

SESSION PLANNING TEMPLATE

Session (<i>Micro</i>) Planning Template				
Activity	Equipping judicial officers for cases involving vulnerable victims and witnesses			
Topic	Practical responses to needs of vulnerable victims and witnesses: pre-hearing, during hearing and post hearing			
Objectives	The purpose of this session is to (describe): <ol style="list-style-type: none"> a) Increase awareness of the needs of vulnerable victims/witnesses when they come to court b) Identify practical, feasible measures judicial officers can take to respond to victim/witness needs c) Practice the skills for implementing these in practice 			
'KSA'	Knowledge		30%	
	Skills		40%	
	Attitudes		30%	
Outcomes	As result of attending, participants will be able to (describe): <ol style="list-style-type: none"> a) Know (what): steps/actions judicial officers should take to respond to vulnerable court parties' need b) Do (what): be able to engage court staff in assisting victims and directly engage victims in the process in a supportive way. c) Understand/believe (what): Barriers facing GBV victims/witnesses when they come to court and the court's responsibilities to support victims so they can properly engage in the justice process 			
Total 100 mins	Introduction			
5 mins	Introduce yourself, explain relevance of topic, and structure of session			
	Sub-topic	Methodology	Resources	Assessment
15 mins	Awareness of victims' social position and needs	'Put yourself in the shoes of'	Case Study and Table	Group feedback Input facilitator
	Sub-topic	Methodology	Resources	Assessment
30 mins	Translating needs into practical feasible steps	Brainstorm and review of list	Checklist; pre, during & post hearing steps	Group feedback Input facilitator
	Sub-topic	Methodology	Resources	Assessment
20 mins	Practising skills	Demonstration and practice in teams of 2	Script for demonstration	Peer feedback
	Sub-topic	Methodology	Resources	Assessment
20 mins	Practising skills	Role play	Return to Case Study	Group feedback
	Conclusion			
10 mins	<ol style="list-style-type: none"> a) Summarise content b) Review learning outcomes b) Check participants grasp by asking them to summarise 			