



PACIFIC JUDICIAL DEVELOPMENT PROGRAMME

Phase 2 - Tenth Quarterly Progress Report 1 January-31 March, 2015

Milestone 51



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ABBREVIATIONS

CEO	-	Chief Executive Officer
DFAT	-	Australian Department of Foreign Affairs and Trade
FCA	-	Federal Court of Australia
FV / YJ	-	Family Violence / Youth Justice
ICT	-	Information Communications and Technology
MFAT	-	New Zealand Ministry of Foreign Affairs and Trade
MJCA	-	Samoa Ministry of Justice and Courts Administration
NC	-	National Coordinators
NGO	-	Non-Government Organisation
PEC	-	Programme Executive Committee
PIC	-	Pacific Island Country
PJDP	-	Pacific Judicial Development Programme
RTT	-	Regional Training Team
ToT	-	Training of Trainers
UNICEF	-	United Nations Children's Funds



1.0 INTRODUCTION

This report provides a summary of progress made by the Pacific Judicial Development Programme (PJDP) during the period 1 January to 31 March, 2015. The report is submitted in satisfaction of Milestone 51 of the contract between the New Zealand Ministry of Foreign Affairs and Trade (MFAT) and the Federal Court of Australia, as amended.

2.0 PRINCIPAL ACTIVITIES

During the reporting period the: Family Violence / Youth Justice; Complaints Handling; Local Orientation; Delay Reduction; and Project Management, Toolkit project's delivered in-country activities. In addition three in country visits were undertaken as part of developing the concept note for Remote Delivery of PJDP Services. Two regional meetings and a Responsive Fund activity are currently being planned and prepared for delivery in April. Implementation of the 24-month Extension Plan is progressing in line with the approved schedule of activities. An updated implementation schedule is found in **Annex One**.

All fourteen Toolkits have now been finalised. The remaining six Toolkits will be published, uploaded and distributed in the coming weeks. All Toolkits will be made available for use on the PJDP website: <http://www.fedcourt.gov.au/pjdp/pjdp-toolkits>.

Further details of active projects are provided below.¹

2.1 COMPONENT ONE: ACCESS TO JUSTICE

2.1.1 FAMILY VIOLENCE / YOUTH JUSTICE (FV / YJ) AWARENESS PROJECT

- **Status:** This project is complete. During the course of the reporting period, a Follow-Up Visit to Solomon Islands and remote follow-up with Niue following the December 2014 workshop were both successfully delivered.
- **Summary:** during the reporting period the following progress was made:
 - The Solomon Islands Follow-Up Visit took place between 19-20 March. A range of consultations with key stakeholders were facilitated by PJDP Adviser Judge Peter Boshier related to the implementation of the Family Protection Act 2014. The Act was passed through Parliament on 27 August, 2014 but has yet to be given a commencement date or be Gazetted. Extensive public awareness and ongoing training across Judiciary and Police will be a key element in ensuring the successful implementation of the Act. Consultations during the visit included discussions with the Chief Justice Sir Albert Palmer; a half-day workshop for 5 newly appointed Magistrates, and the Chief Magistrate; as well as discussions with the Solomon Islands Police Commissioner; Ministry of Women, Youth, Children, and Family Affairs, Public Solicitors Office, and Office of the Director of Public Prosecution.
 - A remote follow-up activity with the High Court of Niue was conducted by Judge Boshier with the support of Justice Sarah Reeves, one of the core facilitators of the earlier in-country workshop. On 26 March, Justice Reeves convened a follow-up meeting with 20 key stakeholders who participated in the December 2014 workshop. The meeting and follow-on networking activity were conducted to discuss and assess what progress had been made with regards to the key outcomes achieved at the December 2014 workshop.

¹ Note: the activity summaries in the following discussion are listed in the order in which they are numbered in the head contract between MFAT and the Federal Court of Australia (as amended).



2.2 COMPONENT TWO: GOVERNANCE AND LEADERSHIP

2.2.1 COMPLAINTS HANDLING PROJECT

- **Status:** This project is complete. Over the course of the reporting period, one additional input (as approved under Letter of Variation 14) was successfully delivered.
- **Summary:** From 9-14 March consultations about complaints handling took place with the Supreme Court of Vanuatu. PJDP Adviser Kerin Pillans held productive meetings with Chief Justice Lunabek and judicial officers during which the draft complaints handling procedures (developed in June 2014), were examined, reviewed, and refined.

The need for assistance to implement the procedures and establish a system for recording and progressing complaints was identified and provided, including pro forma notices to be issued to parties to a complaint explaining the various stages in the process. The Chief Justice will manage a paper file containing every complaint, its nature, progress and resolution. There will also be a computer log which will act as a back-up to the paper record. Data from the file/log will be used to populate the annual report.

- **Next Steps:** *The Complaints Handling Toolkit* will be published in hard copy format, and distributed to Chief Justices at the April Leadership Workshop in Apia.

2.2.2 REGIONAL GOVERNANCE AND LEADERSHIP MEETINGS

- **Status:** All activities other than the final Programme Executive Committee (PEC) Meeting and Chief Justices' Leadership Workshop are complete.
- **Summary:** Travel arrangements and preparations are currently being finalised for the 10th PEC Meeting and 7th Chief Justices' Leadership Workshop to be held in Apia, Samoa from 20-25 April, 2015. All members of the PEC and 10 Chief Justices' or their representatives have confirmed attendance. The Meeting and Workshop provide an opportunity for participants to engage and interact with their peers as well as discuss the: presented final status update on all activities undertaken during Phase 2 of the PJDP along with the key results and outcomes resulting from this work.
- **Next Steps:** Finalise preparations for both the PEC Meeting and Chief Justices' Leadership Workshop.

2.2.3 RESPONSIVE FUND MECHANISM

- **Status:** Two applications were approved, one of which has been delivered and planning for the other is underway.
- **Summary:** Between 1-6 March Niue delivered a Workshop for Commissioners and Justices of the Peace. PJDP Adviser, Mr Enoka Puni led a one-day refresher workshop for accredited Niuean trainers; and supported a three day induction workshop for newly appointed Commissioners (lay judicial officers) of the Land Division of the High Court; and one and a half days up skilling workshop for Commissioners and Justices of the Peace of the Criminal and Civil Divisions of the High Court. The training enabled lay judicial officers to be more competent and confident in dealing with priority aspects of their judicial roles.

Following a visit to Palau by Deputy District Registrar, Mr Chaun Ng in January 2014, the Supreme Court of Palau submitted an application for a follow-up visit to further support the implementation of its court-annexed mediation program. The activity will comprise advanced training for court staff, Judge/Mediators, Land Court Mediators and local attorneys; a review of current implementation, support for the Court Clerk who coordinates mediation; and meeting with additional Supreme Court and Land Court Judges on a range of issues surrounding court-annexed mediation. This visit will take place between 5-15 April.



- **Next Steps:** The PJDP team will continue to support the implementation and acquittal of the final approved application. Once completed, outcomes and results will be documented as part of the End-of-Programme reporting.

2.2.4 PROJECT MANAGEMENT TOOLKIT PILOT PROJECT

- **Status:** This project is complete. The pilot project was developed to support individuals in Tuvalu who manage and administer the court's ongoing judicial and court development activities, so that they can become more self-reliant and confident in leading, developing, conducting, monitoring, and reporting on projects they are responsible for.
- **Summary:** The Project Management Toolkit Pilot Project was undertaken in Tuvalu between 25 February and 13 March. The pilot activity was based on a range of initial, remote, consultations with local counterparts.

A three-day Project Management Workshop was held for a total of 14 Funafuti-based judicial and court officers. The workshop was facilitated by the PJDP Project Management Adviser, Mr Lorenz Metzner, with the local support of: Mr Simon Kofe - Senior Magistrate; Mrs. Sala Tapu; and Mrs. Akoakoga Kalala. The workshop used the *Project Management Toolkit* as a resource to develop counterparts' understanding of project design, implementation and management. Following the workshop, a series of individual / small group coaching activities were undertaken that focussed on practical ways in which participants can adapt and adopt the project management skills learned in the workshop to their work. Support was given in areas that included: general computer skills (including with MS Excel and MS Word); using checklists in day-to-day work; and support to develop Excel-based finance and case tracking spreadsheets. It is very positive to note the **high level of knowledge-gain - averaging at over 275%** over the 5 key knowledge areas assessed. Furthermore, participant feedback received rated **averaged satisfaction at almost 85%**.

- **Next Steps:** *The Project Management Toolkit* will be published in hard copy format, and distributed to Chief Justices at the April Leadership Workshop in Apia.

2.2.5 CONCEPT PAPER ON REMOTE DELIVERY OF PJDP SERVICES

- **Status:** During the course of the reporting period, background visits were undertaken by the PJDP Adviser, Mr Joseph Sawyer, to provide regional context for the development of the Concept Paper on Remote Delivery of PJDP Services (as approved under Letter of Variation 14).
- **Summary:** Consultations with court and external stakeholders took place in: Federated States of Micronesia (17-21 February); Vanuatu (25 February-1 March); and Tuvalu (3-5 March). In addition, consultations were undertaken in Sydney with the Federal Court of Australia, the Team Leader, and PJDP advisers leading the PJDP RTT Network and PJDP Information Technology Online Forum. Based on the consultations, the draft Concept Paper:
 - Reviews the current international Information and Communications Technology (ICT) best practices which can support remote delivery of judicial / court education and technical development services;
 - Analyses the capacity of Pacific jurisdictions to use or adopt ICT solutions for delivering distance learning judicial / court training programs and other technical development support remotely;
 - Provides practical, realistic, and contextualised recommendations for stakeholders' endorsement on options for the development for remote delivery options across the Pacific region; and
 - Developed and prioritised options for the consideration of the regional leadership and future action, as appropriate.
- **Next Steps:** The draft Concept Paper will be presented to the PEC Meeting and Chief Justices' Leadership Workshop in Apia, for discussion and feedback prior to finalisation.



2.3 COMPONENT THREE: SYSTEMS & PROCESSES

2.3.1 JUDICIAL ADMINISTRATION PROJECT

- **Status:** This project is complete. During the course of the reporting period, the third visit to Vanuatu was conducted under Delay Reduction and the Toolkit finalised.
- **Summary:** The Delay Reduction visit to Vanuatu took place between 9-11 March. PJDP Adviser Jennifer Ehmann consulted with 19 participants, including Chief Justice Vincent Lunabek, Chief Registrar John Alilee, members of the judiciary, as well as Mr Tony Lansdell of the Australian DFAT funded Stretem Jastis Rod Blong Partnership. The final review of the Reducing Backlog and Delay Toolkit was conducted and the pilot project final evaluation was completed to measure the progress of backlog reduction pilot project in Vanuatu. Advisory services were provided to the Supreme Court of Vanuatu for the ongoing implementation of the Judiciary Improvement Plan [2012-2015]. The visit continued to assist the court define and address its backlog, and to reduce delay generally. To date, Delay Reduction has contributed to² the Supreme Court achieving around a 46% reduction in its backlog of cases older than 2011.
- **Next Steps:** *The Reducing Backlog and Delay Toolkit* will be published in hard copy format, and distributed to Chief Justices at the April Leadership Workshop in Apia.

2.3.2 COURT ANNUAL REPORTING PROJECT

- **Status:** Data continues to be collected and analysed for the fourth-year trend data report.
- **Summary:** The PJDP Team has continued working with each PIC to support and provide remote assistance to develop; present and finalise their Court's Annual Reports. Data within the Reports is closely reviewed and analysed against the 15 Cook Island Indicators and comparisons are being made between the current data and the 2011 Baseline Report.
- **Next Steps:** Finalise the data analysis of four-year trend data and combine into a draft report to be presented at the PEC Meeting and Chief Justices' Leadership Workshop in Apia, for discussion and feedback prior to finalisation.

In Kiribati, I am profoundly grateful to PJDP for its tremendous support which has given me the urge to achieve something for the Judiciary before I leave Kiribati. Thank you all in the PJDP Team, MFAT (NZ) and Federal Court of Australia, and all others whose support we, in Kiribati, are greatly indebted to.

Chief Justice Sir John Muria, February 2015

2.4 COMPONENT FOUR: PROFESSIONAL DEVELOPMENT

2.4.1 REGIONAL TRAINING CAPACITY PROJECT

- **Status:** This project is complete. During the reporting period, the final Capacity Building Training-of-Trainers (ToT) Workshop was delivered in Auckland, New Zealand.
- **Summary:** Between 9-20 February, 15 participants from 12 PICs participated in a Training-of-Trainers Workshop held in Auckland, New Zealand. The workshop was facilitated PJDP Advisers Ms Margaret Barron and Mr Enoka Puni, and aimed to equip participants with the confidence and competence to build capacity within their own PIC/region.

A total of six participants qualified for certification as a Regional Trainer; a further seven participants were certified as National Trainers; and two participants received Certificates of Participation. Following the workshop, evaluations were conducted measuring the participants' confidence and knowledge

² alongside other donor and technical assistance that the court obtained from the Commonwealth Secretariat, Australian Department of Foreign Affairs and Trade, and MFAT initiatives other than PJDP.



gained from the workshop, and their satisfaction of the workshop itself. The percentage of knowledge gained throughout the workshop was significant, with the **average knowledge gained of 175%**.

Ongoing remote assistance under the RTT Mentoring Network has continued to take place. An evaluation of locally delivered training workshops has revealed a total of 21 RTT members have delivered 44 out of 55³ training activities since December, 2011.

2.4.2 CORE JUDICIAL DEVELOPMENT PROJECT

- **Status:** This project is complete. During the reporting period, the Local Orientation Training for Tokelau was delivered in February.
- **Summary:** The Tokelau Local Orientation Training Workshop was delivered in Apia, Samoa, from 4-13 February. The workshop faculty comprised of: Ms Lise Suveinakama (PJDP National Coordinator for Tokelau); Justice Clarence Nelson (RTT Member); Judge Vaepule Va'ai (RTT Member); Dr. Livingston Armytage (Lead Training Adviser); and three guest presenters (Retired Magistrate, Ms Salote Kaimacuata of UNICEF; Mr Masinalupe Masinalupe, CEO of MJCA Samoa; and Mr Murray Lewis, New Zealand Police). 27 participants⁴ attended the week-long workshop from all three coral atolls of Tokelau: Atafu, Nukunonu and Fakaofu.

The purpose of the workshop was to develop, pilot and disseminate resources (particularly the Toolkit) and to build participants' capacity. The workshop focussed on developing knowledge, skills and attitudes, and to promote understanding of the judicial role and conduct on / off the bench. Further, given the limited size of the justice sector in Tokelau, the workshop also incorporated basic principles and practice of procedural fairness in criminal and civil proceedings, and explained the special interests of parties coming to court including juveniles, victims of crimes, sexual and gender-based violence, people with disabilities, and those with language barriers. It is positive to note the workshop's success in:

- The **average increase in knowledge was over 230%**.
- Achieving high levels of participant satisfaction - with feedback rating **averaged satisfaction at over 87%**.

The whole ToT and Orientation programme for Tokelau, in my view was a big success and a very rewarding experience for me and my people.

Lise Suveinakama, February 2015

3.0 PROGRAMME MANAGEMENT

All requisite milestones were submitted on or before the date agreed with MFAT:

Milestone and Report	Due	Submitted
M49: Annual Progress Report 2014	31 January, 2015	30 January, 2015
M50: Tokelau Orientation Workshop Report	28 February, 2015	27 February, 2015
M51: 10 th Quarterly Progress Report (January-March 2015)	31 March, 2015	27 March, 2015

In relation to other programme management matters:

1. **Budget:** Based on actual expenditure, some under expenditure has occurred following the completion of recent activities. Updated expenditure projections have been provided to MFAT and the PEC.

³ A total of 55 locally delivered training workshops were recorded at the time of reporting, however additional information continues to be gathered and reported on in the End-of-Programme Report.

⁴ Participants at the Tokelau Local Orientation Workshop included: Law Commissioners, Court Clerks, Sergeants, Taupulega Appeal Committee Representatives and NGO representatives.



- The End-of-Programme Evaluation and Draft Completion Report:** has been a significant management activity in this reporting period. The report assesses the PJDP's results and impact drawing data from, and triangulating it between a number of sources including: periodic reports, reports from technical advisers, observations, activity surveys and assessments, the MSCs self-assessment and four region-wide evaluation surveys to which 224 judicial and court officers and 99 court users responded.
- Website:** The Federal Court of Australia's website's features enable tracking of usage. In January and February, a total of 1,293 'views' were recorded.⁵ This represents an average increase of 173 views per month over the previous six months. A breakdown by principal web-page is as follows:

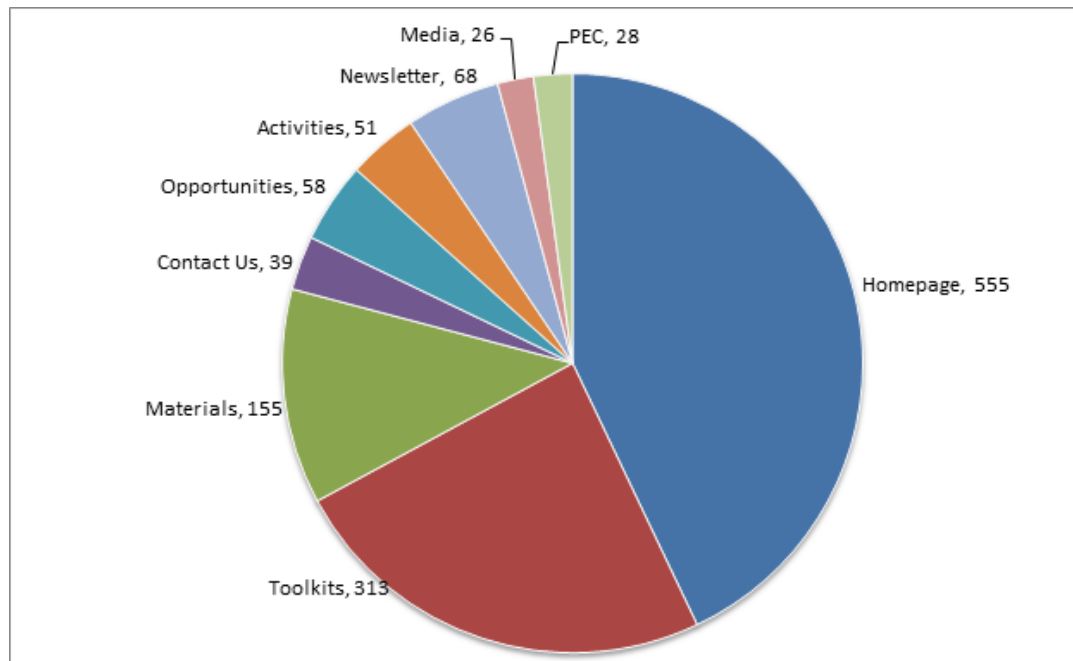


Figure 1: Breakdown of total page views.

- Newsletter:** The ninth edition of the PJDP newsletter was published and distributed to all PIC counterparts and partners in the Pacific, Australia, New Zealand and beyond in February, 2015. A final newsletter will be drafted and distributed shortly before the end of the phase.
- Logistical, administrative and financial arrangements:** were completed for all activities and further arrangements are being made in the next quarter for:
 - Seventh Chief Justices' Leadership Workshop (Apia, Samoa: 20-23 April, 2015)
 - Tenth PEC Meeting (Apia, Samoa: 24-25)

4.0 CROSS-CUTTING ISSUES

Sustainability has continued to be at the forefront of activities. Maximising the longevity of outputs and outcomes during the reporting period:

- Three members of the RTT were mobilised to support the Tokelau Local Orientation Workshop, and have now received hands-on practical experience in the preparation and delivery of training across core judicial processes and systems.

⁵ Note: the 'Total Page Views' statistic counts multiple visits to the one page by the same user.



2. The focus of the Project Management Pilot Project is to equip counterparts in Tuvalu with the knowledge and skills necessary to design and deliver development activities without external assistance.
3. Several activities continued to pilot and implement the PJDP Toolkits. The purpose of the Toolkits is to enable partner courts to lead, implement and manage their own development activities. Over time this strategy will enable local leadership and ownership to be further developed. A further six Toolkits have been refined and will be published and distributed shortly. This takes the total number of Toolkits produced up to fourteen. All Toolkits will be available on the PJDP website: <http://www.fedcourt.gov.au/pjdp/pjdp-toolkits>

Substantively, the work undertaken under the Family Violence Project is essentially *gender* focussed as most victims are women. The recent Solomon Islands Follow-Up Visit enabled a workshop with the five newly appointed Magistrates, of which two were female. In-depth discussions surrounding the implementation of the Solomon Islands Family Protection Act were held with judiciary and various agencies to support the gazetting of the Act to ensure that future family violence acts are prosecuted. The Tokelau Local Orientation Training welcomed guest speakers Ms Salote Kaimascuata from UNICEF and Mr Murray Lewis of the New Zealand Police Force to present a session on Family and Sexual Violence. During the Project Management Toolkit Pilot Workshop, 29% of participants were female, amounting to all by one female judicial / court officers in Funafuti's three courts participating in the Toolkit pilot. Specific discussions were held as part of the Workshop with respect to gender equity and equality, and the importance of considering these matters in design, implementation and ultimately reporting project activities. 33% of attendees at the Programme's activities during this quarter were female.

All PJDP activities promote *human rights* as an integral element of good governance and the rule of law. The Family Violence Project, Solomon Islands Follow-Up Visit held lengthy discussions surrounding human rights issues with the passing of the Family Protection Bill. The Project Management Toolkit Pilot Workshop discussed the need for all judicial and court development activities to recognise the need to protect and advance human rights, with reference being made to the *Universal Declaration of Human Rights* (Articles 6 to 12). Furthermore, the development and training in the use of an Excel-based case tracking spreadsheet will allow the court to identify valuable management data relating to the prevalence of: domestic violence cases; cases involving minors; whether registration fee waivers have been given; and the gender of complainants.

5.0 EMERGING RISKS

The risks identified in the approved 24-month Extension Plan have been reviewed. No new risks have been identified since the last update in December, 2014. Risks will continue to be monitored progressively in the upcoming period and reported upon as part of regular progress reporting and exception reporting (as required).

6.0 LESSONS FROM THE IMPLEMENTATION EXPERIENCE

An analysis of lessons learned was undertaken as part of the approved 24-month Extension Plan. These have also been reviewed, and are considered to remain valid and current. Further lessons will be identified and included in the End-of-Programme Evaluation / Draft Completion Report as appropriate.



7.0 CONCLUSION

This being the last quarterly progress report for PJDP Phase 2, it is pleasing to note that all approved activities, as well as a range of additional activities have been completed in line with the approved implementation schedule and budget.

As always, the PJDP Team is grateful for the ongoing support and active involvement of the region's leadership in enabling the successful implementation of these activities. Without such high-level support, it would not be possible for the PJDP Team to achieve such positive outcomes.



ANNEXES

Annex One: Progressive Scheduling of 24 month Extension Plan Activities, as at 31 March 2015

Annex Two: Expenditure Summary (as at 28 February, 2015 - all figures in AUD)



Annex One: Progressive Scheduling of 24 month Extension Plan Activities, as at 31 March 2015

Regional Activities:

Activity	Indicative Timing	Locations
1. 5 th National Coordinators' Leadership Workshop	20-22 Oct, 2013	Brisbane
2. 5 th Chief Justices' Leadership Workshop	23-25 Oct, 2013	Brisbane
<i>26th LAWASIA Conference (non-PJDP)</i>	<i>27-30 Oct, 2013</i>	<i>Singapore</i>
3. 7 th PJDP Phase 2 PEC Meeting (by teleconference)	26 Nov, 2013	Remote
4. Regional Advanced RTT Curriculum Development & Programme Management Workshop	25-29 Nov, 2013	Palau
5. Lay Decision-making Workshop	5-7 Feb, 2014	Vanuatu
6. Law-trained Decision-making Workshop	10-12 Feb, 2014	Vanuatu
7. 6 th Chief Justices' Leadership Workshop	6-8 Mar, 2014	Auckland
<i>Pacific Judicial Conference (non-PJDP)</i>	<i>10-12 Mar, 2014</i>	<i>Auckland</i>
8. 8 th PJDP Phase 2 PEC Meeting	13-15 Mar, 2014	Auckland
9. Regional Lay Judicial Officer Orientation/Refresher Workshop	6-11 July, 2014	Solomon Is.
10. 6 th National Coordinators' Leadership Workshop	20-22 Oct, 2014	Cook Islands
11. 9 th PEC Meeting	23-25 Oct, 2014	Cook Islands
12. Regional Capacity Building ToT Workshop	9-20 Feb, 2015	Auckland
13. 7 th Chief Justices' Leadership Workshop	20-22 Apr, 2015	Samoa
14. 10 th (Final) PJDP Phase 2 PEC Meeting	23-25 Apr, 2015	Samoa
15. RTT Mentoring Network	Ongoing	Regional
16. IT Administrators' Network	Ongoing	Regional
17. Collection of Court Performance Data (14 PICs)	Ongoing	Regional

Responsive Fund Activities:

Activity	Deadline
<i>RF Applications – Round One:</i>	30 Sept, 2013 (closed)
<i>RF Applications – Round Two:</i> (Cook Islands, Kiribati, Tokelau only)	15 Dec, 2013 (closed)
<i>RF Applications – Additional Rounds:</i> (depending on availability of funds – assessed on a 'first in first served' basis)	Ongoing (closed)



In-PIC Activities:

Activity	Location(s)	Tentative Timing
<i>Family Violence / Youth Justice Project</i>		
1. Implementation	Tonga	18-20 Sept, 2013
2. Implementation	Samoa	8-11 October, 2013
3. Implementation	Cook Islands	Feb 10-14, 2014
4. Implementation	Sol. Is.	18-22 August, 2014
5. Implementation	Niue	8-12 December, 2014
1. Follow up	Vanuatu	12-15 Feb, 2013
2. Follow up	Cook Islands	13-15 Oct, 2014
3. Follow up	Sol. Is.	19-20 Mar, 2015
4. Follow up	Palau	8-11 Sept, 2014
5. Follow up	Tonga	28-29 April, 2014
6. Follow up	Niue	26 Mar, 2015 remote
<i>Public Information Project</i>	Tuvalu	1 st visit: 9-27 June, 2014 2 nd visit: 27 Oct-10 Nov, 2014
<i>Enabling Rights Project</i>	Kiribati	1 st visit: 18-25 May, 2014 2 nd visit: 10-23 Nov, 2014
<i>National Judicial Development Committee Project</i>	Cook Is.	25-31 May, 2014
<i>Judicial Administration – Time Standards</i>		
1. Activity 1	Marshall Is.	14 Apr-6 May, 2014
2. Activity 2	FSM	7 May-27 May, 2014
3. Activity 3	Samoa	16 June-4 July, 2014
4. Activity 4	Solomon Is.	29 Sep-17 Oct, 2014
<i>Judicial Administration – Delay Reduction</i>		
1. Judicial Administration – Delay Reduction	Vanuatu	Visit 1: 25 Nov-13 Dec, 2013 Visit 2: 9-13 Jun, 2014 Visit 3: 7-11 Mar, 2015
2. Judicial Administration – Delay Reduction	Kiribati	10-28 November, 2014
<i>Court Annual Reporting Project</i>		
1. Sub-regional Activity	FSM; Palau; Niue; PNG;	16-18 Oct, 2013
2. Follow-up (until first Annual Report developed)	Tonga; Vanuatu	Ongoing
<i>Local Orientation Workshop Delivery</i>		
1. Activity 1	Tokelau	4-13 Feb, 2015
<i>Decision-making Local Peer Review Project</i>		
	Marshall Is.	1-4 Sept, 2014
<i>Approved Additional activities:</i>		
1. Local Orientation Workshop Delivery	FSM	2-13 Jun, 2014



Activity	Location(s)	Tentative Timing
2. <i>Complaints Handling Pilot Project</i>	Vanuatu	Visit 1: 30 Jun-18 Jul, 2014 Visit 2: 10-13 Mar, 2015
3. <i>Project Management Pilot Project</i>	Tuvalu	25 Feb-12 Mar, 2015
4. <i>Development of a Concept Paper on Remote Delivery of Services</i>	Regional	Feb-Mar, 2015
5. <i>Publication of hardcopy toolkits</i>	Regional	8 Toolkits: Sept, 2014 6 Toolkits: April, 2015



Annex Two: Expenditure Summary (as at 28 February, 2015)

(Submitted to MFAT separately)