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## Edit Vacancy 10725159

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Submitted notice in:

Agency	Position	Duties	Notice Details	Review	Submit
<b>Notice Number:</b>			10725159		
<b>Submit Notice in:</b>			PS19-Mon - 07 May 2018		
<b>Notice type:</b>			Vacancy		
<b>Created:</b>			30 April 2018 at 15:50 PM by <a href="#">Matthew Asquith</a> : 02 4253 6230		
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<b>CA:</b>			G00012		
<b>SES?</b>			Yes		
<b>Special Instructions / Notes to Editor</b>			SES2018-83		

### Attorney-General

Vacancy N.N. 10725159

Federal Court of Australia

**Closing date: Monday, 21 May 2018**

Job Title:	National Judicial Registrar & District Registrar
Job Type:	Ongoing, Full-time
Location:	Melbourne - VIC; Perth - WA; Brisbane - QLD
Classification:	Senior Executive Service Band 1
Agency Employment Act:	PS Act 1999
Position No:	Several Positions
Agency Website:	<a href="http://www.fedcourt.gov.au">http://www.fedcourt.gov.au</a>

### Job Description

#### Duties

The Court has successfully implemented a number of important reforms through the National Court Framework (NCF). The NCF is a fundamental reform of the Court and the way it operates. The key purpose of the NCF is to reinvigorate the Court's approach to case management by further modernising the Court's operations so that the Court is better placed to meet the demands of litigants and can operate as a truly national and international Court. The NCF reforms have focused on matters relevant to the work undertaken by the judges of the Court, including the allocation of case work to judges on a national basis, the organisation and management of the Court's work nationally through the introduction of nine National Practice Areas (NPAs), the introduction of a national duty system and the reform of the Court's practice and procedure through the introduction of a suite of new practice notes, including the Central Practice Note. The Court is now extending the NCF (and its core principles) to other broader and related areas of judicial and registrar work across both the FCA and the Federal Circuit Court (FCC) (general federal law), in its aim to ensure an efficient, effective and nationally consistent approach to the allocation and management of that work and to create opportunities for the advancement and career development of Judicial Registrars.

Judicial Registrars are registrars of the FCA and FCC and undertake a diverse range of work. In the FCA, Judicial Registrars undertake work across all nine NPAs and sub-areas, primarily by conducting mediations, as well case management support, such as conducting expert conferences. They also carry out delegated judicial functions in the area of corporations law, presiding in Court over winding up and other corporations insolvency cases. In the FCC, Judicial Registrars undertake similar work, including conducting mediations and presiding in Court over bankruptcy and migration cases. In addition, some Judicial Registrars have separate appointments requiring them to undertake specific work with various Courts or Tribunals such as the Registrar of the Australian Competition Tribunal and the Supreme Court of Norfolk Island.

The Principal Judicial Registrar & National Operations Registrar (PJR) and the National Operations Team are responsible for ensuring the proper implementation of the NCF and its ongoing functions. More particularly, the National Operations Team has a number of key responsibilities as part of the implementation and operations of the NCF, including:

- assisting with the design and coherent operation of the NCF (across first instance and appellate work);
- the national allocation, management and workload analysis of all judicial and registrar general federal law work; and
- judicial support, including mediation and high level case management support.

The National Judicial Registrar & District Registrar (NJR) is a multi-faceted position and will play a critical role within the reformed structure of the Court, both locally and nationally, including in the following areas:

- performing delegated judicial functions at a high level, including conducting complex mediations and case management;
- engaging with judges collaboratively at a local and national level to identify and perform critical work in support of

judges for the effective case management and disposition of proceedings;  
 - performing a leadership role for Judicial Registrars and legal support staff at a local and national level;  
 - supporting National Coordinating judges with the management of NPAs; and  
 - liaising with internal and external stakeholders in areas of Judicial Registrar practice, on a local and national basis.

In the respective registry, the NJR will undertake the statutory responsibilities and functions, in particular the leadership role, of the "District Registrar" pursuant to the Federal Court of Australia Act 1976 (Cth).

## Eligibility

### Competencies & Attributes:

To undertake this role the successful applicant must have:

- extensive experience in high level civil litigation;
- a thorough understanding of how high level case management and complex mediations are undertaken;
- a detailed understanding of the jurisdiction and practices and procedures of the Federal Court and the FCC;
- a proven ability to: work autonomously and with the necessary authority and accountability in a senior role; manage multiple responsibilities effectively and prioritise matters appropriately; and build and sustain positive relationships with a network of key stakeholders internally and externally.

### Formal Qualifications:

This position requires the occupant to perform statutory legal functions, as required, including conducting mediations and case management. Therefore, legal qualifications and admission as a practitioner of the High Court and/or the Supreme Court of a State or Territory of Australia is essential.

In addition, it is desirable for the applicant to:

- have an extensive experience in civil litigation (including exposure to high level case management) in superior courts of Australia; and
- be accredited as a mediator with experience in conducting mediations.

Employment with the Court is subject to the terms and conditions in the Public Service Act 1999, and the following conditions:

1. Australian citizenship – the successful applicant must hold Australian citizenship;
2. National Police Check – the successful applicant must satisfy a Police Records Check, and may also be required to complete security clearances during the course of their employment;
3. Health clearance – the successful applicant will be required to complete a health declaration and may be required to attend a medical assessment to confirm their fitness for duty.

Interested candidates who have received a redundancy benefit from an APS agency are welcome to apply, but note that they cannot be engaged until their redundancy benefit period has expired.

## Notes

For more information on the position, including how to apply, please obtain the position description from the Court's website by clicking the "apply online" button below.

Aboriginal and Torres Strait Islander people are strongly encouraged to apply.

Please note there are 3 positions available. One is based in Melbourne, Perth and Brisbane.

A suitable remuneration package will be negotiated for successful candidates which will include base salary, Executive Vehicle Allowance and Superannuation of 15.4% of base salary

## To Apply

Position Contact:	Matt Asquith, 02 4253 6230
Agency Recruitment Site:	<a href="http://www.fedcourt.gov.au">http://www.fedcourt.gov.au</a>

Applicants to vacancies notified in all formats of the electronic Public Service Gazette should be aware that;  
 . the names of successful applicants may also be notified in all formats of the electronic Public Service Gazette  
 . applicants found suitable may be offered similar employment opportunities by other Australian Public Service agencies

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<b>Job category:</b>	Legal
<b>Identified position?</b>	No
<b>Affirmative measure vacancy - Indigenous?</b>	No
<b>Affirmative measure vacancy - Disability?</b>	No
<b>Graduate program?</b>	No
<b>ISAC program?</b>	No
<b>RecruitAbility scheme?</b>	No
<b>Postcodes</b>	3000
<b>Expected vacancy?</b>	No
<b>Publish on Australian Job Search?</b>	No