by the Presiding Officers, or delegate, in accordance with the CCTV Code.

An application to request to view or release APH CCTV footage must meet one of the following criteria of the CCTV Code:

- ☐ to prevent, deter or detect crime, criminal damage, vandalism or public disorder
- ☒ to assist in identifying, apprehending and where appropriate, prosecuting offenders in relation to criminality
- ☒ to provide evidence upon which to take criminal or civil proceedings
- ☐ to identify and investigate incidents that could result in a compensation or insurance claim against the Commonwealth
- ☐ other reasons under the Statement of Purpose (Section 5)

Please state reason from the CCTV Code:

- ☐ any other purpose approved in writing by the Presiding Officers

State reason for viewing or release:

Whilst the complainant does not wish to proceed at this time, release of footage is requested. This will be exhibited by the Sexual Assault and Child Abuse Team (SACAT) to assist with their investigation of the incident should the complainant wish to proceed in the future. Should this not be obtained and the complainant wish to proceed, a crucial piece of evidence to the investigation would be lost.

Use and access:

Upon release the footage will be exhibited and stored in accordance with AFP policy. In future, this footage will be potentially used in the course of an investigation should the complainant decide to have the matter investigated. Should the matter proceed beyond investigation to court, the footage may be used in court proceedings.

Department of Parliamentary Services – Office Use Only

SECTION 4 – DPS SECURITY BRANCH ASSESSMENT

Security and Technology Section

Requested footage is available and/or quarantined ☐ Yes ☐ No

Parliamentary privilege engaged ☐ Yes ☐ No ☐ Unsure

Where the requested footage engages parliamentary privilege, or Security Branch is unable to make a clear determination, the Serjeant-at-Arms and Usher of the Black Rod are to be consulted to consider if parliamentary privilege applies to the requested footage.

Assistant Director / Director name:

Signed:

Date: / / 20

Security Policy and Governance Section

Sufficient detail provided in the request form ☐ Yes ☐ No

Presiding Officer submission ☐ Yes ☐ No

The Serjeant-at-Arms and Usher of the Black Rod are to be consulted, and are required to endorse, all view or release submissions to the Presiding Officers.

Assistant Secretary, Security Branch submission		<input type="checkbox"/> Yes <input type="checkbox"/> No
Assistant Director / Director name:		
Signed:		Date: / / 20
DPS HPRM/TRIM reference:		



PARLIAMENT OF AUSTRALIA
DEPARTMENT OF PARLIAMENTARY SERVICES

Request to View or Release – Australian Parliament House (APH) Closed Circuit Television Footage

Unless directed by law, the Department of Parliamentary Services (DPS) on behalf of the Presiding Officers can refuse the request to view or release APH CCTV footage (video or images) that is not in accordance with the [APH CCTV Code of Practice](#) (the CCTV Code) statement of purpose or engages parliamentary privilege.

Sufficient detail should be included in the request to enable an appropriate assessment to be made by the Presiding Officers, or delegate, in accordance with the CCTV Code. This request form will be included as an attachment to the approval submission.

DPS, Security Branch, will prepare the covering approval submission for all external entity (non-DPS) requests. DPS requesting areas will be responsible for preparing the covering approval submission in consultation with Security Branch.

Approval to view footage does not provide approval for the release of the footage.

The requesting officer will be advised if the request is approved or not approved. If approved, viewing and use of the footage must only be use for the purposes stated in Section 3.

Requesting officer to complete Sections 1 to 3 and email the form to: asa.dps@aph.gov.au

SECTION 1 – REQUESTING ENTITY INFORMATION

Entity:	Act Policing – Australian Federal Police		
Officer name:	Sarah Harman		
Officer position:	Senior Constable AFP 21404		
Phone number:	[REDACTED]	Email:	[REDACTED]
Date of request:	15/11/2019		
Request type:	View	<input type="checkbox"/> Yes	<input type="checkbox"/> No
	Release	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

Is the requesting entity subject to the *Freedom of Information Act 1982* ☒ Yes ☐ No

Has a quarantine request been made in relation to the footage ☒ Yes ☐ No

SECTION 2 – INCIDENT INFORMATION

Date:	23 March 2019
Time:	0141hrs, 0233hrs and 1001hrs
Location:	Ministerial entrance (point 8) and Ministerial 1 st floor.
Details of incident:	Details known to DPS. Footage has previously been viewed by AFP PL. Requesting release of previously quarantined footage to ACT Policing.

SECTION 3 – REASON FOR VIEWING OR RELEASE

Purpose of the request	<p>The APH CCTV Code is applied to the management of the CCTV systems used in the Parliamentary precincts. The CCTV Code applies to all personnel who manage, operate or use the CCTV system, including the viewing, storing, accessing, releasing and disposing of footage.</p> <p>The specific focus of APH CCTV usage is for the purposes of security, safety and law enforcement. Use of CCTV for any other purpose, must be approved in writing by the Presiding Officers, or delegate, in accordance with the CCTV</p>
------------------------	--

Code.

An application to request to view or release APH CCTV footage must meet one of the following criteria of the CCTV Code:

- ☐ to prevent, deter or detect crime, criminal damage, vandalism or public disorder
- ☒ to assist in identifying, apprehending and where appropriate, prosecuting offenders in relation to criminality
- ☒ to provide evidence upon which to take criminal or civil proceedings
- ☐ to identify and investigate incidents that could result in a compensation or insurance claim against the Commonwealth
- ☐ other reasons under the Statement of Purpose (Section 5)

Please state reason from the CCTV Code:

- ☐ any other purpose approved in writing by the Presiding Officers

State reason for viewing or release:

Whilst the complainant does not wish to proceed at this time, release of footage is requested. This will be exhibited by the Sexual Assault and Child Abuse Team (SACAT) to assist with their investigation of the incident should the complainant wish to proceed in the future. Should this not be obtained and the complainant wish to proceed, a crucial piece of evidence to the investigation would be lost.

Use and access:

Upon release the footage will be exhibited and stored in accordance with AFP policy. In future, this footage will be potentially used in the course of an investigation should the complainant decide to have the matter investigated. Should the matter proceed beyond investigation to court, the footage may be used in court proceedings.

Department of Parliamentary Services – Office Use Only

SECTION 4 – DPS SECURITY BRANCH ASSESSMENT

Security and Technology Section

Requested footage is available and/or quarantined ☒ Yes ☐ No

Parliamentary privilege engaged ☒ Yes ☐ No ☐ Unsure

Where the requested footage engages parliamentary privilege, or Security Branch is unable to make a clear determination, the Serjeant-at-Arms and Usher of the Black Rod are to be consulted to consider if parliamentary privilege applies to the requested footage.

Assistant Director / Director name: STEVEN RUKAVINA

Signed: [Signature] Date: 26 / 11 / 2019

Security Policy and Governance Section

Sufficient detail provided in the request form ☒ Yes ☐ No

Presiding Officer submission ☒ Yes ☐ No

The Serjeant-at-Arms and Usher of the Black Rod are to be consulted, and are required to endorse, all view or release submissions to the Presiding Officers.

Assistant Secretary, Security Branch submission ☐ Yes ☒ No

Assistant Director / Director name: Aleksandar Celest

Signed:	<i>[Signature]</i>	Date:	26 / 11 / 2019
DPS HPRM/TRIM reference:	D19/314701		

OFFICIAL



PARLIAMENT OF AUSTRALIA
DEPARTMENT OF PARLIAMENTARY SERVICES

DPS ref: D19/320493

Sarah Harman
Senior Constable AFP 21404
ACT Policing
Australian Federal Police
[REDACTED]

Dear Senior Constable Harman

I refer to your request for Closed Circuit Television (CCTV) footage in respect of an incident that occurred in the Australian Parliament House (APH) Ministerial Wing on 23 March 2019.

I note the request from the Australian Federal Police (AFP) for a copy of the footage is according to the AFP submission due to a fear that *"should this not be obtained and the complainant wish to proceed in the future, a crucial piece of evidence to the investigation would be lost."* I respectfully indicate that this is not the case. Procedures are in place to ensure that the secure quarantining and storage of footage occurs in cases where this is justified under the APH CCTV Code of Practice (the Code).

Clause 5.2 of the Code states that CCTV can be used:

....

(d) to assist in identifying, apprehending and where appropriate, prosecuting offenders in relation to criminality

(e) to provide evidence upon which to take criminal or civil proceedings.

Under Clause 10 of the Code, quarantining of footage is allowable where it meets the purpose of the Code. Specifically Clause 10.3 enables quarantining for a 90 day period with provision for extensions to this period. We note that an extension of the quarantine period for the footage in question was granted on 28 June 2019 following communications between Cate Saunders (Acting Deputy Secretary, Department of Parliamentary Services) on behalf of the Secretary and Commander David Bacchi (Manager, Protection Operations, AFP).

Consistent with previous advice to Ms Saunders from Commander David Bacchi on 28 June 2019 and advice from Lesa Gale, National Manager Protection Operations, AFP on 12 August 2019, it is our understanding that there is no active criminal investigation in progress in relation to this matter. If this is not the case, I would appreciate your clarification.

I further note that in a response from ACT Police Media to a media enquiry from the Canberra Times on 17 October 2019 which was provided to the DPS Communications Team, ACT Policing stated: *On 1 April 2019 AFP received an initial complaint relating to an alleged assault at Parliament House.*

Parliament House • PO Box 6000 • Canberra ACT 2600 Australia • T: [REDACTED] • aph.gov.au/dps

OFFICIAL

OFFICIAL

ACT Policing investigators subsequently spoke to the complainant who chose not to proceed with making a formal complaint. ACT Policing's investigation has not progressed as a result.

In the event that release of CCTV footage is required as part of any future investigation or legal proceedings or investigation of an offence as outlined in Clause 5.2 of the Code outlined above then the Presiding Officers will immediately respect such a request.

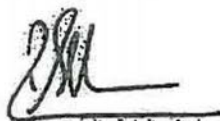
At this time, given our understanding of the current circumstances and status of any relevant inquiry, your request to take possession of a copy of the relevant CCTV footage has not been approved by the Presiding Officers.

However, I wish to assure you that this footage has been copied and stored in a Class B safe and preserved for the reasons you outlined in your submission. Furthermore, in order to enable your access to the footage for the purposes of making assessments regarding the status of any inquiry or investigation, it will be made available for confidential viewing by ACT Policing, with any other party you require, at Parliament House. Finally, unless and until a request is made for a copy of the footage for the purposes outlined above, I commit to securely storing the footage on the condition that confirmation is received of the requirement to continue doing so every six months.

While the Code normally places an onus on the requesting officer to seek an extension of the 90 day quarantine period, in respect of this matter, the Presiding Officers have agreed to extend this to 6 months and the Department will write to you before the nominated expiry period seeking your written confirmation of the retention requirement.

I am happy to meet to discuss further if necessary.

Yours sincerely



Rob Stefanic
Secretary

3 December 2019

OFFICIAL

Lewis, Alicia (DPS)

From: Tunningley, Leanne (DPS)
Sent: Wednesday, 29 January 2020 6:49 PM
To: [REDACTED]
Cc: Agency Security Adviser (DPS); Wells, Sam (DPS); Office of the Deputy Secretary (DPS)
Subject: FW: Alleged sexual assault Parliament House Request for CCTV footage [DLM=For-Official-Use-Only]
Importance: High

For Official Use Only

Hi Paul

The DPS Secretary wrote to Senior Constable Sarah Harman regarding this matter on the 3 December 2019. I don't believe he has had a response from her on this at this stage.

Regards

Leanne

Leanne Tunningley

Assistant Secretary | Security Branch

T: [REDACTED] | M: [REDACTED] E: [REDACTED]
Parliament House | PO Box 6000 | Canberra ACT 2600



PARLIAMENT OF AUSTRALIA
DEPARTMENT OF PARLIAMENTARY SERVICES

From: Sherring, Paul [mailto:[REDACTED]]
Sent: Tuesday, 14 January 2020 2:20 PM
To: Agency Security Adviser (DPS)
Subject: Alleged sexual assault Parliament House Request for CCTV footage [DLM=For-Official-Use-Only]

For-Official-Use-Only

Good afternoon Alek,

Just wanted to check with you on the status of the request for the CCTV footage. Has that been released as yet?

Kind regards

Paul.

SERGEANT PAUL SHERRING
PROTECTION LIAISON PARLIAMENT HOUSE
PROTECTION OPERATIONS
Tel [REDACTED] Ext [REDACTED] Mob [REDACTED]
www.afp.gov.au



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AFP Web site: <http://www.afp.gov.au>

OFFICIAL - SENSITIVE



PARLIAMENT OF AUSTRALIA
DEPARTMENT OF PARLIAMENTARY SERVICES

DPS ref: D20/113050

Senior Constable Sarah Harman
ACT Policing
Australian Federal Police
[REDACTED]

Sergeant Paul Sherring
Protection Liaison Parliament House
Australian Federal Police
[REDACTED]

Dear Senior Constable Harman and Sergeant Sherring

I refer to my letter to SC Harman dated 3 December 2019 (DPS ref: D19/320493) relating to a request for Closed Circuit Television (CCTV) footage of an incident that occurred in the Australian Parliament House Ministerial Wing on 23 March 2019.

I also refer to an email from Ms Leanne Tunningley, Assistant Secretary, Security Branch to Sgt Sherring on 29 January 2020, in response to a check on the status of the request for CCTV footage on 14 January 2020. Ms Tunningley's response noted that no correspondence had had been received from the Australian Federal Police to my letter of 3 December 2019.

In my letter of 3 December 2019 I wrote, "I commit to securely storing the footage on condition that confirmation is received of the requirement to continue doing so every six months". This was following an agreement by the Presiding Officers to extend the 90 day quarantine period provided for in the Australian Parliament House CCTV Code of Practice (Code). I also indicated that I will write to you before the nominated expiry period seeking your written confirmation of the retention requirement.

The quarantine period expires on 8 May 2020. In accordance with my letter of 3 December 2019, I seek your written confirmation of the retention requirement for a further six months.

In my letter of 3 December 2019, I also sought clarification regarding the status of any inquiry or investigation in progress in relation to this matter. On the basis no response to this question was received, I once again seek your written confirmation regarding the status of any inquiry or investigation in progress in relation to this matter.

I request a written response to the issues raised above by **Wednesday 6 May 2020**, to ensure the relevant CCTV footage is retained for a further six month period (Monday 9 November 2020). If no response is received before 8 May 2020, the CCTV footage will need to be destroyed in accordance with section 12 of the Code.

Yours sincerely

Rob Stefanic
Secretary

26 March 2020

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OFFICIAL - SENSITIVE

FR1.001.00000200



9 April 2020

Rob Stefanic
Department of Parliamentary Services
Parliament House PO Box 6000
Canberra ACT 2600

Dear Mr Stefanic,

I refer to your letter of 26 March 2020 addressed to Senior Constable Harman and Sergeant Paul Sherring requesting written confirmation that we require the CCTV of an incident on the 23rd of March 2019 that occurred in the Australian Parliament House Ministerial Wing. I can confirm that ACT Police would still like you to retain the CCTV footage and if possible obtain a copy of the footage for the investigation file. Secondly in your letter of the 3rd of December 2019 you requested clarification regarding the status of any inquiry or investigation in progress. I can advise you that the matter is not being investigated further as the alleged victim in this matter has declined to provide a formal statement to ACT Police. However victims of sexual assault can often change their minds after a period of time and reflection and at a later date my request the matter to proceed, with this in mind it is important for police to gather the available evidence and preserve it. The alleged victim in this matter has changed her mind a number of times and I am conscience of securing the footage should the matter proceed. I am at your convenience should you wish to discuss this matter further.

Yours sincerely

Matthew Reynolds
Officer in Charge ACT Police
Criminal investigations.

POLICING FOR A SAFER AUSTRALIA

BUSINESS AREA
Winchester Police Centre

Australian Federal Police
Telephone: [REDACTED]

ABN 17 864 931 143
Email: [REDACTED]

UNCLASSIFIED



PARLIAMENT OF AUSTRALIA
DEPARTMENT OF PARLIAMENTARY SERVICES

OFFICIAL

DPS ref: D20/140287

Matthew Reynolds
Officer in Charge ACT Police
Criminal investigations
ACT Policing
Winchester Police Centre

Dear Mr Reynolds

I refer to your letter on the 9 April 2020 requesting an extension to the retention requirement of Australian Parliament House (APH) Closed-Circuit Television (CCTV) footage of an incident in the Ministerial Wing on 23 March 2019.

Thank you for confirming the need to continue to retain this CCTV footage. As I had undertaken in my letter to Senior Constable Harman and Sergeant Sherring on 26 March 2020 I have extended the retention of this footage until 8 November 2020. Ahead of that date, I will again write to you seeking your written confirmation of retention requirements after this date.

In the absence of an investigation commencing, the Presiding Officers remain of the view the footage should not be released. I can, however, again commit to the ongoing secure storage of this footage and that I will regularly make contact with you, in line with the requirements of the Australian Parliament House CCTV Code of Practice, to ensure its on-going retention. If an investigation is commenced, the Presiding Officers have indicated they will expeditiously re-consider their decision not to release the footage should you require it. The footage remains at Parliament House and able to be viewed by your officers as often as they require.

I would like to reiterate that this CCTV footage is securely stored and will not be destroyed without first seeking confirmation from the AFP.

Yours sincerely

Rob Stefanic
Secretary

7 May 2020

OFFICIAL

Hamilton, Sarah (DPS)

From: Sherring, Paul <[REDACTED]>
Sent: Friday, 8 May 2020 9:02 AM
To: Tunningley, Leanne (DPS)
Subject: RE: CCTV Footage - APH matter [DLM=For-Official-Use-Only]
Categories: Actioned

For-Official-Use-Only

Good morning Leanne,

Thank you for your reply, I hope you have an enjoyable Friday and a great weekend ahead.

Cheers

Paul.

SERGEANT PAUL SHERRING

PROTECTION LIAISON APH

PROTECTION COMMAND

Tel [REDACTED] Ext [REDACTED] Mob [REDACTED]

www.afp.gov.au



POLICING FOR
A SAFER AUSTRALIA

For-Official-Use-Only

From: Tunningley, Leanne (DPS)
Sent: Friday, 8 May 2020 8:31 AM
To: Sherring, Paul
Cc: Reynolds, Matthew ; Drennan, Fiona ; Office of the Deputy Secretary (DPS) ; Office Of The Secretary (DPS)
Subject: RE: CCTV Footage - APH matter [DLM=For-Official-Use-Only]

For Official Use Only

Good morning Paul

Thank you for your email. I note that there has been further correspondence on this matter yesterday. Please see attached copy of the correspondence.

Regards

Leanne

Leanne Tuntingley

Assistant Secretary | Security Branch

T: [REDACTED] | M: [REDACTED] E: [REDACTED]

Parliament House | PO Box 6000 | Canberra ACT 2600



PARLIAMENT OF AUSTRALIA

DEPARTMENT OF PARLIAMENTARY SERVICES

From: Sherring, Paul [REDACTED]

Sent: Wednesday, 6 May 2020 1:20 PM

To: Tuntingley, Leanne (DPS)

Cc: Evans, Suzanne; Williams, Stuart; Reynolds, Matthew; Penfold, Rowena

Subject: CCTV Footage - APH matter [DLM=For-Official-Use-Only]

For-Official-Use-Only

Good afternoon Leanne,

I have been requested to facilitate the collection of the CCTV footage by ACT Policing, mentioned in the attached response to Mr Stefanic, Secretary of DPS, request earlier this year.

I am hoping you can assist me or point me in the right direction as to whom I need to speak with to arrange a suitable time for ACT Policing members to attend APH to collect the footage.

Greatly appreciate any assistance you can provide to me in relation to this request. Thank you.

Kind regards

Paul.

SERGEANT PAUL SHERRING

PROTECTION & LIAISON APH

PROTECTION STRATEGY AND COORDINATION

Tel [REDACTED] Ext [REDACTED] Mob [REDACTED]

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OFFICIAL: Sensitive



PARLIAMENT OF AUSTRALIA
DEPARTMENT OF PARLIAMENTARY SERVICES

DPS ref: D20/352782

Matthew Reynolds
Officer in Charge ACT Police
Criminal investigations
ACT Policing
Winchester Police Centre

Dear Mr Reynolds

I refer to my letter dated 7 May 2020 confirming your request for an extension to the retention requirement of Australian Parliament House (APH) Closed-Circuit Television (CCTV) footage of an incident in the Ministerial Wing on 23 March 2019. I committed to the ongoing secure storage of this footage and that I will regularly make contact with you, in line with the requirements of the Australian Parliament House CCTV Code of Practice (Code), to ensure its on-going retention if required.

The quarantine period for this footage expires on 8 November 2020. I seek your written confirmation of the retention requirements after this date.

Please respond in writing by Monday 2 November 2020, to ensure the relevant CCTV footage is retained for a further six month period (8 April 2021). If no response is received before 8 November 2020, the CCTV footage will need to be destroyed in accordance with section 12 of the Code.

Yours sincerely

Rob Stefanic
Secretary

15 October 2020

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OFFICIAL: Sensitive

FRT.001.00000200

Hamilton, Sarah (DPS)

From: Office Of The Secretary (DPS)
Sent: Monday, 2 November 2020 11:01 AM
To: Tunningley, Leanne (DPS)
Cc: Office Of The Secretary (DPS)
Subject: FW: Letter from Rob Stefanic, DPS - CCTV footage [SEC=OFFICIAL:Sensitive]

Importance: High

Categories: Actioned

OFFICIAL: Sensitive

Good morning Leanne

Please see below a request from the AFP to retain CCTV footage from 23 March 2019 for a further six months until 8 April 2021.

Can you please ensure this is actioned?

Kind regards
Alex

Alex Clarke

Executive Assistant to the Secretary, Mr Rob Stefanic

T: [REDACTED] | E: [REDACTED]

Parliament House | PO Box 6000 | Canberra ACT 2600



PARLIAMENT OF AUSTRALIA

DEPARTMENT OF PARLIAMENTARY SERVICES

I acknowledge the Ngunnawal and Ngambri people, the traditional custodians of the land on which Australian Parliament House is situated, an area where people have met for thousands of years.

From: Reynolds, Matthew [REDACTED]
Sent: Monday, 2 November 2020 10:41 AM
To: Office Of The Secretary (DPS) [REDACTED]
Subject: RE: Letter from Rob Stefanic, DPS - CCTV footage [SEC=OFFICIAL:Sensitive]

Dear Mr Stefanic,

I would like to request the retention of the CCTV footage from an incident at Parliament House be retained for further six months please.

Kind regards

D/A/SUPERINTENDENT MATTHEW REYNOLDS
ACT CRIMINAL INVESTIGATIONS
ACT POLICING

Tel: [REDACTED] Ext: [REDACTED] Mob: [REDACTED]
www.afp.gov.au



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From: Office Of The Secretary (DPS) [REDACTED]
Sent: Friday, 30 October 2020 8:53 AM
To: Reynolds, Matthew [REDACTED]
Cc: Office Of The Secretary (DPS) [REDACTED]; Stefanic, Rob (DPS) [REDACTED]
Subject: RE: Letter from Rob Stefanic, DPS - CCTV footage [SEC=OFFICIAL:Sensitive]

Good morning Mr Reynolds

I am following up on behalf of Mr Stefanic regarding his letter on 16 October 2020.

A response is requested by Monday 2 November.

Please let me know if you have any questions.

Kind regards
Alex

Alex Clarke

Executive Assistant to the Secretary, Mr Rob Stefanic

T: [REDACTED] | E: [REDACTED]

Parliament House | PO Box 6000 | Canberra ACT 2600



PARLIAMENT OF AUSTRALIA

DEPARTMENT OF PARLIAMENTARY SERVICES

From: Clarke, Alex (DPS) [REDACTED] **On Behalf Of** Stefanic, Rob (DPS)
Sent: Friday, 16 October 2020 1:15 PM
To: 'Matthew.Reynolds@afp.gov.au' [REDACTED]
Cc: Office Of The Secretary (DPS) [REDACTED]
Subject: Letter from Rob Stefanic, DPS - CCTV footage [SEC=OFFICIAL:Sensitive]

OFFICIAL:Sensitive

Good afternoon Mr Reynolds,

Please find attached correspondence from Mr Rob Stefanic, Department of Parliamentary Services regarding CCTV footage.

Kind regards

Alex

Alex Clarke

Executive Assistant to the Secretary, Mr Rob Stefanic

T: [REDACTED] | E: [REDACTED]

Parliament House | PO Box 6000 | Canberra ACT 2600



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DEPARTMENT OF PARLIAMENTARY SERVICES

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Hamilton, Sarah (DPS)

From: Norris, Adrian [REDACTED]
Sent: Thursday, 25 February 2021 2:55 PM
To: Agency Security Adviser (DPS)
Cc: Sawczak, Sonia; Saunders, Gareth; McDevitt, Jason; Lawler, Tracey; Williams, Stuart; Tunningley, Leanne (DPS); Morris, Dani (DPS)
Subject: RE: CCTV Footage [SEC=OFFICIAL]
Categories: Actioned

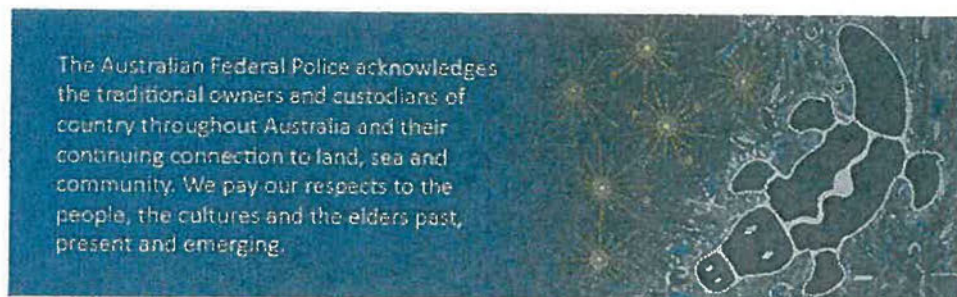
Thanks Aleks,
 Apologies, yes it is.
 Thanks
 Adrian

SUPERINTENDENT ADRIAN NORRIS
 OFFICIAL ESTABLISHMENTS
 SPECIALIST PROTECTIVE COMMAND

Tel: [REDACTED] Ext: [REDACTED] Mob: [REDACTED]
www.afp.gov.au



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From: Agency Security Adviser (DPS) [REDACTED]
Sent: Thursday, 25 February 2021 2:51 PM
To: Norris, Adrian [REDACTED]
Cc: Sawczak, Sonia [REDACTED]; Saunders, Gareth [REDACTED]; McDevitt, Jason [REDACTED]; Lawler, Tracey [REDACTED]; Williams, Stuart [REDACTED]; Tunningley, Leanne (DPS) [REDACTED]; Morris, Dani (DPS) [REDACTED]; Agency Security Adviser (DPS) [REDACTED]
Subject: RE: CCTV Footage [SEC=OFFICIAL]

Hi Adrian

Thank you for the attached request.

Can you please confirm that this is the same request we received from Tracey Lawler at 2:16pm this afternoon?

We are currently actioning the request forwarded by Tracey. If the attached is an additional request, please let me know.

Regards

Aleksandar Celeski

Assistant Director | Security Branch

T: [REDACTED] | E: [REDACTED]

Parliament House | PO Box 6000 | Canberra ACT 2600



PARLIAMENT OF AUSTRALIA
DEPARTMENT OF PARLIAMENTARY SERVICES

I acknowledge the Ngunnawal and Ngambri people, the traditional custodians of the land on which Australian Parliament House is situated, an area where people have met for thousands of years.

From: Norris, Adrian [REDACTED]

Sent: Thursday, 25 February 2021 2:22 PM

To: Agency Security Adviser (DPS) [REDACTED]

Cc: Sawczak, Sonia [REDACTED] Saunders, Gareth [REDACTED] McDevitt, Jason

[REDACTED] Lawler, Tracey [REDACTED] Williams, Stuart

Subject: FW: CCTV Footage [SEC=OFFICIAL]

Good afternoon DPS,

Would you be kind enough to progress the attached request.

Thanks

Adrian

SUPERINTENDENT ADRIAN NORRIS

OFFICIAL ESTABLISHMENTS

SPECIALIST PROTECTIVE COMMAND

Tel: [REDACTED] Ext: [REDACTED] Mob: [REDACTED]

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From: Sawczak, Sonia [REDACTED]
Sent: Thursday, 25 February 2021 12:40 PM
To: Norris, Adrian [REDACTED]
Cc: Saunders, Gareth [REDACTED] McDevitt, Jason [REDACTED]
Subject: FW: CCTV Footage [SEC=OFFICIAL]

OFFICIAL

Good afternoon Superintendent Norris,

Please see attached request from D/Sgt McDevitt seeking release of APH CCTV footage for which a request was previously submitted to be quarantined. This CCTV footage has been requested to support a current active ACT Policing investigation. This footage has been requested on either an USB or DVD for collection today.

Appreciate if you could endorse and progress this request for release as a priority.

Regards

Sonia

SERGEANT SONIA SAWCZAK
 SECURITY INVESTIGATIONS DIPLOMATIC LIAISON - APH
 SPECIALIST PROTECTIVE COMMAND
 Tel: [REDACTED] Ext: [REDACTED]
www.afp.gov.au



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From: McDevitt, Jason [REDACTED]
Sent: Thursday, 25 February 2021 12:30 PM
To: Sawczak, Sonia [REDACTED]
Cc: Saunders, Gareth [REDACTED] Madders, Trent [REDACTED] Steel, Mark [REDACTED]
Subject: RE: CCTV Footage [SEC=OFFICIAL]

OFFICIAL

Good Afternoon Sonia,

Please see attached request for CCTV footage as discussed.

Could you please action.

Kind regards

Jas

DETECTIVE SERGEANT JASON MCDEVITT

CRIMINAL INVESTIGATIONS - SACAT

ACT POLICING

Tel: [REDACTED] Ext: [REDACTED] Mob: [REDACTED]

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From: Sawczak, Sonia [REDACTED]
Sent: Thursday, 25 February 2021 12:11 PM
To: McDevitt, Jason [REDACTED]
Cc: Saunders, Gareth [REDACTED]
Subject: RE: CCTV Footage [SEC=OFFICIAL]

OFFICIAL

Good afternoon Jason,

As discussed, appreciate if you could complete the attached form in support of your request for release of CCTV footage and I will forward the request to the PH Security Controller (Supt Adrian Norris).

Regards

Sonia

SERGEANT SONIA SAWCZAK

SECURITY INVESTIGATIONS DIPLOMATIC LIAISON - APH

SPECIALIST PROTECTIVE COMMAND

Tel: [REDACTED] Ext: [REDACTED]

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From: McDevitt, Jason [REDACTED]
Sent: Thursday, 25 February 2021 11:49 AM
To: Sawczak, Sonia [REDACTED]
Cc: Saunders, Gareth [REDACTED]
Subject: CCTV Footage [SEC=OFFICIAL]

OFFICIAL

Good Morning Sonia,

As discussed, I would like to make a formal request to obtain the CCTV footage held by Parliament House in relation to Ms Brittany HIGGINS. My understanding is that this footage has been retained for AFP.

Could this footage be provided on either USB or DVD and ready for collection today please.

A previous point of contact for this request has been Rob Stefanic at DPS.

Kind regards

Jas

DETECTIVE SERGEANT JASON MCDEVITT
 CRIMINAL INVESTIGATIONS - SACAT
 ACT POLICING

Tel: [REDACTED] Ext: [REDACTED] Mob: [REDACTED]

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**POLICING FOR
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AFP Web site: <http://www.afp.gov.au>

Hamilton, Sarah (DPS)

From: Lawler, Tracey [REDACTED]
Sent: Thursday, 25 February 2021 6:58 PM
To: Agency Security Adviser (DPS)
Cc: Norris, Adrian; Morris, Dani (DPS); Tunningley, Leanne (DPS)
Subject: RE: CM9: AFP - Request to release CCTV footage [SEC=OFFICIAL]

Categories: Actioned

Thanks Aleksander.

Your assistance is greatly appreciated.

Regards

SGT TRACEY LAWLER

1/OFFICER IN CHARGE - PRIME MINISTERS LODGE
 PROTECTION OPERATIONS

Tel [REDACTED] Ext [REDACTED] Mob [REDACTED]

www.afp.gov.au

From: Agency Security Adviser (DPS) <[REDACTED]>
Date: 25 February 2021 at 16:59:56 AEDT
To: Lawler, Tracey [REDACTED]
Cc: Norris, Adrian [REDACTED]; Morris, Dani (DPS) [REDACTED]; Tunningley, Leanne (DPS) [REDACTED]
Subject: RE: CM9: AFP - Request to release CCTV footage [SEC=OFFICIAL]

Hi Tracey

Confirming that the requested footage was provided to you this afternoon at 1645 hrs in NG.89 as a CD. If there are any issues with accessing the footage please let me know.

As discussed, the CD does not need to be returned to DPS. Also, please note the footage will remain in quarantine on the APH CCTV system until its destruction date scheduled for 8 April 2021. I will be in touch closer to that date to confirm whether an extension of the retention period is required.

If there are any questions or concerns please contact me.

Regards

Aleksandar Celeski

Assistant Director | Security Branch

T: [REDACTED] | E: [REDACTED]

Parliament House | PO Box 6000 | Canberra ACT 2600



PARLIAMENT OF AUSTRALIA
 DEPARTMENT OF PARLIAMENTARY SERVICES

I acknowledge the Ngunnawal and Ngambri people, the traditional custodians of the land on which Australian Parliament House is situated, an area where people have met for thousands of years.

From: Lawler, Tracey [REDACTED]
Sent: Thursday, 25 February 2021 2:14 PM
To: Agency Security Adviser (DPS) [REDACTED]
Cc: Norris, Adrian [REDACTED]
Subject: CM9: AFP - Request to release CCTV footage [SEC=OFFICIAL]
Importance: High

Good afternoon

Please find attached a request from AFP to release CCTV footage.

If there are any questions, please don't hesitate to contact me.

Regards

TRACEY LAWLER
 A / OPERATIONS SGT - PARLIAMENT HOUSE
 SPECIALIST PROTECTIVE COMMAND
 Tel: [REDACTED] Ext: [REDACTED] Mob: [REDACTED]
www.afp.gov.au



**POLICING FOR
A SAFER AUSTRALIA**

The Australian Federal Police acknowledges the traditional owners and custodians of country throughout Australia and their continuing connection to land, sea and community. We pay our respects to the people, the cultures and the elders past, present and emerging.



From: Sawczak, Sonia [REDACTED]
Sent: Thursday, 25 February 2021 2:07 PM
To: Lawler, Tracey [REDACTED]
Cc: Norris, Adrian [REDACTED] Penfold, Rowena [REDACTED]
Subject: FW: CCTV Footage [SEC=OFFICIAL]
Importance: High

OFFICIAL

Good afternoon Tracey,

I have spoken with Superintendent Norris and he has approved this request being forwarded to the relevant area for release of APH CCTV footage.

Appreciate if this could be actioned as a priority noting ACT Policing seek to collect this footage today.

Regards

Sonia

SERGEANT SONIA SAWCZAK
SECURITY INVESTIGATIONS DIPLOMATIC LIAISON - APH
SPECIALIST PROTECTIVE COMMAND
Tel: [REDACTED] Ext: [REDACTED]
www.afp.gov.au



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From: Sawczak, Sonia

Sent: Thursday, 25 February 2021 12:40 PM

To: Norris, Adrian [REDACTED]

Cc: Saunders, Gareth [REDACTED] McDevitt, Jason [REDACTED]

Subject: FW: CCTV Footage [SEC=OFFICIAL]

OFFICIAL

Good afternoon Superintendent Norris,

Please see attached request from D/Sgt McDevitt seeking release of APH CCTV footage for which a request was previously submitted to be quarantined. This CCTV footage has been requested to support a current active ACT Policing investigation. This footage has been requested on either an USB or DVD for collection today.

Appreciate if you could endorse and progress this request for release as a priority.

Regards

Sonia

SERGEANT SONIA SAWCZAK
SECURITY INVESTIGATIONS DIPLOMATIC LIAISON - APH
SPECIALIST PROTECTIVE COMMAND

Tel: [REDACTED] Ext: [REDACTED]
www.afp.gov.au



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From: McDevitt, Jason [REDACTED]
Sent: Thursday, 25 February 2021 12:30 PM
To: Sawczak, Sonia [REDACTED]
Cc: Saunders, Gareth [REDACTED] Madders, Trent [REDACTED] Steel, Mark [REDACTED]
Subject: RE: CCTV Footage [SEC=OFFICIAL]

OFFICIAL

Good Afternoon Sonia,

Please see attached request for CCTV footage as discussed.

Could you please action.

Kind regards

Jas

DETECTIVE SERGEANT JASON MCDEVITT
CRIMINAL INVESTIGATIONS - SACAT
ACT POLICING
Tel: [REDACTED] Ext: [REDACTED] Mob: [REDACTED]
www.afp.gov.au



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From: Sawczak, Sonia [REDACTED]
Sent: Thursday, 25 February 2021 12:11 PM
To: McDevitt, Jason [REDACTED]
Cc: Saunders, Gareth [REDACTED]
Subject: RE: CCTV Footage [SEC=OFFICIAL]

OFFICIAL

Good afternoon Jason,

As discussed, appreciate if you could complete the attached form in support of your request for release of CCTV footage and I will forward the request to the PH Security Controller (Supt Adrian Norris).

Regards

Sonia

SERGEANT SONIA SAWCZAK
 SECURITY INVESTIGATIONS DIPLOMATIC LIAISON - APH
 SPECIALIST PROTECTIVE COMMAND
 Tel: [REDACTED] Ext: [REDACTED]
www.afp.gov.au



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AFP Web site: <http://www.afp.gov.au>

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AFP Web site: <http://www.afp.gov.au>



PARLIAMENT OF AUSTRALIA
DEPARTMENT OF PARLIAMENTARY SERVICES

Request to View or Release

Australian Parliament House (APH) Closed Circuit Television Footage

Important Information: Unless directed by law, the Department of Parliamentary Services (DPS) on behalf of the Presiding Officers can refuse the request to view or release APH CCTV footage (video or images) that is not in accordance with the APH CCTV Code of Practice (the CCTV Code) statement of purpose or engages parliamentary privilege.

Sufficient detail should be included in the request to enable an appropriate assessment to be made by the Presiding Officers, or delegate, in accordance with the CCTV Code. This request form will be included as an attachment to the approval submission.

DPS, Security Branch, will prepare the covering approval submission for all external entity (non-DPS) requests. DPS requesting areas will be responsible for preparing the covering approval submission in consultation with Security Branch.

Approval to view footage does not provide approval for the release of the footage.

The requesting officer will be advised if the request is approved or not approved. If approved, viewing and use of the footage must only be use for the purposes stated in Section 3.

Requesting officer to complete Sections 1 - 3 and email the form to: dps.asa@aph.gov.au

SECTION 1 – REQUESTING ENTITY INFORMATION	
Entity:	Australian Federal Police (AFP)
Officer name:	Jason McDevitt
Officer position:	Detective Sergeant ACTP Criminal Investigations SACAT
Phone number:	[REDACTED] Email: [REDACTED]
Date of request:	25 February 2021
Request type: (select one)	Viewing <input type="checkbox"/> Release <input checked="" type="checkbox"/> Note: Request for release will only be considered following viewing
Is the requesting entity subject to the <i>Freedom of Information Act 1982</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Has a quarantine request been made in relation to the footage <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
SECTION 2 – INCIDENT INFORMATION	
Date:	23 March 2019
Time:	1.35am – 10.05am
Location:	Ministerial entrance (point 8) and Ministerial 1 st floor
Details of incident:	Details known to DPS. Footage has previously been viewed by AFP PL. Requesting release of previously quarantined footage to ACT Policing.
SECTION 3 – REASON FOR VIEWING OR RELEASE	
Purpose of the request	Note: The APH CCTV Code is applied to the management of the CCTV systems used in the Parliamentary precincts. The CCTV Code applies to all personnel who manage, operate or use the CCTV system, including the viewing, storing, accessing, releasing and disposing of footage.

	<p>The specific focus of APH CCTV usage is for the purposes of security, safety and law enforcement. Use of CCTV for any other purpose, must be approved in writing by the Presiding Officers, or delegate, in accordance with the CCTV Code.</p> <p>An application to request to view or release APH CCTV footage must meet one of the following criteria of the CCTV Code (please select):</p> <p><input type="checkbox"/> to prevent, deter or detect crime, criminal damage, vandalism or public disorder (code: c)</p> <p><input checked="" type="checkbox"/> to assist in identifying, apprehending and where appropriate, prosecuting offenders in relation to criminality (code: d)</p> <p><input checked="" type="checkbox"/> to provide evidence upon which to take criminal or civil proceedings (code: e)</p> <p><input type="checkbox"/> to identify and investigate incidents that could result in a compensation or insurance claim against the Commonwealth (code: i)</p> <p><input type="checkbox"/> other reasons under the Statement of Purpose (Section 5)</p> <p>Please state reason:</p> <p><input type="checkbox"/> any other purpose approved in writing by the Presiding Officers (code: j)</p>
State reason for viewing or release:	Police have obtained an evidence in chief interview from the victim in this matter who wishes to proceed with a criminal investigation.
Use and access:	Upon release the footage will be exhibited and stored in accordance with AFP policy. Should this matter proceed to court, this footage may be used in court proceedings.

Department of Parliamentary Services – Office Use Only

SECTION 4 – DPS SECURITY BRANCH ASSESSMENT	
Security Systems Team	
Requested footage is available and/or quarantined	<input type="checkbox"/> Yes <input type="checkbox"/> No
Scheduled destruction date:	
Parliamentary privilege engaged	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Unsure
Where the requested footage engages parliamentary privilege, or Security Branch is unable to make a clear determination, the Sergeant-at-Arms and Usher of the Black Rod are to be consulted to consider if parliamentary privilege applies to the requested footage.	
Assistant Director / Director name:	
Signed:	Date: / / 20
Physical Security, Compliance & Investigations Team	
Sufficient detail provided in the request form	<input type="checkbox"/> Yes <input type="checkbox"/> No
Presiding Officer submission	<input type="checkbox"/> Yes <input type="checkbox"/> No
The Sergeant-at-Arms and Usher of the Black Rod are to be consulted, and are required to endorse, all view or release submissions to the Presiding Officers.	
Assistant Secretary, Security Branch submission	<input type="checkbox"/> Yes <input type="checkbox"/> No
Assistant Director / Director name:	

Signed:		Date:	/	/ 20
DPS CMD reference:				



Request to View or Release

Australian Parliament House (APH) Closed Circuit Television Footage

Important Information: Unless directed by law, the Department of Parliamentary Services (DPS) on behalf of the Presiding Officers can refuse the request to view or release APH CCTV footage (video or images) that is not in accordance with the APH CCTV Code of Practice (the CCTV Code) statement of purpose or engages parliamentary privilege.

Sufficient detail should be included in the request to enable an appropriate assessment to be made by the Presiding Officers, or delegate, in accordance with the CCTV Code. This request form will be included as an attachment to the approval submission.

DPS, Security Branch, will prepare the covering approval submission for all external entity (non-DPS) requests. DPS requesting areas will be responsible for preparing the covering approval submission in consultation with Security Branch.

Approval to view footage does not provide approval for the release of the footage.

The requesting officer will be advised if the request is approved or not approved. If approved, viewing and use of the footage must only be for the purposes stated in Section 3.

Requesting officer to complete Sections 1 - 3 and email the form to: dps.asa@aph.gov.au

SECTION 1 - REQUESTING ENTITY INFORMATION	
Entity:	Australian Federal Police (AFP)
Officer name:	Jason McDevitt
Officer position:	Detective Sergeant ACTP Criminal Investigations SACAT
Phone number:	<input type="text"/>
Email:	<input type="text"/>
Date of request:	25 February 2021
Request type: (select one)	Viewing <input type="checkbox"/> Release <input checked="" type="checkbox"/>
Note: Request for release will only be considered following viewing	
Is the requesting entity subject to the <i>Freedom of Information Act 1982</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Has a quarantine request been made in relation to the footage <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
SECTION 2 - INCIDENT INFORMATION	
Date:	23 March 2019
Time:	1.35am - 10.05am
Location:	Ministerial entrance (point 8) and Ministerial 1 st floor
Details of incident:	Details known to DPS. Footage has previously been viewed by AFP PL. Requesting release of previously quarantined footage to ACT Policing.
SECTION 3 - REASON FOR VIEWING OR RELEASE	
Purpose of the request	Note: The APH CCTV Code is applied to the management of the CCTV systems used in the Parliamentary precincts. The CCTV Code applies to all personnel who manage, operate or use the CCTV system, including the viewing, storing, accessing, releasing and disposing of footage.

The specific focus of APH CCTV usage is for the purposes of security, safety and law enforcement. Use of CCTV for any other purpose, must be approved in writing by the Presiding Officers, or delegate, in accordance with the CCTV Code.

An application to request to view or release APH CCTV footage must meet one of the following criteria of the CCTV Code (please select):

- ☐ to prevent, deter or detect crime, criminal damage, vandalism or public disorder (code: c)
- ☒ to assist in identifying, apprehending and where appropriate, prosecuting offenders in relation to criminality (code: d)
- ☒ to provide evidence upon which to take criminal or civil proceedings (code: e)
- ☐ to identify and investigate incidents that could result in a compensation or insurance claim against the Commonwealth (code: f)
- ☐ other reasons under the Statement of Purpose (Section 5)

Please state reason:

- ☐ any other purpose approved in writing by the Presiding Officers (code: j)

State reason for viewing or release:	Police have obtained an evidence in chief interview from the victim in this matter who wishes to proceed with a criminal investigation.
Use and access:	Upon release the footage will be exhibited and stored in accordance with AFP policy. Should this matter proceed to court, this footage may be used in court proceedings.

Department of Parliamentary Services – Office Use Only

SECTION 4 – DPS SECURITY BRANCH ASSESSMENT

Security Systems Team

Requested footage is available and/or quarantined ☒ Yes ☐ No

Scheduled destruction date: 8 April 2021

Parliamentary privilege engaged ☒ Yes ☐ No ☐ Unsure

Where the requested footage engages parliamentary privilege, or Security Branch is unable to make a clear determination, the Sergeant-at-Arms and Usher of the Black Rod are to be consulted to consider if parliamentary privilege applies to the requested footage.

Assistant Director / Director name: Shane Moten

Signed: [Signature] Date: 25/2/2021

Physical Security, Compliance & Investigations Team


Sufficient detail provided in the request form ☒ Yes ☐ No

Presiding Officer submission ☒ Yes ☐ No

The Sergeant-at-Arms and Usher of the Black Rod are to be consulted, and are required to endorse, all view or release submissions to the Presiding Officers.

Assistant Secretary, Security Branch submission ☐ Yes ☒ No

Assistant Director / Director name: Aleksandar Celestki

Signed:		Date:	25 / 02 / 2025
DPS CMD references:	D21/49518		

OFFICIAL



PARLIAMENT OF AUSTRALIA
DEPARTMENT OF PARLIAMENTARY SERVICES

CCTV Evidence Transfer

Australian Parliament House (APH) Closed Circuit Television Footage

The APH CCTV Code of Practice (the Code) provides the purpose of the APH CCTV system as well as the circumstances and conditions in which APH CCTV footage can be released. Under the Code, any person requesting the release of CCTV footage will be required to complete an evidence transfer form before the footage is released.

This form is to be completed upon approval being granted by the Presiding Officers, or delegate, for the release of the footage and prior to the transfer of custody of the CCTV footage.

SECTION 1 – DESCRIPTION OF CCTV MATERIAL

Release Request ID: RR2021/1 Incident Date: 23 March 2019
Incident description: Ministerial Wing incident

SECTION 2 – DETAILS OF TRANSFER

Date and time: 16:45 25.2.2021 Location: APH
Media: ☒ Video ☐ Still image/s ☐ Other, specify:
Format: ☐ USB ☒ CD ☐ Print ☐ Other, specify:
Number of copies: 1 Return Date: ☒ N/A

SECTION 3 – RELEASING OFFICER (DPS)

Name: Matthew Wile Position: Manager Security Systems
Phone number: 0436809906 Email: matthew.wile@aph.gov.au
Signature: [Signature] Date: 25.2.21

SECTION 4 – RECIPIENT TO COMPLETE

In accordance with the Code, I acknowledge and agree to the following conditions:

1. At no time shall the footage be used for any purpose other than the purpose specified and identified during the release request process.
2. Ownership and copyright of all recorded material rests with the Parliament of Australia.
3. CCTV footage will not be published, sold or used for commercial purposes.
4. Unless required under law or approved prior, the released CCTV footage must be returned at the end of an agreed period as outlined at the time of release. Any instance of CCTV footage not being returned by the end of the agreed period will be considered a breach of the Code.

Name: Tracey Lawler Position: Ops SGT AFP
Organisation: Australian Federal Police
Phone number: [Redacted] Email: [Redacted]
Signature: [Signature] Date: 25.02.21

OFFICIAL

Hamilton, Sarah (DPS)

From: Penfold, Rowena [REDACTED]
Sent: Thursday, 4 March 2021 10:57 AM
To: Tunningley, Leanne (DPS)
Cc: Sawczak, Sonia
Subject: FW: Request for Release of Quarantine Footage [SEC=OFFICIAL:Sensitive]
Attachments: [SEC=OFFICIAL:Sensitive]; MASTER Request to View or Release CCTV APH.DOCX

Importance: High

Follow Up Flag: Follow up
Flag Status: Completed

Categories: Actioned

Good morning Assistant Secretary Tunningley,

I have been advised by Detective Superintendent Scott Moller of the ACT Police that the disk provided does not contain all footage requested for in the original application.

The original requests are attached for your reference.

If you could please arrange for all the footage to be provided, I will have the Sergeant of the APH Security Investigations Diplomatic Liaison team, Sonia Sawczak, attend and collect the item. If you have any questions with regard to this request please contact me on the below numbers.

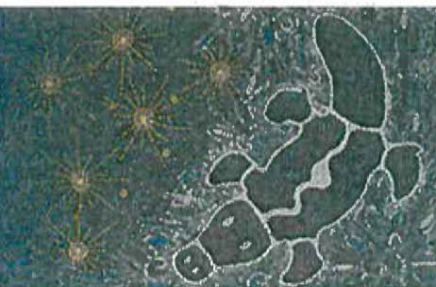
Kind Regards
Rowena

ROWENA PENFOLD
DETECTIVE SUPERINTENDENT CLOSE SUPPORT
SPECIALIST PROTECTIVE COMMAND
Tel: [REDACTED] Ext: [REDACTED] Mob: [REDACTED]
www.afp.gov.au



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From: Sawczak, Sonia [REDACTED]
Sent: Thursday, 4 March 2021 10:33 AM
To: Penfold, Rowena [REDACTED]
Cc: Norris, Adrian [REDACTED]
Subject: Request for Release of Quarantine Footage [SEC=OFFICIAL:Sensitive]
Importance: High

OFFICIAL:Sensitive

Good morning SCS,

On 3 April 2019 the below requests were submitted by Federal Agent Rebecca Cleaves to [REDACTED] and [REDACTED]

- Request to Quarantine
- Request to View or Release

The following details were included in both Request forms:

Date: 22 March 2019 from 2230 until 23 March 2019 12:00.

Location: access point was the bottom of entrance to APH to Minister Reynolds suite located at M123, exist point unknown.

The email sent with forms is attached for your reference.

As a result of an active investigation, on 25 February 2020 a subsequent CCTV footage *Request to Release* was submitted to DPS through Tracey Lawler on behalf of ACT Policing requesting all footage previously viewed by AFP PL (now renamed as SIDL) and all previously quarantined footage. The request was actioned that same day and APH CCTV footage was handed Tracey Lawler on a disc. This was subsequently transferred to the requesting ACT Policing investigative area.

The received footage has now been reviewed by ACT Policing and we have been advised that it only included three files titled.

- Entering Both Parties
- Male Leaving
- Female Leaving

Each file included a few short clips of footage and did not include any footage of the parties leaving the Ministerial suite. ACT Policing seek all footage from entry of the parties into APH to both parties leaving APH and all footage covering the Ministerial suite from parties entering the suite until cleaner enters to clean the suite uncut. This footage should be available from footage quarantined under the original request.

Appreciate if you could:

1. Endorse this request for all quarantine footage to be released, and
2. Forward this request to the DPS Assistant Secretary, Security Branch, Ms Leanne Tunningley : [REDACTED] for urgent action.

Kind regards,

Sonia

SOE: FYI

SERGEANT SONIA SAWCZAK
SECURITY INVESTIGATIONS DIPLOMATIC LIAISON - APH
SPECIALIST PROTECTIVE COMMAND
Tel: [REDACTED] Ext: [REDACTED]
www.afp.gov.au



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AFP Web site: <http://www.afp.gov.au>

Hamilton, Sarah (DPS)

From: Agency Security Adviser (DPS)
Sent: Monday, 22 March 2021 12:14 PM
To: Stefanic, Rob (DPS); Boorman, Marcus; Penfold, Rowena
Cc: Norris, Adrian; Office Of The Secretary (DPS); Agency Security Adviser (DPS)
Subject: RE: CM9: CM9: AFP - Request to release CCTV footage [SEC=OFFICIAL]

OFFICIAL

Thank you Rob,

I have noted that the destruction date for this footage (QR2019/12) has now been extended by a further twelve months from the current destruction date.

The footage is now due for destruction on the 8th April 2022, reminders will be sent out one month prior to this to allow time to process any potential extensions to the retention period.

Kind regards,

Matt Wile
Security Governance Adviser | Security Branch
T: [REDACTED] | E: [REDACTED]
Parliament House | PO Box 6000 | Canberra ACT 2600



I acknowledge the Ngunnawal and Ngambri people, who are the traditional custodians of the land on which Australian Parliament House is situated – an area where people have met for thousands of years.

From: Stefanic, Rob (DPS) [REDACTED]
Sent: Friday, 19 March 2021 4:40 PM
To: Boorman, Marcus [REDACTED]; Penfold, Rowena [REDACTED]
Cc: Norris, Adrian [REDACTED] Office Of The Secretary (DPS) [REDACTED]
Agency Security Adviser (DPS) [REDACTED]
Subject: RE: CM9: CM9: AFP - Request to release CCTV footage [SEC=OFFICIAL]

OFFICIAL

Thanks Marcus

I approve the quarantine retention of the CCTV footage for a further 12 months and have cc'd our Agency Security Adviser for action.

You will receive correspondence before the expiry in the event you need to continue the retention.

Kind regards
Rob

Rob Stefanic

Secretary

T: [REDACTED] | E: [REDACTED]
Parliament House | PO Box 6000 | Canberra ACT 2600



PARLIAMENT OF AUSTRALIA
DEPARTMENT OF PARLIAMENTARY SERVICES

I acknowledge the Ngunnawal and Ngambri people, the traditional custodians of the land on which Australian Parliament House is situated, an area where people have met for thousands of years

From: Boorman, Marcus [REDACTED]
Sent: Friday, 19 March 2021 11:48 AM
To: Stefanic, Rob (DPS) [REDACTED] Penfold, Rowena [REDACTED]
Cc: Norris, Adrian [REDACTED] Office Of The Secretary (DPS) [REDACTED]
Subject: RE: CM9: CM9: AFP - Request to release CCTV footage [SEC=OFFICIAL]

OFFICIAL

Good morning Rob,

I can confirm the CCTV footage is required to be retained as this is an active criminal investigation. I respectfully request the material be retained for an additional 12 months.

Kind Regards

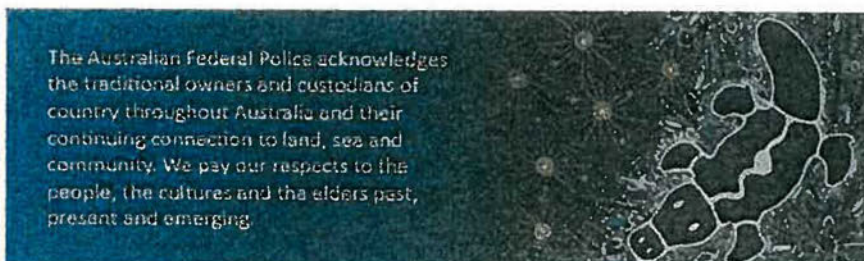
Marcus

DETECTIVE INSPECTOR MARCUS BOORMAN
CRIME MANAGER - MAJOR CRIME
ACT POLICING
Tel: [REDACTED] Ext: [REDACTED] Mob: [REDACTED]
www.afp.gov.au



AFP
AUSTRALIAN FEDERAL POLICE

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From: Stefanic, Rob (DPS) [REDACTED]
Sent: Thursday, 18 March 2021 12:26 PM
To: Penfold, Rowena [REDACTED]
Cc: Boorman, Marcus [REDACTED] Norris, Adrian [REDACTED] Office Of The

Secretary (DPS) [REDACTED]
Subject: RE: CM9: CM9: AFP - Request to release CCTV footage [SEC=OFFICIAL]

OFFICIAL

Hi Rowena

Apologies for the delay in response to your question about the quarantine of CCTV footage. If you need us to retain the footage on our system for evidentiary purposes, the Code of Practice (CoP) will require an extension request from the AFP.

It is current practice under the CoP to provide a specific date of destruction every 90 days. Given there is an active law enforcement investigation, I would propose that you may consider requesting that the extension be for an additional 12 months from the current destruction date, 8 April 2021, at which point another reassessment will occur.

If you would like to extend the retention of the footage for 12 months please respond to this email with a cc to [REDACTED] before 8 April 2021. I will then reply with an acknowledgement and approval as an Authorised officer under the CoP.

Feel free to contact me if you have any questions.

Kind regards

Rob Stefanic

Secretary

T: [REDACTED] | E: [REDACTED]
 Parliament House | PO Box 6000 | Canberra ACT 2600



PARLIAMENT OF AUSTRALIA
 DEPARTMENT OF PARLIAMENTARY SERVICES

I acknowledge the Ngunnawal and Ngambri people, the traditional custodians of the land on which Australian Parliament House is situated, an area where people have met for thousands of years

From: Penfold, Rowena [REDACTED]
Sent: Thursday, 11 March 2021 10:13 AM
To: Stefanic, Rob (DPS) [REDACTED]
Cc: Boorman, Marcus [REDACTED] Norris, Adrian [REDACTED]
Subject: RE: CM9: CM9: AFP - Request to release CCTV footage [SEC=OFFICIAL]

Good morning Rob,

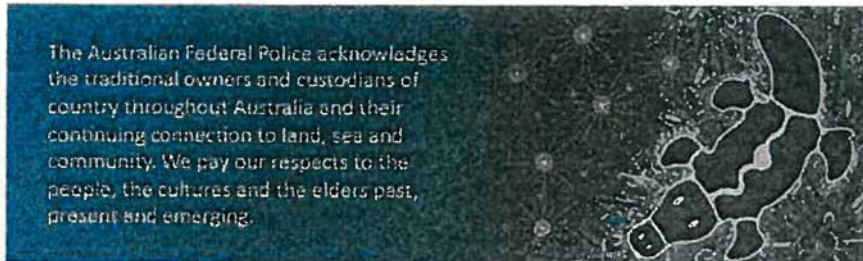
The data provided to the AFP is a copy. The original will need to be retained for evidentiary purposes.

Kind Regards
 Rowena

ROWENA PENFOLD
 DETECTIVE SUPERINTENDENT CLOSE SUPPORT
 SPECIALIST PROTECTIVE COMMAND
 Tel: [REDACTED] Ext: [REDACTED] Mob: [REDACTED]
www.afp.gov.au



**POLICING FOR
 A SAFER AUSTRALIA**



From: Stefanic, Rob (DPS) [REDACTED]
Sent: Thursday, 11 March 2021 9:28 AM
To: Penfold, Rowena [REDACTED]
Cc: Boorman, Marcus [REDACTED] Norris, Adrian [REDACTED]
Subject: RE: CM9: CM9: AFP - Request to release CCTV footage [SEC=OFFICIAL]

OFFICIAL

Morning Rowena

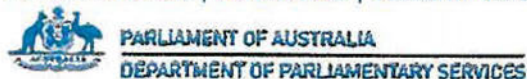
I'm just checking on the code of practice interpretation on this. In any case a copy of the footage is in AFP custody and need not be returned or destroyed given it is evidence.
 I'll come back to you as soon as possible.

I have the file with the Vivienne Thom related material ready for you – how would you like to receive it?

Kind regards
 Rob

Rob Stefanic
 Secretary

T: [REDACTED] | E: [REDACTED]
 Parliament House | PO Box 6000 | Canberra ACT 2600



I acknowledge the Ngunnawal and Ngambri people, the traditional custodians of the land on which Australian Parliament House is situated, an area where people have met for thousands of years

From: Penfold, Rowena [REDACTED]
Sent: Thursday, 11 March 2021 8:59 AM
To: Stefanic, Rob (DPS) [REDACTED]
Cc: Boorman, Marcus [REDACTED] Norris, Adrian [REDACTED]
Subject: FW: CM9: CM9: AFP - Request to release CCTV footage [SEC=OFFICIAL]
Importance: High

OFFICIAL

Good morning Rob,

Noting our conversation yesterday, and the knowledge that this investigation is now active, would we need to still reapply for this to be quarantined?

Your advice would be appreciated.

Kind Regards
 Rowena

ROWENA PENFOLD
 DETECTIVE SUPERINTENDENT CLOSE SUPPORT
 SPECIALIST PROTECTIVE COMMAND
 Tel: [REDACTED] Ext: [REDACTED] Mob: [REDACTED]
www.afp.gov.au



POLICING FOR
 A SAFER AUSTRALIA

The Australian Federal Police acknowledges the traditional owners and custodians of country throughout Australia and their continuing connection to land, sea and community. We pay our respects to the people, the cultures and the elders past, present and emerging.



From: Sawczak, Sonia [REDACTED]
Sent: Thursday, 11 March 2021 7:45 AM
To: Penfold, Rowena [REDACTED]
Subject: FW: CM9: CM9: AFP - Request to release CCTV footage [SEC=OFFICIAL]
Importance: High

OFFICIAL

SCS,

Please see below notification from DPS of intention to destroy CCTV footage previously quarantined and provided to ACT Policing on 8 April 2021. Not sure what the protocol is in relation to retaining footage already provided to the AFP whilst an investigation is in progress.

Let me know if you require any action from me in relation to this matter.

Regards

S

SERGEANT SONIA SAWCZAK
 SECURITY INVESTIGATIONS DIPLOMATIC LIAISON - APH
 SPECIALIST PROTECTIVE COMMAND
 Tel: [REDACTED] Ext: [REDACTED]
www.afp.gov.au



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A SAFER AUSTRALIA**

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From: Lawler, Tracey [REDACTED]
Sent: Wednesday, 10 March 2021 3:12 PM
To: Agency Security Adviser (DPS) [REDACTED] Norris, Adrian [REDACTED] Sawczak, Sonia [REDACTED]
Cc: Morris, Dani (DPS) [REDACTED] Tunningley, Leanne (DPS) [REDACTED]
Security Systems (DPS) [REDACTED]
Subject: RE: CM9: CM9: AFP - Request to release CCTV footage [SEC=OFFICIAL]
Importance: High

OFFICIAL

Thanks Aleksandar.

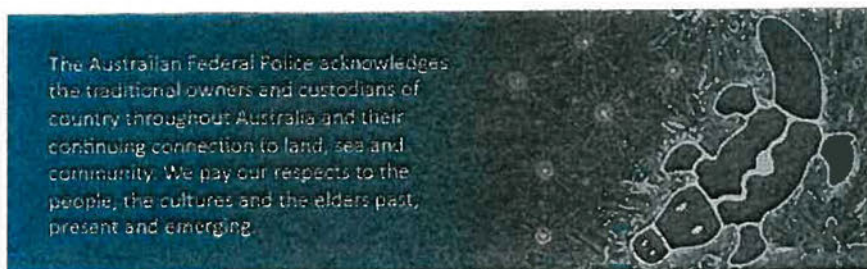
Adrian / Sonia – For your review and action.

Regards

TRACEY LAWLER
 A / OPERATIONS SGT - PARLIAMENT HOUSE
 SPECIALIST PROTECTIVE COMMAND
 Tel: [REDACTED] Ext: [REDACTED] Mob: [REDACTED]
www.afp.gov.au



**POLICING FOR
A SAFER AUSTRALIA**



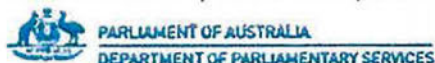
From: Agency Security Adviser (DPS) [REDACTED]
Sent: Wednesday, 10 March 2021 2:34 PM
To: Lawler, Tracey [REDACTED]
Cc: Norris, Adrian [REDACTED] Morris, Dani (DPS) [REDACTED] Tunningley, Leanne (DPS) [REDACTED] Security Systems (DPS) [REDACTED]
Subject: RE: CM9: CM9: AFP - Request to release CCTV footage [SEC=OFFICIAL]

Good afternoon Tracey

As previously discussed, the quarantined CCTV footage relating to the Ministerial Wing incident (QR2019/12) is scheduled for destruction on **8 April 2021**. Should AFP require an extended quarantine period, you may apply for a destruction waiver prior to the destruction date by submitting a business case to [REDACTED]. If a destruction waiver is not requested, the quarantined footage will be deleted on the destruction date, in accordance with the APH CCTV Code of Practice.

Regards

Aleksandar Celeski
 Assistant Director | Security Branch
 T: [REDACTED] | E: [REDACTED]
 Parliament House | PO Box 6000 | Canberra ACT 2600



I acknowledge the Ngunnawal and Ngambri people, the traditional custodians of the land on which Australian Parliament House is situated, an area where people have met for thousands of years.

From: Agency Security Adviser (DPS)
Sent: Thursday, 25 February 2021 4:58 PM
To: 'Lawler, Tracey' [REDACTED]
Cc: Norris, Adrian [REDACTED] Morris, Dani (DPS) [REDACTED] Tunningley, Leanne (DPS) [REDACTED]
Subject: CM9: RE: CM9: AFP - Request to release CCTV footage [SEC=OFFICIAL]

Hi Tracey

Confirming that the requested footage was provided to you this afternoon at 1645 hrs in NG.89 as a CD. If there are any issues with accessing the footage please let me know.

As discussed, the CD does not need to be returned to DPS. Also, please note the footage will remain in quarantine on the APH CCTV system until its destruction date scheduled for 8 April 2021. I will be in touch closer to that date to confirm whether an extension of the retention period is required.

If there are any questions or concerns please contact me.

Regards

Aleksandar Celeski

Assistant Director | Security Branch

T: [REDACTED] | E: [REDACTED]

Parliament House | PO Box 6000 | Canberra ACT 2600



PARLIAMENT OF AUSTRALIA
DEPARTMENT OF PARLIAMENTARY SERVICES

I acknowledge the Ngannawal and Ngambri people, the traditional custodians of the land on which Australian Parliament House is situated, an area where people have met for thousands of years.

From: Lawler, Tracey [REDACTED]
Sent: Thursday, 25 February 2021 2:14 PM
To: Agency Security Adviser (DPS) [REDACTED]
Cc: Norris, Adrian [REDACTED]
Subject: CM9: AFP - Request to release CCTV footage [SEC=OFFICIAL]
Importance: High

Good afternoon

Please find attached a request from AFP to release CCTV footage.

If there are any questions, please don't hesitate to contact me.

Regards

TRACEY LAWLER

A / OPERATIONS SGT - PARLIAMENT HOUSE

SPECIALIST PROTECTIVE COMMAND

Tel: [REDACTED] Ext: [REDACTED] Mob: [REDACTED]

www.afp.gov.au



AFP
AUSTRALIAN FEDERAL POLICE

POLICING FOR
A SAFER AUSTRALIA

The Australian Federal Police acknowledges the traditional owners and custodians of country throughout Australia and their continuing connection to land, sea and community. We pay our respects to the people, the cultures and the elders past, present and emerging.



From: Sawczak, Sonia [REDACTED]
Sent: Thursday, 25 February 2021 2:07 PM
To: Lawler, Tracey [REDACTED]
Cc: Norris, Adrian [REDACTED] Penfold, Rowena [REDACTED]
Subject: FW: CCTV Footage [SEC=OFFICIAL]
Importance: High

OFFICIAL

Good afternoon Tracey,

I have spoken with Superintendent Norris and he has approved this request being forwarded to the relevant area for release of APH CCTV footage.

Appreciate if this could be actioned as a priority noting ACT Policing seek to collect this footage today.

Regards

Sonia

SERGEANT SONIA SAWCZAK
 SECURITY INVESTIGATIONS DIPLOMATIC LIAISON - APH
 SPECIALIST PROTECTIVE COMMAND
 Tel: + [REDACTED] Ext: [REDACTED]
www.afp.gov.au



**POLICING FOR
A SAFER AUSTRALIA**

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From: Sawczak, Sonia
Sent: Thursday, 25 February 2021 12:40 PM
To: Norris, Adrian [REDACTED]

Cc: Saunders, Gareth [REDACTED] McDevitt, Jason [REDACTED]
Subject: FW: CCTV Footage [SEC=OFFICIAL]

OFFICIAL

Good afternoon Superintendent Norris,

Please see attached request from D/Sgt McDevitt seeking release of APH CCTV footage for which a request was previously submitted to be quarantined. This CCTV footage has been requested to support a current active ACT Policing investigation. This footage has been requested on either an USB or DVD for collection today.

Appreciate if you could endorse and progress this request for release as a priority.

Regards

Sonia

SERGEANT SONIA SAWCZAK
 SECURITY INVESTIGATIONS DIPLOMATIC LIAISON - APH
 SPECIALIST PROTECTIVE COMMAND
 Tel: [REDACTED] Ext [REDACTED]
www.afp.gov.au



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From: McDevitt, Jason [REDACTED]
Sent: Thursday, 25 February 2021 12:30 PM
To: Sawczak, Sonia [REDACTED]
Cc: Saunders, Gareth [REDACTED] Madders, Trent [REDACTED] Steel, Mark [REDACTED]
Subject: RE: CCTV Footage [SEC=OFFICIAL]

OFFICIAL

Good Afternoon Sonia,

Please see attached request for CCTV footage as discussed.

Could you please action.

Kind regards

Jas

DETECTIVE SERGEANT JASON MCDEVITT

CRIMINAL INVESTIGATIONS - SACAT

ACT POLICING

Tel: [REDACTED] Ext: [REDACTED] Mob: [REDACTED]

www.afp.gov.au

POLICING FOR
A SAFER AUSTRALIA

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From: Sawczak, Sonia [REDACTED]
Sent: Thursday, 25 February 2021 12:11 PM
To: McDevitt, Jason [REDACTED]
Cc: Saunders, Gareth [REDACTED]
Subject: RE: CCTV Footage [SEC=OFFICIAL]

OFFICIAL

Good afternoon Jason,

As discussed, appreciate if you could complete the attached form in support of your request for release of CCTV footage and I will forward the request to the PH Security Controller (Supt Adrian Norris).

Regards

Sonia

SERGEANT SONIA SAWCZAK

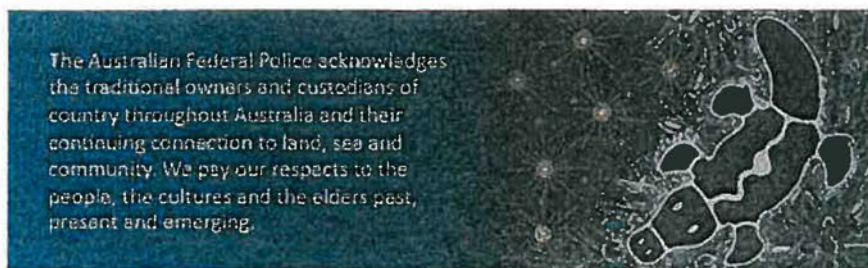
SECURITY INVESTIGATIONS DIPLOMATIC LIAISON - APH

SPECIALIST PROTECTIVE COMMAND

Tel: [REDACTED] Ext: [REDACTED]

www.afp.gov.au

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A SAFER AUSTRALIA



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AFP Web site: <http://www.afp.gov.au>

Fenton, Leanne (DPS)

From: Stefanic, Rob (DPS)
Sent: Tuesday, 22 March 2022 3:30 PM
To: Hughes, Callum; Penfold, Rowena
Cc: Agency Security Adviser (DPS); Tunningley, Leanne (DPS); Office Of The Secretary (DPS); Madders, Trent; Frizzell, Emma
Subject: RE: [SEC=OFFICIAL:Sensitive] AFP - Request to release CCTV footage (Alleged Incident in Ministerial Wing) [SEC=OFFICIAL]

OFFICIAL: Sensitive

Dear Callum

Thanks for the prompt reply.

I approve the quarantine retention of the CCTV footage for a further 12 months and have cc'd our Agency Security Adviser for action.

You will once again receive correspondence before the expiry in the event you need to continue the retention.

Kind regards
 Rob

Rob Stefanic
 Secretary

T: [REDACTED] | E: [REDACTED]
 Parliament House | PO Box 6000 | Canberra ACT 2600



PARLIAMENT OF AUSTRALIA
 DEPARTMENT OF PARLIAMENTARY SERVICES

I acknowledge the Ngunnawal and Ngambri people, the traditional custodians of the land on which Australian Parliament House is situated, an area where people have met for thousands of years

OFFICIAL: Sensitive

From: Hughes, Callum [REDACTED]
Sent: Tuesday, 22 March 2022 1:05 PM
To: Stefanic, Rob (DPS) [REDACTED]; Penfold, Rowena [REDACTED]
Cc: Agency Security Adviser (DPS) [REDACTED]; Tunningley, Leanne (DPS) [REDACTED]; Office Of The Secretary (DPS) [REDACTED]; Madders, Trent [REDACTED]; Frizzell, Emma [REDACTED]
Subject: Re: [SEC=OFFICIAL:Sensitive] AFP - Request to release CCTV footage (Alleged Incident in Ministerial Wing) [SEC=OFFICIAL]

Dear Rob,

Thank you for your email. As there is an active matter before court relating to this footage, grateful if it could be retained for another 12 months.

Thank you and kind regards,

DETECTIVE INSPECTOR CALLUM HUGHES
 CRIMINAL INVESTIGATIONS - SEXUAL OFFENCES & CHILD ABUSE
 ACT POLICING
 Tel: [REDACTED] Ext: [REDACTED] Mob: [REDACTED]
www.afp.gov.au

From: Stefanic, Rob (DPS) [REDACTED]
Date: 22 March 2022 at 12:50:35 pm AEDT
To: Hughes, Callum [REDACTED]; Penfold, Rowena [REDACTED]
Cc: Agency Security Adviser (DPS) [REDACTED]; Tunningley, Leanne (DPS) [REDACTED]
 [REDACTED] Office Of The Secretary (DPS) [REDACTED]
Subject: FW: [SEC=OFFICIAL:Sensitive] AFP - Request to release CCTV footage (Alleged Incident in Ministerial Wing) [SEC=OFFICIAL]

OFFICIAL: Sensitive

Dear Callum and Rowena

The CCTV footage currently being retained relating to alleged incident the Ministerial Wing (Higgins) matter is due for destruction on 8 April 2022 under the Parliament's CCTV Code of Practice.

Consistent with the advice I provided last year, the CCTV Code of Practice provide a specific date of destruction every 90 days.

Given there is an active law enforcement process on foot, I propose that you may consider requesting that the extension be for an additional 12 months from the current destruction date, 8 April 2022, at which point another reassessment will occur.

If you would like to extend the retention of the footage for 12 months please respond to this email with a cc to [REDACTED] before 8 April 2022. I will then reply with an acknowledgement and approval as an Authorised officer under the Code of Practice.

Feel free to contact me if you have any questions.

Kind regards

Rob Stefanic
 Secretary

T: [REDACTED] | E: [REDACTED]
 Parliament House | PO Box 6000 | Canberra ACT 2600



PARLIAMENT OF AUSTRALIA
 DEPARTMENT OF PARLIAMENTARY SERVICES

I acknowledge the Ngunnawal and Ngambri people, the traditional custodians of the land on which Australian Parliament House is situated, an area where people have met for thousands of years

OFFICIAL: Sensitive

From: Stefanic, Rob (DPS) [REDACTED]
Sent: Friday, 19 March 2021 4:40 PM
To: Boorman, Marcus [REDACTED]; Penfold, Rowena [REDACTED]
Cc: Norris, Adrian [REDACTED] Office Of The Secretary (DPS) [REDACTED]
 Agency Security Adviser (DPS) [REDACTED]
Subject: CM9: RE: CM9: CM9: AFP - Request to release CCTV footage [SEC=OFFICIAL]

OFFICIAL

Thanks Marcus

I approve the quarantine retention of the CCTV footage for a further 12 months and have cc'd our Agency Security Adviser for action.

You will receive correspondence before the expiry in the event you need to continue the retention.

Kind regards

Rob

Rob Stefanic

Secretary

T: [REDACTED] | E: [REDACTED]

Parliament House | PO Box 6000 | Canberra ACT 2600



PARLIAMENT OF AUSTRALIA

DEPARTMENT OF PARLIAMENTARY SERVICES

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From: Boorman, Marcus [REDACTED]

Sent: Friday, 19 March 2021 11:48 AM

To: Stefanic, Rob (DPS) [REDACTED] Penfold, Rowena [REDACTED]

Cc: Norris, Adrian [REDACTED] Office Of The Secretary (DPS) [REDACTED]

Subject: RE: CM9: CM9: AFP - Request to release CCTV footage [SEC=OFFICIAL]

OFFICIAL

Good morning Rob,

I can confirm the CCTV footage is required to be retained as this is an active criminal investigation. I respectfully request the material be retained for an additional 12 months.

Kind Regards

Marcus

DETECTIVE INSPECTOR MARCUS BOORMAN

CRIME MANAGER - MAJOR CRIME

ACT POLICING

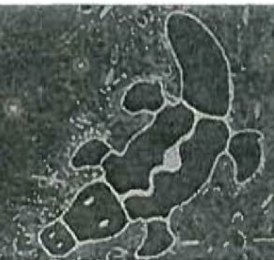
Tel: [REDACTED] Ext: [REDACTED] Mob: [REDACTED]

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From: Stefanic, Rob (DPS) [REDACTED]
Sent: Thursday, 18 March 2021 12:26 PM
To: Penfold, Rowena [REDACTED]
Cc: Boorman, Marcus [REDACTED] Norris, Adrian [REDACTED] Office Of The Secretary (DPS) <[REDACTED]>
Subject: RE: CM9: CM9: AFP - Request to release CCTV footage [SEC=OFFICIAL]

OFFICIAL

Hi Rowena

Apologies for the delay in response to your question about the quarantine of CCTV footage. If you need us to retain the footage on our system for evidentiary purposes, the Code of Practice (CoP) will require an extension request from the AFP.

It is current practice under the CoP to provide a specific date of destruction every 90 days. Given there is an active law enforcement investigation, I would propose that you may consider requesting that the extension be for an additional 12 months from the current destruction date, 8 April 2021, at which point another reassessment will occur.

If you would like to extend the retention of the footage for 12 months please respond to this email with a cc to [REDACTED] before 8 April 2021. I will then reply with an acknowledgement and approval as an Authorised officer under the CoP.

Feel free to contact me if you have any questions.

Kind regards

Rob Stefanic

Secretary

T: [REDACTED] | E: [REDACTED]
Parliament House | PO Box 6000 | Canberra ACT 2600



PARLIAMENT OF AUSTRALIA
DEPARTMENT OF PARLIAMENTARY SERVICES

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From: Penfold, Rowena [REDACTED]
Sent: Thursday, 11 March 2021 10:13 AM
To: Stefanic, Rob (DPS) [REDACTED]

Cc: Boorman, Marcus [REDACTED] Norris, Adrian [REDACTED]
Subject: RE: CM9: CM9: AFP - Request to release CCTV footage [SEC=OFFICIAL]

Good morning Rob,

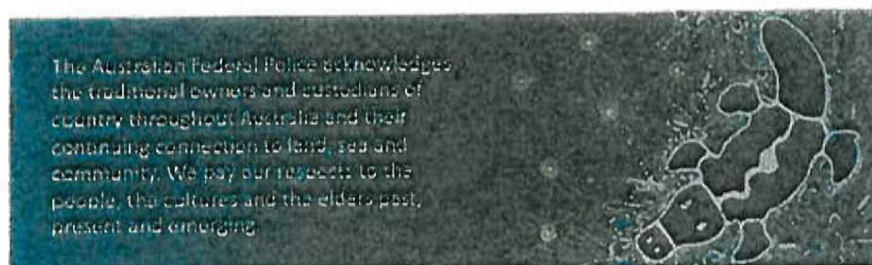
The data provided to the AFP is a copy. The original will need to be retained for evidentiary purposes.

Kind Regards
Rowena

ROWENA PENFOLD
DETECTIVE SUPERINTENDENT CLOSE SUPPORT
SPECIALIST PROTECTIVE COMMAND
Tel: [REDACTED] Ext: [REDACTED] Mob: [REDACTED]
www.afp.gov.au



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A SAFER AUSTRALIA



From: Stefanic, Rob (DPS) [REDACTED]
Sent: Thursday, 11 March 2021 9:28 AM
To: Penfold, Rowena [REDACTED]
Cc: Boorman, Marcus [REDACTED]; Norris, Adrian [REDACTED]
Subject: RE: CM9: CM9: AFP - Request to release CCTV footage [SEC=OFFICIAL]

OFFICIAL

Morning Rowena

I'm just checking on the code of practice interpretation on this. In any case a copy of the footage is in AFP custody and need not be returned or destroyed given it is evidence.
I'll come back to you as soon as possible.

I have the file with the Vivienne Thom related material ready for you – how would you like to receive it?

Kind regards
Rob

Rob Stefanic
Secretary
T: [REDACTED] | E: [REDACTED]
Parliament House | PO Box 6000 | Canberra ACT 2600



PARLIAMENT OF AUSTRALIA
DEPARTMENT OF PARLIAMENTARY SERVICES

I acknowledge the Ngunnawal and Ngambri people, the traditional custodians of the land on which Australian Parliament House is situated, an area where people have met for thousands of years

From: Penfold, Rowena [REDACTED]
Sent: Thursday, 11 March 2021 8:59 AM
To: Stefanic, Rob (DPS) [REDACTED]
Cc: Boorman, Marcus [REDACTED] Norris, Adrian [REDACTED]
Subject: FW: CM9: CM9: AFP - Request to release CCTV footage [SEC=OFFICIAL]
Importance: High

OFFICIAL

Good morning Rob,

Noting our conversation yesterday, and the knowledge that this investigation is now active, would we need to still reapply for this to be quarantined?

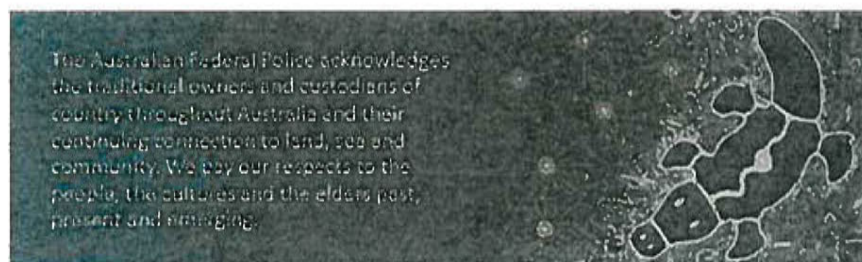
Your advice would be appreciated.

Kind Regards
Rowena

ROWENA PENFOLD
DETECTIVE SUPERINTENDENT CLOSE SUPPORT
SPECIALIST PROTECTIVE COMMAND
Tel: [REDACTED] Ext: [REDACTED] Mob: [REDACTED]
www.afp.gov.au



POLICING FOR
A SAFER AUSTRALIA



From: Sawczak, Sonia [REDACTED]
Sent: Thursday, 11 March 2021 7:45 AM
To: Penfold, Rowena [REDACTED]
Subject: FW: CM9: CM9: AFP - Request to release CCTV footage [SEC=OFFICIAL]
Importance: High

OFFICIAL

SCS,

Please see below notification from DPS of intention to destroy CCTV footage previously quarantined and provided to ACT Policing on 8 April 2021. Not sure what the protocol is in relation to retaining footage already provided to the AFP whilst an investigation is in progress.

Let me know if you require any action from me in relation to this matter.

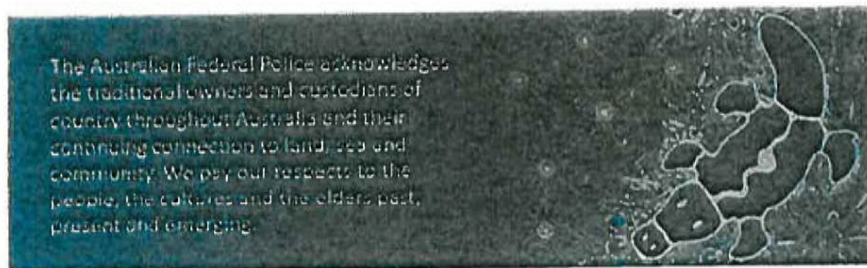
Regards

S

SERGEANT SONIA SAWCZAK
SECURITY INVESTIGATIONS DIPLOMATIC LIAISON - APH
SPECIALIST PROTECTIVE COMMAND
Tel: [REDACTED] Ext: [REDACTED]
www.afp.gov.au



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A SAFER AUSTRALIA



From: Lawler, Tracey [REDACTED]
Sent: Wednesday, 10 March 2021 3:12 PM
To: Agency Security Adviser (DPS) [REDACTED]; Norris, Adrian [REDACTED]; Sawczak, Sonia [REDACTED]
Cc: Morris, Dani (DPS) [REDACTED]; Tunningley, Leanne (DPS) [REDACTED]
Security Systems (DPS) [REDACTED]
Subject: RE: CM9: CM9: AFP - Request to release CCTV footage [SEC=OFFICIAL]
Importance: High

OFFICIAL

Thanks Aleksandar.

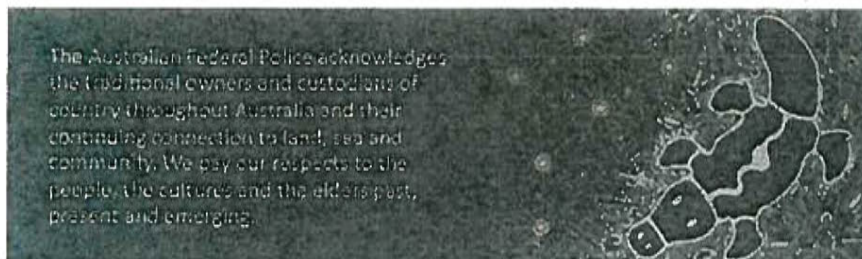
Adrian / Sonia – For your review and action.

Regards

TRACEY LAWLER
A / OPERATIONS SGT - PARLIAMENT HOUSE
SPECIALIST PROTECTIVE COMMAND
Tel: [REDACTED] Ext: [REDACTED] Mob [REDACTED]
www.afp.gov.au



POLICING FOR A SAFER AUSTRALIA



From: Agency Security Adviser (DPS) [REDACTED]
Sent: Wednesday, 10 March 2021 2:34 PM
To: Lawler, Tracey [REDACTED]
Cc: Norris, Adrian [REDACTED]; Morris, Dani (DPS) [REDACTED]; Tunningley, Leanne (DPS) [REDACTED]; Security Systems (DPS) [REDACTED]
Subject: RE: CM9: CM9: AFP - Request to release CCTV footage [SEC=OFFICIAL]

Good afternoon Tracey

As previously discussed, the quarantined CCTV footage relating to the Ministerial Wing incident (QR2019/12) is scheduled for destruction on **8 April 2021**. Should AFP require an extended quarantine period, you may apply for a destruction waiver prior to the destruction date by submitting a business case to dps.asa@aph.gov.au. If a destruction waiver is not requested, the quarantined footage will be deleted on the destruction date, in accordance with the APH CCTV Code of Practice.

Regards

Aleksandar Celeski
Assistant Director | Security Branch
T: [REDACTED] | E: [REDACTED]
Parliament House | PO Box 6000 | Canberra ACT 2600



PARLIAMENT OF AUSTRALIA
DEPARTMENT OF PARLIAMENTARY SERVICES

I acknowledge the Ngunnawal and Ngambri people, the traditional custodians of the land on which Australian Parliament House is situated, an area where people have met for thousands of years.

From: Agency Security Adviser (DPS)
Sent: Thursday, 25 February 2021 4:58 PM
To: 'Lawler, Tracey' [REDACTED]
Cc: Norris, Adrian [REDACTED]; Morris, Dani (DPS) [REDACTED]; Tunningley, Leanne (DPS) [REDACTED]
Subject: CM9: RE: CM9: AFP - Request to release CCTV footage [SEC=OFFICIAL]

Hi Tracey

Confirming that the requested footage was provided to you this afternoon at 1645 hrs in NG.89 as a CD. If there are any issues with accessing the footage please let me know.

As discussed, the CD does not need to be returned to DPS. Also, please note the footage will remain in quarantine on the APH CCTV system until its destruction date scheduled for 8 April 2021. I will be in touch closer to that date to confirm whether an extension of the retention period is required.

If there are any questions or concerns please contact me.

Regards

Aleksandar Celeski

Assistant Director | Security Branch

T: [REDACTED] | E: [REDACTED]

Parliament House | PO Box 6000 | Canberra ACT 2600



PARLIAMENT OF AUSTRALIA
DEPARTMENT OF PARLIAMENTARY SERVICES

I acknowledge the Ngunnawal and Ngambri people, the traditional custodians of the land on which Australian Parliament House is situated, an area where people have met for thousands of years.

From: Lawler, Tracey [REDACTED]
Sent: Thursday, 25 February 2021 2:14 PM
To: Agency Security Adviser (DPS) [REDACTED]
Cc: Norris, Adrian [REDACTED]
Subject: CM9: AFP - Request to release CCTV footage [SEC=OFFICIAL]
Importance: High

Good afternoon

Please find attached a request from AFP to release CCTV footage.

If there are any questions, please don't hesitate to contact me.

Regards

TRACEY LAWLER

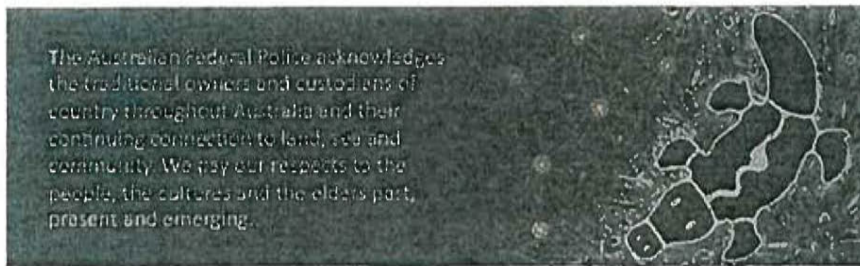
A / OPERATIONS SGT - PARLIAMENT HOUSE
SPECIALIST PROTECTIVE COMMAND

Tel: [REDACTED] Ext: [REDACTED] Mob: [REDACTED]

www.afp.gov.au



POLICING FOR
A SAFER AUSTRALIA



From: Sawczak, Sonia [REDACTED]
Sent: Thursday, 25 February 2021 2:07 PM
To: Lawler, Tracey [REDACTED]
Cc: Norris, Adrian [REDACTED]; Penfold, Rowena [REDACTED]
Subject: FW: CCTV Footage [SEC=OFFICIAL]
Importance: High

OFFICIAL

Good afternoon Tracey,

I have spoken with Superintendent Norris and he has approved this request being forwarded to the relevant area for release of APH CCTV footage.

Appreciate if this could be actioned as a priority noting ACT Policing seek to collect this footage today.

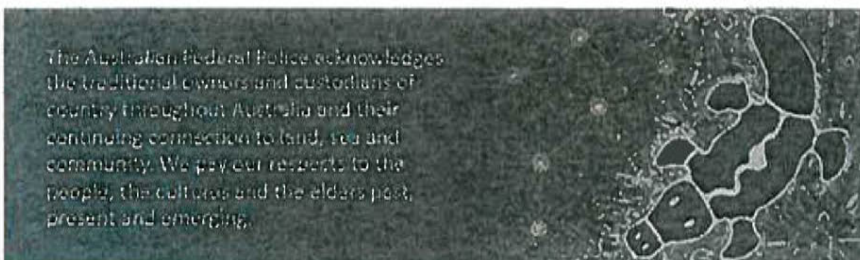
Regards

Sonia

SERGEANT SONIA SAWCZAK
SECURITY INVESTIGATIONS DIPLOMATIC LIAISON - APH
SPECIALIST PROTECTIVE COMMAND
Tel: [REDACTED] Ext: [REDACTED]
www.afp.gov.au



**POLICING FOR
A SAFER AUSTRALIA**



From: Sawczak, Sonia
Sent: Thursday, 25 February 2021 12:40 PM
To: Norris, Adrian [REDACTED]
Cc: Saunders, Gareth [REDACTED]; McDevitt, Jason [REDACTED]
Subject: FW: CCTV Footage [SEC=OFFICIAL]

OFFICIAL

Good afternoon Superintendent Norris,

Please see attached request from D/Sgt McDevitt seeking release of APH CCTV footage for which a request was previously submitted to be quarantined. This CCTV footage has been requested to support a current active ACT Policing investigation. This footage has been requested on either a USB or DVD for collection today.

Appreciate if you could endorse and progress this request for release as a priority.

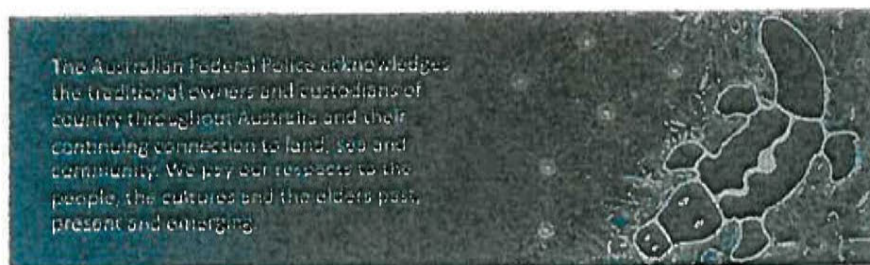
Regards

Sonia

SERGEANT SONIA SAWCZAK
SECURITY INVESTIGATIONS DIPLOMATIC LIAISON - APH
SPECIALIST PROTECTIVE COMMAND
Tel: [REDACTED] Ext: [REDACTED]
www.afp.gov.au



**POLICING FOR
A SAFER AUSTRALIA**



From: McDevitt, Jason [REDACTED]
Sent: Thursday, 25 February 2021 12:30 PM
To: Sawczak, Sonia [REDACTED]
Cc: Saunders, Gareth [REDACTED]; Madders, Trent [REDACTED]; Steel, Mark [REDACTED]
Subject: RE: CCTV Footage [SEC=OFFICIAL]

OFFICIAL

Good Afternoon Sonia,

Please see attached request for CCTV footage as discussed.

Could you please action.

Kind regards

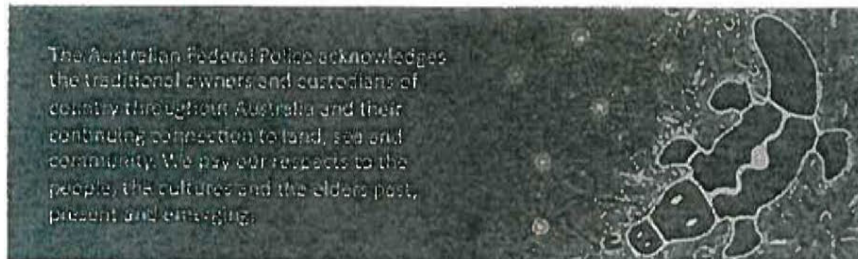
Jas

DETECTIVE SERGEANT JASON MCDEVITT
CRIMINAL INVESTIGATIONS - SACAT
ACT POLICING

Tel: [REDACTED] Ext: [REDACTED] Mob: [REDACTED]
www.afp.gov.au



POLICING FOR
A SAFER AUSTRALIA



From: Sawczak, Sonia [REDACTED]
Sent: Thursday, 25 February 2021 12:11 PM
To: McDevitt, Jason [REDACTED]
Cc: Saunders, Gareth [REDACTED]
Subject: RE: CCTV Footage [SEC=OFFICIAL]

OFFICIAL

Good afternoon Jason,

As discussed, appreciate if you could complete the attached form in support of your request for release of CCTV footage and I will forward the request to the PH Security Controller (Supt Adrian Norris).

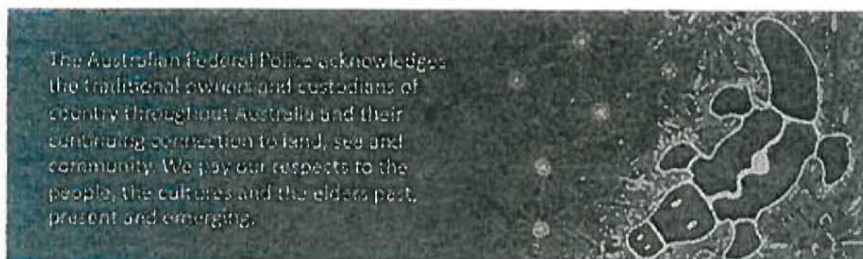
Regards

Sonia

SERGEANT SONIA SAWCZAK
SECURITY INVESTIGATIONS DIPLOMATIC LIAISON - APH
SPECIALIST PROTECTIVE COMMAND
Tel: [REDACTED] Ext: [REDACTED]
www.afp.gov.au



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AFP Web site: <http://www.afp.gov.au>

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information contained therein. If you have received this message in error, please notify the sender immediately and delete it from your inbox.

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AFP Web site: <http://www.afp.gov.au>

Hamilton, Sarah (DPS)

From: Tunningley, Leanne (DPS)
Sent: Wednesday, 5 April 2023 9:25 PM
To: Khan, Rasel (DPS); Security Reporting (DPS)
Subject: FW: QR2019/12 (Alleged Incident in Ministerial Wing) Quarantine Destruction due on 11 April 2023 [SEC=OFFICIAL:Sensitive]

OFFICIAL: Sensitive

Please formalise the extension of the retention of this data.

Regards
Leanne

Leanne Tunningley
A/g First Assistant Secretary | Security Division
P: [REDACTED] | M: [REDACTED]
Primary Email: [REDACTED] | PROTECTED email: [REDACTED]
Executive Assistant: [REDACTED]
Parliament House | PO Box 6000 | Canberra ACT 2600



I acknowledge the Ngunnawal and Ngambri people, the traditional custodians of the land on which Australian Parliament House is situated, an area where people have met for thousands of years.

OFFICIAL: Sensitive

From: Stefanic, Rob (DPS) [REDACTED]
Sent: Wednesday, 5 April 2023 11:04 AM
To: Tunningley, Leanne (DPS) [REDACTED]
Subject: Fwd: QR2019/12 (Alleged Incident in Ministerial Wing) Quarantine Destruction due on 11 April 2023 [SEC=OFFICIAL:Sensitive]

OFFICIAL: Sensitive

Hi Leanne
FYI
R

From: Moller, Scott [REDACTED]
Sent: Wednesday, April 5, 2023 9:27 am
To: Stefanic, Rob (DPS) [REDACTED]
Cc: Penfold, Rowena [REDACTED]; Hughes, Callum [REDACTED] Frizzell, Emma [REDACTED]; Madders, Trent [REDACTED]
Subject: RE: QR2019/12 (Alleged Incident in Ministerial Wing) Quarantine Destruction due on 11 April 2023 [SEC=OFFICIAL:Sensitive]

OFFICIAL: Sensitive

Hi Rob,

Thanks for contacting us. In relation to the CCTV footage currently being retained relating to the matter *R v Lehmann* due for destruction 11th April 2023 I would appreciate an extension given this material may be required for evidentiary purposes in the future.

Given the uncertainty in this matter I would appreciate an extension for an additional 12 months from the current destruction date, 11 April 2023.

Should you require any further details or clarification in relation to this matter please don't hesitate to contact me.

Kind regards
Scott.

DETECTIVE SUPERINTENDENT SCOTT MOLLER

UNSOLVED HOMICIDE

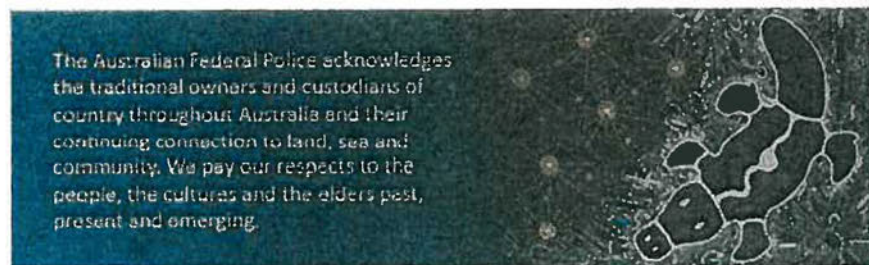
ACT POLICING

Tel: [REDACTED] Ext: [REDACTED]

www.afp.gov.au



POLICING FOR
A SAFER AUSTRALIA



From: Stefanic, Rob (DPS) [REDACTED]

Date: 4 April 2023 at 9:12:35 pm ACST

To: Hughes, Callum [REDACTED] Penfold, Rowena [REDACTED]

Cc: Office Of The Secretary (DPS) [REDACTED] Tunningley, Leanne (DPS)

[REDACTED] Security Reporting (DPS) [REDACTED]

Subject: [SEC=OFFICIAL:Sensitive] FW: QR2019/12 (Alleged Incident in Ministerial Wing) Quarantine Destruction due on 11 April 2023

OFFICIAL: Sensitive

Dear Callum and Rowena

The CCTV footage currently being retained relating to the alleged incident the Ministerial Wing (Higgins) matter is due for destruction on **11 April 2023** under the Parliament's CCTV Code of Practice (CoP). If you need us to retain the footage on our system for evidentiary purposes, the CoP will require an extension request from the AFP.

It is current practice under the CoP to provide a specific date of destruction every 90 days. Given the matter is still active, I would propose that you may consider requesting that the extension be for an additional 12 months from the current destruction date, 11 April 2023, at which point another reassessment will occur.

If you would like to extend the retention of the footage for another 12 months, please response by **COB 6 April 2023**. I apologise for the late notice.

Feel free to contact me if you have any questions.

Kind regards
Rob

Rob Stefanic
Secretary

T: [REDACTED] | E: [REDACTED]
Parliament House | PO Box 6000 | Canberra ACT 2600



PARLIAMENT OF AUSTRALIA
DEPARTMENT OF PARLIAMENTARY SERVICES

I acknowledge the Ngunnawal and Ngambri people, the traditional custodians of the land on which Australian Parliament House is situated, an area where people have met for thousands of years

OFFICIAL: Sensitive

From: Stefanic, Rob (DPS) [REDACTED]
Sent: Tuesday, 22 March 2022 3:30 PM
To: Hughes, Callum [REDACTED] Penfold, Rowena [REDACTED]
Cc: Agency Security Adviser (DPS) [REDACTED] Tunningley, Leanne (DPS) [REDACTED]
Office Of The Secretary (DPS) [REDACTED] Madders, Trent [REDACTED]
Frizzell, Emma [REDACTED]
Subject: RE: [SEC=OFFICIAL:Sensitive] AFP - Request to release CCTV footage (Alleged Incident in Ministerial Wing)
[SEC=OFFICIAL]

OFFICIAL: Sensitive

Dear Callum

Thanks for the prompt reply.

I approve the quarantine retention of the CCTV footage for a further 12 months and have cc'd our Agency Security Adviser for action.

You will once again receive correspondence before the expiry in the event you need to continue the retention.

Kind regards
Rob

Rob Stefanic
Secretary

T: [REDACTED] | E: [REDACTED]
Parliament House | PO Box 6000 | Canberra ACT 2600



PARLIAMENT OF AUSTRALIA
DEPARTMENT OF PARLIAMENTARY SERVICES

I acknowledge the Ngunnawal and Ngambri people, the traditional custodians of the land on which Australian Parliament House is situated, an area where people have met for thousands of years

OFFICIAL: Sensitive

From: Hughes, Callum [REDACTED]
Sent: Tuesday, 22 March 2022 1:05 PM
To: Stefanic, Rob (DPS) [REDACTED]; Penfold, Rowena [REDACTED]
Cc: Agency Security Adviser (DPS) [REDACTED]; Tunningley, Leanne (DPS) [REDACTED]
 Office Of The Secretary (DPS) [REDACTED]; Madders, Trent [REDACTED]
 Frizzell, Emma [REDACTED]
Subject: Re: [SEC=OFFICIAL:Sensitive] AFP - Request to release CCTV footage (Alleged Incident in Ministerial Wing) [SEC=OFFICIAL]

Dear Rob,

Thank you for your email. As there is an active matter before court relating to this footage, grateful if it could be retained for another 12 months.

Thank you and kind regards,

DETECTIVE INSPECTOR CALLUM HUGHES
 CRIMINAL INVESTIGATIONS - SEXUAL OFFENCES & CHILD ABUSE
 ACT POLICING
 Tel: [REDACTED] Ext: [REDACTED] Mob: [REDACTED]
www.afp.gov.au

From: Stefanic, Rob (DPS) [REDACTED]
Date: 22 March 2022 at 12:50:35 pm AEDT
To: Hughes, Callum [REDACTED]; Penfold, Rowena [REDACTED]
Cc: Agency Security Adviser (DPS) [REDACTED]; Tunningley, Leanne (DPS) [REDACTED]
 Office Of The Secretary (DPS) [REDACTED]
Subject: FW: [SEC=OFFICIAL:Sensitive] AFP - Request to release CCTV footage (Alleged Incident in Ministerial Wing) [SEC=OFFICIAL]

OFFICIAL: Sensitive

Dear Callum and Rowena

The CCTV footage currently being retained relating to alleged incident the Ministerial Wing (Higgins) matter is due for destruction on **8 April 2022** under the Parliament's CCTV Code of Practice.

Consistent with the advice I provided last year, the CCTV Code of Practice provide a specific date of destruction every 90 days.

Given there is an active law enforcement process on foot, I propose that you may consider requesting that the extension be for an additional 12 months from the current destruction date, 8 April 2022, at which point another reassessment will occur.

If you would like to extend the retention of the footage for 12 months please respond to this email with a cc to [REDACTED] before 8 April 2022. I will then reply with an acknowledgement and approval as an Authorised officer under the Code of Practice.

Feel free to contact me if you have any questions.

Kind regards

Rob Stefanic
Secretary

T: [REDACTED] | E: [REDACTED]
Parliament House | PO Box 6000 | Canberra ACT 2600



PARLIAMENT OF AUSTRALIA
DEPARTMENT OF PARLIAMENTARY SERVICES

I acknowledge the Ngunnawal and Ngambri people, the traditional custodians of the land on which Australian Parliament House is situated, an area where people have met for thousands of years

OFFICIAL: Sensitive

From: Stefanic, Rob (DPS) [REDACTED]
Sent: Friday, 19 March 2021 4:40 PM
To: Boorman, Marcus [REDACTED]; Penfold, Rowena [REDACTED]
Cc: Norris, Adrian [REDACTED] Office Of The Secretary (DPS) [REDACTED]
Agency Security Adviser (DPS) [REDACTED]
Subject: CM9: RE: CM9: CM9: AFP - Request to release CCTV footage [SEC=OFFICIAL]

OFFICIAL

Thanks Marcus

I approve the quarantine retention of the CCTV footage for a further 12 months and have cc'd our Agency Security Adviser for action.
You will receive correspondence before the expiry in the event you need to continue the retention.

Kind regards
Rob

Rob Stefanic
Secretary

T: [REDACTED] | E: [REDACTED]
Parliament House | PO Box 6000 | Canberra ACT 2600



PARLIAMENT OF AUSTRALIA
DEPARTMENT OF PARLIAMENTARY SERVICES

I acknowledge the Ngunnawal and Ngambri people, the traditional custodians of the land on which Australian Parliament House is situated, an area where people have met for thousands of years

From: Boorman, Marcus [REDACTED]
Sent: Friday, 19 March 2021 11:48 AM
To: Stefanic, Rob (DPS) [REDACTED]; Penfold, Rowena [REDACTED]
Cc: Norris, Adrian [REDACTED]; Office Of The Secretary (DPS) [REDACTED]
Subject: RE: CM9: CM9: AFP - Request to release CCTV footage [SEC=OFFICIAL]

OFFICIAL

Good morning Rob,

I can confirm the CCTV footage is required to be retained as this is an active criminal investigation. I respectfully request the material be retained for an additional 12 months.

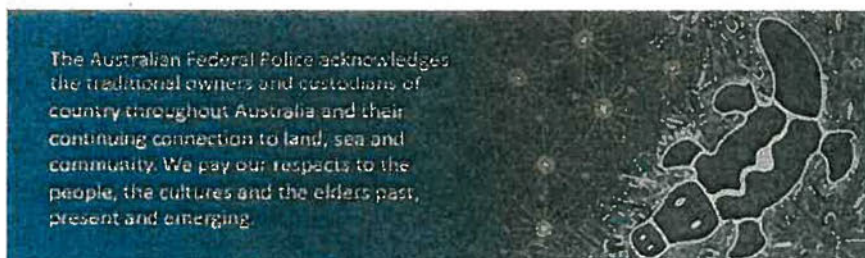
Kind Regards

Marcus

DETECTIVE INSPECTOR MARCUS BOORMAN
 CRIME MANAGER - MAJOR CRIME
 ACT POLICING
 Tel: [REDACTED] Ext: [REDACTED] Mob: [REDACTED]
www.afp.gov.au



**POLICING FOR
A SAFER AUSTRALIA**



From: Stefanic, Rob (DPS) [REDACTED]
Sent: Thursday, 18 March 2021 12:26 PM
To: Penfold, Rowena [REDACTED]
Cc: Boorman, Marcus [REDACTED]; Norris, Adrian [REDACTED]; Office Of The Secretary (DPS) [REDACTED]
Subject: RE: CM9: CM9: AFP - Request to release CCTV footage [SEC=OFFICIAL]

OFFICIAL

Hi Rowena

Apologies for the delay in response to your question about the quarantine of CCTV footage. If you need us to retain the footage on our system for evidentiary purposes, the Code of Practice (CoP) will require an extension request from the AFP.

It is current practice under the CoP to provide a specific date of destruction every 90 days. Given there is an active law enforcement investigation, I would propose that you may consider requesting that the extension be for an additional 12 months from the current destruction date, 8 April 2021, at which point another reassessment will occur.

If you would like to extend the retention of the footage for 12 months please respond to this email with a cc to dps.asa@aph.gov.au before 8 April 2021. I will then reply with an acknowledgement and approval as an Authorised officer under the CoP.

Feel free to contact me if you have any questions.

Kind regards

Rob Stefanic

Secretary

T: [REDACTED] | E: [REDACTED]
Parliament House | PO Box 6000 | Canberra ACT 2600



PARLIAMENT OF AUSTRALIA
DEPARTMENT OF PARLIAMENTARY SERVICES

I acknowledge the Ngunnawal and Ngambri people, the traditional custodians of the land on which Australian Parliament House is situated, an area where people have met for thousands of years

From: Penfold, Rowena [REDACTED]
Sent: Thursday, 11 March 2021 10:13 AM
To: Stefanic, Rob (DPS) [REDACTED]
Cc: Boorman, Marcus [REDACTED] Norris, Adrian [REDACTED]
Subject: RE: CM9: CM9: AFP - Request to release CCTV footage [SEC=OFFICIAL]

Good morning Rob,

The data provided to the AFP is a copy. The original will need to be retained for evidentiary purposes.

Kind Regards
Rowena

ROWENA PENFOLD
DETECTIVE SUPERINTENDENT CLOSE SUPPORT
SPECIALIST PROTECTIVE COMMAND
Tel: [REDACTED] Ext: [REDACTED] Mob [REDACTED]
www.afp.gov.au



AFP
AUSTRALIAN FEDERAL POLICE

POLICING FOR
A SAFER AUSTRALIA

The Australian Federal Police acknowledges the traditional owners and custodians of country throughout Australia and their continuing connection to land, sea and community. We pay our respects to the people, the cultures and the elders past, present and emerging.



From: Stefanic, Rob (DPS) [REDACTED]
Sent: Thursday, 11 March 2021 9:28 AM
To: Penfold, Rowena [REDACTED]
Cc: Boorman, Marcus [REDACTED] Norris, Adrian [REDACTED]
Subject: RE: CM9: CM9: AFP - Request to release CCTV footage [SEC=OFFICIAL]

OFFICIAL

Morning Rowena

I'm just checking on the code of practice interpretation on this. In any case a copy of the footage is in AFP custody and need not be returned or destroyed given it is evidence.
 I'll come back to you as soon as possible.

I have the file with the Vivienne Thom related material ready for you – how would you like to receive it?

Kind regards
 Rob

Rob Stefanic
 Secretary

T: [REDACTED] | E: [REDACTED]
 Parliament House | PO Box 6000 | Canberra ACT 2600



PARLIAMENT OF AUSTRALIA
 DEPARTMENT OF PARLIAMENTARY SERVICES

I acknowledge the Ngunnawal and Ngambri people, the traditional custodians of the land on which Australian Parliament House is situated, an area where people have met for thousands of years

From: Penfold, Rowena [REDACTED]
Sent: Thursday, 11 March 2021 8:59 AM
To: Stefanic, Rob (DPS) [REDACTED]
Cc: Boorman, Marcus [REDACTED] Norris, Adrian [REDACTED]
Subject: FW: CM9: CM9: AFP - Request to release CCTV footage [SEC=OFFICIAL]
Importance: High

OFFICIAL

Good morning Rob,

Noting our conversation yesterday, and the knowledge that this investigation is now active, would we need to still reapply for this to be quarantined?

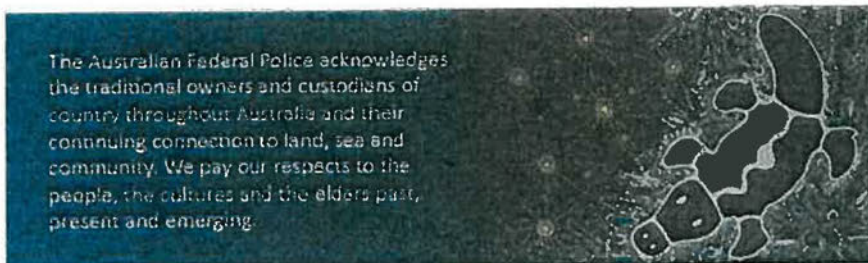
Your advice would be appreciated.

Kind Regards
Rowena

ROWENA PENFOLD
DETECTIVE SUPERINTENDENT CLOSE SUPPORT
SPECIALIST PROTECTIVE COMMAND
Tel: [REDACTED] Ext: [REDACTED] Mob: [REDACTED]
www.afp.gov.au



POLICING FOR
A SAFER AUSTRALIA



From: Sawczak, Sonia [REDACTED]
Sent: Thursday, 11 March 2021 7:45 AM
To: Penfold, Rowena [REDACTED]
Subject: FW: CM9: AFP - Request to release CCTV footage [SEC=OFFICIAL]
Importance: High

OFFICIAL

SCS,

Please see below notification from DPS of intention to destroy CCTV footage previously quarantined and provided to ACT Policing on 8 April 2021. Not sure what the protocol is in relation to retaining footage already provided to the AFP whilst an investigation is in progress.

Let me know if you require any action from me in relation to this matter.

Regards

S

SERGEANT SONIA SAWCZAK
SECURITY INVESTIGATIONS DIPLOMATIC LIAISON - APH
SPECIALIST PROTECTIVE COMMAND

Tel: [REDACTED] Ext: [REDACTED]
www.afp.gov.au



**POLICING FOR
A SAFER AUSTRALIA**

The Australian Federal Police acknowledges the traditional owners and custodians of country throughout Australia and their continuing connection to land, sea and community. We pay our respects to the people, the cultures and the elders past, present and emerging.



From: Lawler, Tracey [REDACTED]
Sent: Wednesday, 10 March 2021 3:12 PM
To: Agency Security Adviser (DPS) [REDACTED] Norris, Adrian [REDACTED] Sawczak, Sonia [REDACTED]
Cc: Morris, Dani (DPS) [REDACTED] Tunningley, Leanne (DPS) [REDACTED]
 Security Systems (DPS) [REDACTED]
Subject: RE: CM9: CM9: AFP - Request to release CCTV footage [SEC=OFFICIAL]
Importance: High

OFFICIAL

Thanks Aleksandar.

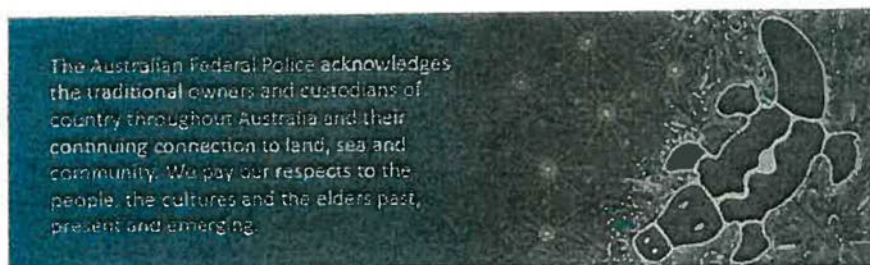
Adrian / Sonia – For your review and action.

Regards

TRACEY LAWLER
 A / OPERATIONS SGT - PARLIAMENT HOUSE
 SPECIALIST PROTECTIVE COMMAND
 Tel: [REDACTED] Ext: [REDACTED] Mob [REDACTED]
www.afp.gov.au



**POLICING FOR
A SAFER AUSTRALIA**



From: Agency Security Adviser (DPS) [REDACTED]
Sent: Wednesday, 10 March 2021 2:34 PM
To: Lawler, Tracey [REDACTED]
Cc: Norris, Adrian [REDACTED] Morris, Dani (DPS) <[REDACTED]> Tunningley, Leanne (DPS) <[REDACTED]> Security Systems (DPS) [REDACTED]
Subject: RE: CM9: CM9: AFP - Request to release CCTV footage [SEC=OFFICIAL]

Good afternoon Tracey

As previously discussed, the quarantined CCTV footage relating to the Ministerial Wing incident (QR2019/12) is scheduled for destruction on **8 April 2021**. Should AFP require an extended quarantine period, you may apply for a destruction waiver prior to the destruction date by submitting a business case to [REDACTED]. If a destruction waiver is not requested, the quarantined footage will be deleted on the destruction date, in accordance with the APH CCTV Code of Practice.

Regards

Aleksandar Celeski

Assistant Director | Security Branch

T: [REDACTED] | E: [REDACTED]
 Parliament House | PO Box 6000 | Canberra ACT 2600



PARLIAMENT OF AUSTRALIA
 DEPARTMENT OF PARLIAMENTARY SERVICES

I acknowledge the Ngunnawal and Ngambri people, the traditional custodians of the land on which Australian Parliament House is situated, an area where people have met for thousands of years.

From: Agency Security Adviser (DPS)
Sent: Thursday, 25 February 2021 4:58 PM
To: 'Lawler, Tracey' [REDACTED]
Cc: Norris, Adrian [REDACTED] Morris, Dani (DPS) [REDACTED] Tunningley, Leanne (DPS) <[REDACTED]>
Subject: CM9: RE: CM9: AFP - Request to release CCTV footage [SEC=OFFICIAL]

Hi Tracey

Confirming that the requested footage was provided to you this afternoon at 1645 hrs in NG.89 as a CD. If there are any issues with accessing the footage please let me know.

As discussed, the CD does not need to be returned to DPS. Also, please note the footage will remain in quarantine on the APH CCTV system until its destruction date scheduled for 8 April 2021. I will be in touch closer to that date to confirm whether an extension of the retention period is required.

If there are any questions or concerns please contact me.

Regards

Aleksandar Celeski

Assistant Director | Security Branch

T: [REDACTED] | E: [REDACTED]

Parliament House | PO Box 6000 | Canberra ACT 2600



PARLIAMENT OF AUSTRALIA
DEPARTMENT OF PARLIAMENTARY SERVICES

I acknowledge the Ngunnawal and Ngambri people, the traditional custodians of the land on which Australian Parliament House is situated, an area where people have met for thousands of years.

From: Lawler, Tracey [REDACTED]
Sent: Thursday, 25 February 2021 2:14 PM
To: Agency Security Adviser (DPS) [REDACTED]
Cc: Norris, Adrian [REDACTED]
Subject: CM9: AFP - Request to release CCTV footage [SEC=OFFICIAL]
Importance: High

Good afternoon

Please find attached a request from AFP to release CCTV footage.

If there are any questions, please don't hesitate to contact me.

Regards

TRACEY LAWLER

A / OPERATIONS SGT - PARLIAMENT HOUSE

SPECIALIST PROTECTIVE COMMAND

Tel: [REDACTED] Ext: [REDACTED] Mob: [REDACTED]

www.afp.gov.au



AFP
AUSTRALIAN FEDERAL POLICE

**POLICING FOR
A SAFER AUSTRALIA**

The Australian Federal Police acknowledges the traditional owners and custodians of country throughout Australia and their continuing connection to land, sea and community. We pay our respects to the people, the cultures and the elders past, present and emerging.



From: Sawczak, Sonia [REDACTED]
Sent: Thursday, 25 February 2021 2:07 PM
To: Lawler, Tracey [REDACTED]
Cc: Norris, Adrian [REDACTED] Penfold, Rowena [REDACTED]
Subject: FW: CCTV Footage [SEC=OFFICIAL]
Importance: High

OFFICIAL

Good afternoon Tracey,

I have spoken with Superintendent Norris and he has approved this request being forwarded to the relevant area for release of APH CCTV footage.

Appreciate if this could be actioned as a priority noting ACT Policing seek to collect this footage today.

Regards

Sonia

SERGEANT SONIA SAWCZAK
 SECURITY INVESTIGATIONS DIPLOMATIC LIAISON - APH
 SPECIALIST PROTECTIVE COMMAND
 Tel: [REDACTED] Ext: [REDACTED]
www.afp.gov.au



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From: Sawczak, Sonia
Sent: Thursday, 25 February 2021 12:40 PM

To: Norris, Adrian [REDACTED]
Cc: Saunders, Gareth [REDACTED] McDevitt, Jason [REDACTED]
Subject: FW: CCTV Footage [SEC=OFFICIAL]

OFFICIAL

Good afternoon Superintendent Norris,

Please see attached request from D/Sgt McDevitt seeking release of APH CCTV footage for which a request was previously submitted to be quarantined. This CCTV footage has been requested to support a current active ACT Policing investigation. This footage has been requested on either an USB or DVD for collection today.

Appreciate if you could endorse and progress this request for release as a priority.

Regards

Sonia

SERGEANT SONIA SAWCZAK
 SECURITY INVESTIGATIONS DIPLOMATIC LIAISON - APH
 SPECIALIST PROTECTIVE COMMAND
 Tel: [REDACTED] Ext: [REDACTED]
www.afp.gov.au



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From: McDevitt, Jason [REDACTED]
Sent: Thursday, 25 February 2021 12:30 PM
To: Sawczak, Sonia [REDACTED]
Cc: Saunders, Gareth [REDACTED] Madders, Trent [REDACTED]; Steel, Mark [REDACTED]
Subject: RE: CCTV Footage [SEC=OFFICIAL]

OFFICIAL

Good Afternoon Sonia,

Please see attached request for CCTV footage as discussed.

Could you please action.

Kind regards

Jas

DETECTIVE SERGEANT JASON MCDEVITT

CRIMINAL INVESTIGATIONS - SACAT

ACT POLICING

Tel: [REDACTED] Ext: [REDACTED] Mob: [REDACTED]

www.afp.gov.au



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From: Sawczak, Sonia [REDACTED]

Sent: Thursday, 25 February 2021 12:11 PM

To: McDevitt, Jason [REDACTED]

Cc: Saunders, Gareth [REDACTED]

Subject: RE: CCTV Footage [SEC=OFFICIAL]

OFFICIAL

Good afternoon Jason,

As discussed, appreciate if you could complete the attached form in support of your request for release of CCTV footage and I will forward the request to the PH Security Controller (Supt Adrian Norris).

Regards

Sonia

SERGEANT SONIA SAWCZAK

SECURITY INVESTIGATIONS DIPLOMATIC LIAISON - APH

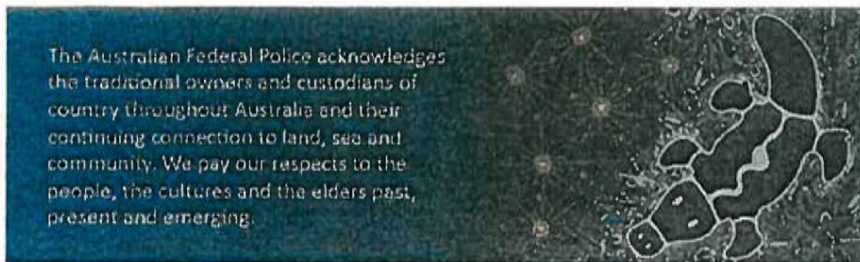
SPECIALIST PROTECTIVE COMMAND

Tel: [REDACTED] Ext: [REDACTED]

www.afp.gov.au



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A SAFER AUSTRALIA



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