



FEDERAL COURT OF AUSTRALIA



MEMORANDUM

TO: Paul Kennedy, A/g Executive Director Strategy & Corporate Services

THROUGH Jimmy Mastorakos, Executive Director People, Culture & Communications
Hasan Suleiman, A/g Director People Data Assurance and Payroll

FROM : Jane Sandry, Director People and Culture

SUBJECT: Procurement of Additional Resources – 1andOne Consulting

DATE: 18 June 2024

Purpose

1. To seek your approval to engage a resource through 1 and One Consulting under the People Panel Phase 2 for the provision of temporary labour hire for a period of 6 months until 17 January 2025.

Background

2. A short-term additional resource is required to assist processing a payroll backlog caused by the implementation of common conditions in the Enterprise Agreement and changes to FCA Associate working arrangements. There has been a significant increase in the number of tickets to be raised with Aurion and many are pay critical.
3. A resource for 6 months will reduce the backlog and enable other payroll resources to prioritise data uplift and assurance activities.

Procurement Approach

4. The procurement approach is through accessing a WoAG panel set up by the Department of Finance for People Services SON3897769.
5. PGPA Act funding approval sought is for a total contract value of \$126,821.53 (incl. GST) which includes labour hire fees charged by 1 and One Consulting.

Approach

6. It is proposed that we engage **ss 22 and 47F**, a suitable candidate who was previously engaged by Aurion and supported the FCA Payroll function. **ss 22 and 47F** has in depth knowledge of our system configuration and will be able to provide immediate impact and support to the function.

Value for Money Assessment

7. The labour hire engagement component represents value for money for the commonwealth and the fees have been negotiated as part of the Whole of Australian Government panel arrangements for the AFP Capability Services Panel.

Approval

8. The Executive Director Strategy and Corporate Services has financial delegations up to \$500,000 under the Federal Court financial delegations. The amount sought is within your limits of financial delegation.

Recommendation

9. That you provide approval:
 - a. pursuant to the PGPA Act section 23 (3), for the commitment of expenditure to the total value of \$126,821.53 (incl. GST); and
 - b. pursuant to the PGPA Act Section 23 (1), to engage 1 and One Pty Ltd from 15 July 2024 to 17 January 2025 for the provision of temporary labour hire.

ss 22 and 47F

Jane Sandry, Director People and Culture
APPROVED / ~~NOT APPROVED~~

ss 22 and 47F

Paul Kennedy
A/g Executive Director Strategy and Corporate Services

Date: 19 June 2024