




ANNUAL COURT REPORTING TOOLKIT - ADDITIONAL DOCUMENTATION

Available at: <http://www.fedcourt.gov.au/pjdp/pjdp-toolkits>



Toolkits are evolving and changes may be made in future versions. For the latest version of this Additional Documentation please refer to the website – Available at: <http://www.fedcourt.gov.au/pjdp/pjdp-toolkits>

Note: While every effort has been made to produce informative and educative tools, the applicability of these may vary depending on country and regional circumstance.

ANNEX 15: CHECKLIST FOR SEX, AGE AND DISABILITY INCLUSIVE DATA IN ANNUAL REPORTS



Checklist for the collection, analysis and presentation of sex, age and disability inclusive data in an Annual Report

The data fields identified below will need to be adjusted to take into account how cases are classified in each jurisdiction.

It is helpful to be able to present at least five years data for a data field to enable the reader to understand trends.

Data Fields	Is this captured in the case management system?	Is this data presented in Annual Reports now?	Notes
Disaggregated data - Civil cases			

1	Numbers of women and men that are applicant parties in family law and selected civil cases (e.g. divorce cases, property, child custody, child maintenance, adoption, inheritance).	<input type="checkbox"/>	<input type="checkbox"/>	
2	Number of children under the age of 18 years in divorce cases that are brought to the court.	<input type="checkbox"/>	<input type="checkbox"/>	This is relevant to ensure that adequate provision is made for child custody and maintenance.
3	Number of women and men that request other orders (e.g. property, child custody, child maintenance) as part of their divorce petition to the court in a family law case	<input type="checkbox"/>	<input type="checkbox"/>	This is relevant in those jurisdictions where the applicant may make a number of applications relating to divorce, property, child custody, child maintenance within a single divorce case. It is important to be able to see the full range of orders

				sought from and delivered by the court through the case management system.
4	Number of women and men who obtain the orders they sought in their family law application.	<input type="checkbox"/>	<input type="checkbox"/>	Possible drop down menu options in the case management system: Yes all orders granted/ Yes some orders granted/ No application for orders rejected
5	Numbers of divorce cases initiated by women where the woman states that they have experienced domestic violence (refer to different forms of violence).	<input type="checkbox"/>	<input type="checkbox"/>	Possible drop down menu options in the case management system and family law application forms: Yes experienced physical violence/ Yes experienced sexual violence/ Yes experiences psychological violence/ Yes experiences financial violence [note: insert forms of violence referred to under national



legislation].

6	Number of Family Protection Order/ Restraining Order applications where the applicant/ survivor/victim is a woman, child or man	<input type="checkbox"/>	<input type="checkbox"/>	Distinguish between interim and final protection orders.
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7	Number of Family Protection Order/ Restraining Order applications granted/ not granted disaggregated by the sex of the applicant party.	<input type="checkbox"/>	<input type="checkbox"/>	
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Disaggregated data - Criminal cases

8	Numbers of criminal domestic violence cases disaggregated by the sex of the accused	<input type="checkbox"/>	<input type="checkbox"/>	
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9	Numbers of women/ men/ girls (0-17 years of age)/ boys (0-17 years of age)			
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	who are victim/ survivors in violence cases	<input type="checkbox"/>	<input type="checkbox"/>	
10	Numbers of women/ men/ girls/ boys who are the accused in violence cases	<input type="checkbox"/>	<input type="checkbox"/>	
11	The average final sentence in violence cases in which the survivor/ victim is a woman or child disaggregated by the type of offence: murder/ manslaughter/ rape/ sexual assault	<input type="checkbox"/>	<input type="checkbox"/>	Drop down menu options to include sentencing options common in violence cases. For custodial sentences include a field for the number of months the offender is sentenced so that an average final sentence can be obtained for different types of cases.
12	The number of violence cases in which the survivor/ victim is a woman or child in which the offender appeals the decision?	<input type="checkbox"/>	<input type="checkbox"/>	

13 The number of violence cases in which the survivor/ victim is a woman or child that are the subject of appeal and the finding of guilt is overturned and/or the sentence is reduced.

Possible drop down menu options in the case management system:
Appeal rejected in full/ Appeal granted in relation to a finding of guilt/ Appeal granted in relation to sentence/ Appeal granted in relation to a finding of guilt and in relation to sentence/ include data field on number of months sentence is reduced/ augmented.

Cook Island Indicator 5: Court fee waiver

14 Number of female/ male applicants that **request** a court fee waiver in their civil cases.

15 Number of female/ male applicants that
are **granted/ not granted** a court fee
waiver in their civil cases.

**Cook Island Indicator 6: Circuit/ island
court sittings**

16 Numbers of family and other civil cases
disposed of at a circuit/ island court
indicating where the applicant party is a
woman or a man.

17 Number and percentage of criminal cases/
disposed of at a circuit/ island court
indicating where the defendant is a
woman or a man.

Cook Island Indicator 7: Legal Aid

18 Number and percentage of criminal cases where the defendant receives legal aid, disaggregated by man/ woman/ boy (0-17 years). Girls (0-17 years).

19 Number and percentage of family cases where the applicant party receives legal aid disaggregated by the sex of the applicant party.

20 Number and percentage of other civil cases where the applicant party receives legal aid disaggregated by the sex of the applicant party.

21 **Cook Island Indicator 9: Percentage of Complaints received concerning a judicial officer.**

Number and percentage of Complaints received concerning a judicial officer

disaggregated by the sex of the judicial officer.

22 Cook Island Indicator 10: Percentage of Complaints received concerning a member of court staff.

Number and percentage of Complaints received concerning a member of the court staff disaggregated by the sex of the staff member.

23 Cook Island Indicator 14: Court Information

Information on court services that is publicly available, including information on how to bring:

- Family Law Cases
- Family Protection Orders/ Restraining Orders

How is this information published: on noticeboards, on court websites, in health centres, libraries?

Disability inclusive Courts

24	<p>Number of women and men appearing before the court who have special needs disaggregated by type of case and in what capacity the party living with a disability is appearing before the court in the case:</p> <ul style="list-style-type: none">▪ Applicant (civil case)▪ Defendant (criminal case)▪ Witness/ Victim/ survivor (criminal case)	<input type="checkbox"/>	<input type="checkbox"/>	<p>Possible drop down menu options in the case management system: What type of special assistance does the client require from the court:</p> <ul style="list-style-type: none">▪ To locate, enter and move about the court-room▪ To read a document▪ To submit a written application▪ To hear what is being said in court▪ To understand what is happening in the court as well as what preparation may be required before the court hearing day
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Cook Island Indicator 15: Judgments online

25	<p>Number and percentage of criminal judgments (by year) uploaded to PaCLII or a court website</p>	<input type="checkbox"/>	<input type="checkbox"/>	<p>Show this for each court jurisdiction: e.g. Supreme Court, Magistrates Court, Island Court</p>
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26	Number and percentage of family law cases redacted/ anonymised and uploaded to PaCLII or a court website	<input type="checkbox"/>	<input type="checkbox"/>	Show this for each court jurisdiction: e.g. Supreme Court, Magistrates Court, Island Court
27	Number and percentage of civil law cases redacted/ anonymised and uploaded to PaCLII or a court website	<input type="checkbox"/>	<input type="checkbox"/>	Show this for each court jurisdiction: e.g. Supreme Court, Magistrates Court, Island Court.
