

**From:** Sally West <[REDACTED]>  
**Sent:** Friday, 17 March 2023 4:57 PM  
**To:** Moira Deeming <[Moira.Deeming@parliament.vic.gov.au](mailto:Moira.Deeming@parliament.vic.gov.au)>  
**Subject:** RE: Non-passholders on the Precinct

Hi Moira,

Thanks for that, we will let the PSOs know that you and three non-passholders will be arriving tomorrow and utilising the car park. Regarding our phone conversation about utilising the annexe after the event, I've just had a quick chat to our security team, and unfortunately, we don't have enough time to book Wilson's guards to work tomorrow.

I'll call you as a follow up, but thanks for working with us on this.

Kind regards,

**Sally West** | Usher of the Black Rod | Legislative Council | **Parliament of Victoria** | +61 3 9651 8218 | [parliament.vic.gov.au](http://parliament.vic.gov.au)

**From:** Moira Deeming <[Moira.Deeming@parliament.vic.gov.au](mailto:Moira.Deeming@parliament.vic.gov.au)>  
**Sent:** Friday, 17 March 2023 4:49 PM  
**To:** Sally West [REDACTED]  
**Subject:** RE: Non-passholders on the Precinct

Thanks Sally,

So tomorrow I will arrive in the car with 3 non pass holders and just walk out to the front steps.

**Kind Regards,**

**Moira Deeming MP**

State Member for the Western Metropolitan Region  
 Parliamentary Whip for the Legislative Council  
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**From:** Sally West <[REDACTED]>  
**Sent:** Friday, 17 March 2023 4:42 PM  
**To:** Moira Deeming <[Moira.Deeming@parliament.vic.gov.au](mailto:Moira.Deeming@parliament.vic.gov.au)>  
**Subject:** Non-passholders on the Precinct

Hi Moira,

I hope you're well. Sorry I missed you yesterday. Given tomorrow's planned activities, I wanted to revisit our brief discussion about bringing non-passholders into Parliament. As you know all non-passholders need to be signed in by a passholder and then security screened during normal hours, however because that can't happen on the weekend or after hours, non-passholders aren't permitted on the precinct (building and grounds).

In practice, what sometimes happens is that Members may have their family with them in the car when they're using the car park after hours. This inadvertent attendance onto the precinct by non-passholders is generally accepted as they immediately exit the grounds after parking. You mentioned that you had one person that you wanted to bring into the building. My advice to you is that attendance inside Parliament House or the Annexe is not permitted by non-passholders on the weekend. If however, you did have one or two people that were non-passholders and that were travelling with you in a vehicle, then it would be consistent with common practice to utilise the car park only.

If this is the case, please let me know and I'll let the PSOs so they can keep an eye out for you tomorrow.

Kind regards,

**Sally West** | Usher of the Black Rod  
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