



FEDERAL COURT OF AUSTRALIA



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Property & Procurement

REQUEST FOR TENDER: RFT-2020-0019 FOR THE PROVISION OF TRANSCRIPTION, RECORDING AND AV SUPPORT AND MAINTENANCE SERVICES

Addenda 1 - Reminder

PART A TENDER TERMS AND CONDITIONS

7. Industry briefing and intention to respond

7.1 The FCA Entity will hold an industry briefing for Registered Tenderers to clarify the objectives and priorities for this RFT and to respond to questions arising out of this RFT.

7.2 During the Industry Briefing, Tenderers will have the opportunity to inspect Court Rooms and the installed technology.

7.3 Registered Tenderers must pre-register their attendance at the industry briefing with the Contact Officer no later than 11am, Thursday 26 September. Attendance at the industry briefing will be at the Registered Tenderer's own cost. Attendance at the industry briefing is not compulsory.

7.4 The industry briefing details are as follows:

Date: Monday, 30 September 2019
Location: Law Courts Building, Queens
Square Sydney NSW 2000
Time: 12 noon

7.5 The FCA Entity may change the date, location and/or time of the industry briefing at its absolute discretion, in accordance with clause 6 of this RFT.

7.6 Tenderers must not rely on a statement made at the industry briefing as amending or adding to this RFT unless that amendment or addition is confirmed by the FCA Entity in accordance with clause 6.

7.7 Tenderers are encouraged to submit an Intend to Respond Form in accordance with the timetable in clause 5 of this RFT. The Intend to Respond Form is to be submitted via email to the contact officer.

Issued on 25 September 2019 and authorised by: Andrea Rose, Assistant Director Procurement